

United Kingdom-Newcastle upon Tyne: Financial and insurance services

OJ S 166/2016 30/08/2016

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: North East Procurement Organisation (Central Purchasing Body)

Postal address: The Guildhall, Quayside

Town: Newcastle upon Tyne

NUTS code: UK United Kingdom

Postal code: NE1 3AF

Country: United Kingdom

Contact person: Adam Smith

E-mail: adam.smith@nepo.org

Telephone: +44 1912613916

Internet address(es):Main address: www.nepo.orgAddress of the buyer profile: www.nepo.org**I.1. Name and addresses**

Official name: Darlington Borough Council (Framework Contract Participant)

Postal address: Town Hall, Feethams

Town: Darlington

NUTS code: UK United Kingdom

Postal code: DL1 5QT

Country: United Kingdom

E-mail: customerservices@darlington.gov.uk**Internet address(es):**Main address: www.darlington.gov.uk**I.1. Name and addresses**

Official name: Durham County Council (Framework Contract Participant)

Postal address: County Hall

Town: Durham

NUTS code: UK United Kingdom

Postal code: DH15UL

Country: United Kingdom

E-mail: help@durham.gov.uk**Internet address(es):**Main address: www.durham.gov.uk**I.1. Name and addresses**

Official name: Gateshead Metropolitan Borough Council (Framework Contract Participant)

Postal address: Civic Centre, Regent Terrace

Town: Gateshead

NUTS code: UK United Kingdom
Postal code: NE81HH
Country: United Kingdom
E-mail: customerservices@gateshead.gov.uk
Internet address(es):
Main address: www.gateshead.gov.uk

I.1. Name and addresses

Official name: Hartlepool Borough Council (Framework Contract Participant)
Postal address: Civic Centre, Victoria Road
Town: Hartlepool
NUTS code: UK United Kingdom
Postal code: TS24 8AY
Country: United Kingdom
E-mail: customer.service@hartlepool.gov.uk
Internet address(es):
Main address: www.hartlepool.gov.uk

I.1. Name and addresses

Official name: Middlesbrough Council (Framework Contract Participant)
Postal address: Civic Centre, Albert Road
Town: Middlesbrough
NUTS code: UK United Kingdom
Postal code: TS1 9FX
Country: United Kingdom
E-mail: contactcentre@middlesbrough.gov.uk
Internet address(es):
Main address: www.middlesbrough.gov.uk

I.1. Name and addresses

Official name: Newcastle City Council (Framework Contract Participant)
Postal address: Civic Centre, Barras Bridge
Town: Newcastle upon Tyne
NUTS code: UK United Kingdom
Postal code: NE1 7RS
Country: United Kingdom
E-mail: csc@newcastle.gov.uk
Internet address(es):
Main address: www.newcastle.gov.uk

I.1. Name and addresses

Official name: North Tyneside Council (Framework Contract Participant)
Postal address: Quadrant, The Silverlink North, Cobalt Business Park, Silverlink
Town: Newcastle upon Tyne
NUTS code: UK United Kingdom
Postal code: NE27 0BY
Country: United Kingdom
E-mail: contact.us@northtyneside.gov.uk
Internet address(es):
Main address: <http://my.northtyneside.gov.uk/>

I.1.

Name and addresses

Official name: Northumberland County Council (Framework Contract Participant)

Postal address: County Hall

Town: Morpeth

NUTS code: UK United Kingdom

Postal code: NE61 2EF

Country: United Kingdom

E-mail: ask@northumberland.gov.uk

Internet address(es):

Main address: www.northumberland.gov.uk

I.1. Name and addresses

Official name: Redcar and Cleveland Borough Council (Framework Contract Participant)

Postal address: Redcar and Cleveland House, Kirkleatham Street

Town: Redcar

NUTS code: UK United Kingdom

Postal code: TS10 1RT

Country: United Kingdom

E-mail: contactus@redcar-cleveland.gov.uk

Internet address(es):

Main address: www.redcar-cleveland.gov.uk

I.1. Name and addresses

Official name: South Tyneside Council (Framework Contract Participant)

Postal address: Town Hall and Civic Offices, Westoe Road

Town: South Shields

NUTS code: UK United Kingdom

Postal code: NE33 2RL

Country: United Kingdom

E-mail: customerhelp@southtyneside.gov.uk

Internet address(es):

Main address: www.southtyneside.gov.uk

I.1. Name and addresses

Official name: Stockton-on-Tees Borough Council (Framework Contract Participant)

Postal address: Municipal Buildings, Church Road

Town: Stockton-on-Tees

NUTS code: UK United Kingdom

Postal code: TS18 1LD

Country: United Kingdom

E-mail: customer.comments@stockton.gov.uk

Internet address(es):

Main address: www.stockton.gov.uk

I.1. Name and addresses

Official name: Sunderland City Council (Framework Contract Participant)

Postal address: Civic Centre, Burdon Road

Town: Sunderland

NUTS code: UK United Kingdom

Postal code: SR2 7DN

Country: United Kingdom

E-mail: enquiries@sunderland.gov.uk

Internet address(es):

Main address: www.sunderland.gov.uk

I.1. Name and addresses

Official name: Arhag Housing Association (Framework Contract Participant)

Postal address: Mary Brancker House, 54-74 Holmes Road

Town: Kentish Town

NUTS code: UK United Kingdom

Postal code: NW5 3AQ

Country: United Kingdom

E-mail: contact@arhag.co.uk

Internet address(es):

Main address: www.arhag.co.uk

I.1. Name and addresses

Official name: Birmingham City Council (Framework Contract Participant)

Postal address: Council House, Victoria Square

Town: Birmingham

NUTS code: UK United Kingdom

Postal code: B1 1BB

Country: United Kingdom

E-mail: contact@birmingham.gov.uk

Internet address(es):

Main address: www.birmingham.gov.uk

I.1. Name and addresses

Official name: Bracknell Forest Borough Council (Framework Contract Participant)

Postal address: Time Square, Market Street

Town: Bracknell

NUTS code: UK United Kingdom

Postal code: RG12 1JD

Country: United Kingdom

E-mail: customer.services@bracknell-forest.gov.uk

Internet address(es):

Main address: www.bracknell-forest.gov.uk

I.1. Name and addresses

Official name: Bristol City Council (Framework Contract Participant)

Postal address: City Hall

Town: Bristol

NUTS code: UK United Kingdom

Postal code: BS3 9FS

Country: United Kingdom

E-mail: corporate.procurement@bristol.gov.uk

Internet address(es):

Main address: www.bristol.gov.uk

I.1. Name and addresses

Official name: The Metropolitan Borough of Bury Council (Framework Contract Participant)

Postal address: Whittaker Street, Radcliffe

Town: Manchester

NUTS code: UK United Kingdom
Postal code: M26 2DT
Country: United Kingdom
E-mail: customercontactteam@bury.gov.uk
Internet address(es):
Main address: www.bury.gov.uk

I.1. Name and addresses

Official name: Central Bedfordshire Council (Framework Contract Participant)
Postal address: Priory House, Monks Walk, Chicksands
Town: Shefford
NUTS code: UK United Kingdom
Postal code: SG17 5TQ
Country: United Kingdom
E-mail: customers@centralbedfordshire.gov.uk
Internet address(es):
Main address: www.centralbedforshire.gov.uk

I.1. Name and addresses

Official name: Cumbria County Council (Framework Contract Participant)
Postal address: Lonsdale Building, The Courts
Town: Carlisle
NUTS code: UK United Kingdom
Postal code: CA3 8NA
Country: United Kingdom
E-mail: information.governance@cumbria.gov.uk
Internet address(es):
Main address: www.cumbria.gov.uk

I.1. Name and addresses

Official name: Disablement Association of Barking and Dagenham (DABD UK) (Framework Contract Participant)
Postal address: 42-48 Parsloes Avenue
Town: Dagenham
NUTS code: UK United Kingdom
Postal code: RM9 5NU
Country: United Kingdom
E-mail: centraloffice@dabd.org.uk
Internet address(es):
Main address: www.dabd.org.uk

I.1. Name and addresses

Official name: Dorset County Council (Framework Contract Participant)
Postal address: County Hall
Town: Dorset
NUTS code: UK United Kingdom
Postal code: DT1 1XJ
Country: United Kingdom
E-mail: dp@dorsetcc.gov.uk
Internet address(es):
Main address: www.dorsetforyou.gov.uk

I.1. Name and addresses

Official name: London Borough of Havering (Framework Contract Participant)

Postal address: Town Hall

Town: Romford

NUTS code: UK United Kingdom

Postal code: RM1 3BD

Country: United Kingdom

E-mail: sharedservices@havering.gov.uk

Internet address(es):

Main address: www.havering.gov.uk

I.1. Name and addresses

Official name: London Borough of Newham (Framework Contract Participant)

Postal address: 1000 Dockside Road

Town: Newham

NUTS code: UK United Kingdom

Postal code: E16 2QU

Country: United Kingdom

E-mail: customer.services@newham.gov.uk

Internet address(es):

Main address: www.newham.gov.uk

I.1. Name and addresses

Official name: NHS Shropshire Clinical Commissioning Group (CCG) (Framework Contract Participant)

Postal address: William Farr House, Mytton Oak Road

Town: Shrewsbury

NUTS code: UK United Kingdom

Postal code: SY3 8XL

Country: United Kingdom

E-mail: SHRCCG.ShropshireCCG@nhs.net

Internet address(es):

Main address: www.shropshireccg.nhs.uk

I.1. Name and addresses

Official name: North Lincolnshire Council (Framework Contract Participant)

Postal address: Civic Centre, Ashby Road

Town: Scunthorpe

NUTS code: UK United Kingdom

Postal code: DN16 1AB

Country: United Kingdom

E-mail: customerservice@northlincs.gov.uk

Internet address(es):

Main address: www.northlincs.gov.uk

I.1. Name and addresses

Official name: OneSource (In Partnership with LB Havering Council & LB Newham Council) (Framework Contract Participant)

Postal address: Town Hall, Main Road

Town: Romford

NUTS code: UK United Kingdom

Postal code: RM1 3BB
Country: United Kingdom
E-mail: info@onesource.co.uk
Internet address(es):
Main address: www.onesource.co.uk

I.1. Name and addresses

Official name: The Royal Borough of Kingston upon Thames (Framework Contract Participant)
Postal address: Guildhall, High Street
Town: Kingston upon Thames
NUTS code: UK United Kingdom
Postal code: KT1 1EU
Country: United Kingdom
E-mail: commissioning@kingston.gov.uk
Telephone: +44 1912613916
Internet address(es):
Main address: www.Kingston.gov.uk

I.1. Name and addresses

Official name: South Gloucestershire Council (Framework Contract Participant)
Postal address: Civic Centre, High Street
Town: Kingswood
NUTS code: UK United Kingdom
Postal code: BS15 0DS
Country: United Kingdom
E-mail: corporatecontactcentre@southglos.gov.uk
Internet address(es):
Main address: www.southglos.gov.uk

I.1. Name and addresses

Official name: Southend-on-Sea Borough Council (Framework Contract Participant)
Postal address: Civic Centre, Victoria Avenue
Town: Southend-on-Sea
NUTS code: UK United Kingdom
Postal code: SS2 6ER
Country: United Kingdom
E-mail: council@southend.gov.uk
Internet address(es):
Main address: www.southend.gov.uk

I.1. Name and addresses

Official name: Wakefield Metropolitan District Council (Framework Contract Participant)
Postal address: Burton Street
Town: Wakefield
NUTS code: UK United Kingdom
Postal code: WF1 2EB
Country: United Kingdom
E-mail: customerservices@wakefield.gov.uk
Internet address(es):
Main address: www.wakefield.gov.uk

I.1.

Name and addresses

Official name: Wirral Metropolitan Borough Council (Framework Contract Participant)

Postal address: Cheshire Lines Building, Canning Street

Town: Wirral

NUTS code: UK United Kingdom

Postal code: CH41 1ND

Country: United Kingdom

E-mail: GISTeam@wirral.gov.uk

Internet address(es):

Main address: www.wirral.gov.uk

I.2. Information about joint procurement

The contract involves joint procurement

The contract is awarded by a central purchasing body

I.3. Communication

Access to the procurement documents is restricted. Further information can be obtained at:

<https://procontract.due-north.com/register?openform>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: www.nepo.org

Tenders or requests to participate must be submitted to the abovementioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at: <https://procontract.due-north.com/register?openform>

I.4. Type of the contracting authority

Regional or local authority

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

NEPO505 Framework Contract for the Provision of Prepaid Card Accounts.

Reference number: DN169537

II.1.2. Main CPV code

66000000 Financial and insurance services

II.1.3. Type of contract

Services

II.1.4. Short description

The North East Procurement Organisation (NEPO) is inviting responses from suppliers for the provision of Prepaid Card Accounts allowing Contracting Authorities an alternative method to manage their cash disbursements and budget monitoring. Prepaid Card Accounts will operate similar to a standard UK Bank Account, including the option to withdraw cash from an ATM, make regular payments, pay vendors and receive regular statements. Prepaid Card Accounts do not have an accessible overdraft facility.

Prepaid Cards operate much in the same way as standard Debit Card whereby funds will be preloaded by Contracting Authorities and used by the Cardholder until the balance is exhausted. It is anticipated that Contracting Authorities will primarily use Prepaid Card Accounts for Social/Health Care related Direct Payments and for the management of Corporate Expenses. This is not exhaustive and Contracting Authorities may require the Prepaid Card Accounts for additional related services.

II.1.5. Estimated total value

Value excluding VAT: 24 000 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance

NUTS code: UK United Kingdom

II.2.4. Description of the procurement

The opportunity can be accessed via the NEPO eTender system. Suppliers wishing to be considered for this contract must register their expression of interest and submit a tender through the NEPO eTender system. If not already registered, candidates should register on the NEPO eTender system at <https://procontract.due-north.com/register?openform>. Any queries regarding the procurement process or tender documents must be raised no less than 7 days before the tender return date, through the Q&A section on the NEPO eTender system. For any support in submitting your expression of interest or tender response, please contact the NEPO Portal helpdesk at +44 1912613940 or portal@nepo.org. There are a number of help guides available on the portal. Reading these will assist the supplier in completing and submitting their responses.

In order to be appointed to this Framework Contract, following evaluation suppliers must be ranked 1–4. Successful suppliers will enter into a Framework Agreement in a form which is set out in the procurement documents.

The Council does not give any guarantee and/or warrant the actual value of the goods /services (if any) which will be placed with the successful suppliers by any client using the Framework Contract pursuant to this process and accepts no liability thereof.

The basis for award of specific streams of work(s) is via direct award to the first ranked Contractor on the Framework Contract where the the full requirements of the Contracting Authority are met. Where it is not possible to determine the award via the direct award route above, then the Contracting Authorities shall undertake a mini competition involving all Contractors who are successful and ranked 1-4 on the Framework Contract following initial tender stage and are capable of performing the Call-Off Contract. The criteria for award of the mini-competition shall be as follows:

Quality — 0 %-100 % (to be set by Contracting Authority at mini-competition stage);

Price — 0 %-100 % (to be set by Contracting Authority at mini-competition stage).

A primary cost avoidance benefit of Prepaid Card Accounts has been identified as the enablement for reallocation of resources previously focused on traditional methods of cash disbursements and budget monitoring within a Contracting Authority. It was therefore decided, after consultation with key stakeholders, a single lot strategy would deliver the optimum service for Contracting Authorities whereas dividing the Framework Contract into lots could potentially hinder the benefits available.

II.2.5.

Award criteria

Criteria below

Quality criterion - Name: (AQ1) Project management / Weighting: 12.00 %

Quality criterion - Name: (AQ2) Performance management / Weighting: 10.00 %

Quality criterion - Name: (AQ3) Prepaid card account functionality / Weighting: 10.00 %

Quality criterion - Name: (AQ4) Business continuity / Weighting: 8.00 %

Quality criterion - Name: (AQ5) System demonstration / Weighting: 10.00 %

Quality criterion - Name: (AQ6) System functionality (Essential functionality) / Weighting: PASS /FAIL

Quality criterion - Name: (AQ7) System functionality (Desirable functionality) / Weighting: 5.00 %

Quality criterion - Name: (AQ8) Social value (Economic and social considerations) / Weighting: 5.00 %

Price - Weighting: 40.00 %

II.2.6. Estimated value

Value excluding VAT: 24 000 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 48

This contract is subject to renewal: yes

Description of renewals:

This framework Contract will be a direct replacement of the existing NEPO framework Contract for the Provision of Prepaid Card Accounts.

II.2.10. Information about variants

Variants will be accepted: yes

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14. Additional information

The opportunity can be accessed via the NEPO eTender system. Tenderers wishing to be considered for this contract must register their expression of interest and submit a tender through the NEPO eTender system. Candidates must register on the NEPO eTender system at <https://procontract.due-north.com/register?openform>

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

III.2. Conditions related to the contract

III.2.2. Contract performance conditions

As stated within procurement documents.

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators
Envisaged maximum number of participants to the framework agreement: 4

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 04/10/2016 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 04/10/2016 Local time: 12:00

Information about authorised persons and opening procedure: Legal representatives of Gateshead Metropolitan Borough Council to authorise opening of tenders for NEPO officers on the tender submission deadline day.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

48 months from Contract Award date as stipulated within Invitation to Tender documentation.

VI.2. Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3. Additional information

NEPO is a Central Purchasing Body as defined in the Public Contract Regulations 2015 (PCR15). This means that NEPO may provide central purchasing activity on behalf of Contracting Authorities.

The agreement will be available for use by all NEPO Members. A list of member organisations is available at: www.nepo.org

This agreement will also be made available to all current and future NEPO Associate Members. A list of current NEPO Associate Members is available at: www.nepo.org/associate-membership/list

or,

<https://www.qtegov.com/systems/nepocms.nsf/vLiveDocsTitle/Current%20Associate%20Members>

NEPO intends to make the resulting agreement available for use by all Contracting Authorities throughout all administrative regions of the UK (as defined by the Public Contracts Regulations 2015) including but not limited to Government Departments and their Agencies, Non-Departmental Public Bodies, Central Government, NHS Bodies, Local Authorities, Emergency Services, Coastguard Emergency Services, Educational Establishments, Registered Social Landlords and Registered Charities who have a need to purchase the above services.

Please see the following websites for further details:

<http://www.direct.gov.uk/en/DI1/Directories/Localcouncils/index.htm>

<http://www.education.gov.uk/edubase/home.xhtml>

<http://www.schoolswebdirectory.co.uk/localauthorities.php>

<http://www.ukschoolsdirectory.net>

<https://www.gov.uk/find-school-in-england>

<http://www.educationscotland.gov.uk/scottishschoolsonline/>

<http://hwb.wales.gov.uk/>

apps.deni.gov.uk/appinstitutes/instmain.aspx

<https://www.gov.uk/government/publications/open-academies-and-academy-projects-in-development>

<http://unistats.direct.gov.uk/institutions/>

<http://www.hefce.ac.uk/workprovide/unicoll/heis/>

<http://www.hefce.ac.uk/workprovide/unicoll/fecs/>

<http://www.nhs.uk/ServiceDirectories/Pages/AcuteTrustListing.aspx>

<http://www.wales.nhs.uk/nhswalesaboutus/structure>

<http://www.scottishambulance.com/TheService/organised.aspx>

<http://www.hscni.net/index.php?link=trusts>

<http://www.scottishambulance.com/AboutUs/HowWeOrganised.aspx>

<http://www.direct.gov.uk/en/DI1/Directories/A-ZOfCentralGovernment/index.htm>

<https://www.gov.uk/government/organisations>

<http://www.northernireland.gov.uk/gov.htm>

<http://www.nidirect.gov.uk/local-councils-in-northern-ireland>

<http://www.scotland.gov.uk/Publications/2012/02/2421/1>

<https://www.dsdni.gov.uk/contact>

<https://www.dfpni.gov.uk/articles/list-public-bodies-which-ni-public-procurement-policy-applies>

<http://www.ons.gov.uk/ons/publications/re-reference-tables.html?edition=tcm%3A77-336664>

<https://www.police.uk/forces/>

<http://www.police-information.co.uk/index.html>

<http://www.psnipolice.uk/index.htm>

<http://www.scotland.police.uk/>

<http://www.mcga.gov.uk/c4mca/mcga07-home.htm>

<http://www.fireservice.co.uk/information/ukfrs>

<http://www.gov.scot/Topics/archive/law-order/Police/PoliceServiceofScotland>

<http://www.fire.org.uk/fire-brigades.html>

<http://www.nifrs.org/areas-districts/>

<http://www.firescotland.gov.uk/your-area.aspx>
http://www.charity-commission.gov.uk/About_us/Regulation/Registering_charities_index.aspx
<http://www.oscr.org.uk/>
<http://www.idea.gov.uk/idk/core/page.do?pagelId=7175736>
<http://apps.charitycommission.gov.uk/Showcharity/RegisterOfCharities/registerhomepage.aspx>
http://www.sell2wales.gov.uk/Search/search_Auth.aspx
<http://www.communities.gov.uk/newsroom/factsandfigures/housingplanning1/facts/socialhousing/?id=1822644>

Organisations wishing to access the NEPO agreement will be required to register as a NEPO Associate Member in the first instance.

Further information can be found at:

www.nepo.org/associate-membership/permisable-user

or,

<https://www.qtegov.com/systems/nepocms.nsf/vLiveDocsTitle/OJEU%20Framework%20Permissible%20Users>

VI.4. Procedures for review

VI.4.1. Review body

Official name: North East Procurement Organisation (NEPO)

Postal address: The Guildhall, Quayside

Town: Newcastle upon Tyne

Postal code: NE1 3AF

Country: United Kingdom

E-mail: adam.smith@nepo.org

Telephone: +44 1912613916

VI.4.2. Body responsible for mediation procedures

Official name: North East Procurement Organisation (NEPO)

Postal address: The Guildhall, Quayside

Town: Newcastle upon Tyne

Postal code: NE1 3AF

Country: United Kingdom

E-mail: adam.smith@nepo.org

Telephone: +44 1912613916

VI.4.4. Service from which information about the review procedure may be obtained

Official name: North East Procurement Organisation (NEPO)

Postal address: The Guildhall, Quayside

Town: Newcastle upon Tyne

Postal code: NE1 3AF

Country: United Kingdom

E-mail: adam.smith@nepo.org

Telephone: +44 1912613916

VI.5. Date of dispatch of this notice

25/08/2016