

NL-Bussum: accounting and auditing services

OJ S 182/2012 21/09/2012

Contract notice

Services

Directive 2004/18/EC

## Section I: Contracting authority

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### I.1. Name and addresses

Official name: Gemeente Bussum

Postal address: Postbus 6000

Town: Bussum

Postal code: 1400 HA

Country: Netherlands

For the attention of: Dhr. M. van der Spek-Stikkelorum

E-mail: [m.vanderspek@bussum.nl](mailto:m.vanderspek@bussum.nl)

Telephone: +31 6928755

#### Internet address(es):

General address of the contracting authority: <http://www.bussum.nl>

#### Additional information can be obtained from:

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

### I.2. Type of the contracting authority

Regional or local authority

### I.3. Main activity

General public services

### I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

## Section II: Object of the contract

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### II.1. Description

#### II.1.1. Title attributed to the contract by the contracting authority

Accountancydienstverlening.

#### II.1.2. Type of contract and place of performance or delivery

Services

Service category No 9: Accounting, auditing and bookkeeping services

NUTS code NL327 Het Gooi en Vechtstreek

#### II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

#### II.1.4. Information about framework agreement

**II.1.5. Short description of the contract or purchase(s)**

Werkzaamheden verband houdende met certificering van de gemeentelijk (jaar)stukken.

**II.1.6. CPV code(s)**

79210000 Accounting and auditing services, 79212300 Statutory audit services

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

**II.1.8. Lots**

This contract is divided into lots: no

**II.1.9. Information about variants**

Variants will be accepted: no

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

Estimated value excluding VAT: 42 000 EUR

**II.2.2. Information about options**

Options: no

**II.2.3. Information about renewals**

**II.3. Duration of the contract or time limit for completion**

Duration in months: 92 (from the award of the contract)

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

**III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

**III.2. Conditions for participation**

**III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Zijn vermeld in het offerte aanvraagdocument 'Eigen verklaring inzake uitsluitingsgronden en geschiktheidseisen' behorende bij deze aankondiging.

**III.2.2. Economic and financial ability**

List and brief description of conditions: Gemiddelde minimale omzet van 3 500 000 EUR in de laatste drie boekjaren (nadere informatie zie hfd 3.2 offerte aanvraagdocument).

**III.2.3. Technical and professional ability**

List and brief description of conditions:

Zijn vermeld in het offerte aanvraagdocument 'Eigen verklaring inzake uitsluitingsgronden en geschiktheidseisen' behorende bij deze aankondiging.

#### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

##### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

### **Section IV: Procedure**

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#### **IV.1. Type of procedure**

##### **IV.1.1. Type of procedure**

Open

##### **IV.1.2. Information about the limits on the number of candidates to be invited**

##### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Criteria below

1. Kwaliteit. Weighting 70
2. Prijs. Weighting 20
3. Algemene indruk en presentatie. Weighting 10

##### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

##### **IV.3.2. Previous publication concerning this procedure**

no

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 8.11.2012 - 12:00

Payable documents: no

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

9.11.2012 - 14:00

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.3.6.**

**Languages in which tenders or requests to participate may be submitted**  
Dutch.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in days: 17 (from the date stated for receipt of tender)

**IV.3.8. Conditions for opening of tenders**

Date: 9.11.2012 - 14:15

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Er vindt slechts een controle plaats van de ingediende stukken. (voor nadere informatie zie offerte aanvraagdocument).

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.3. Additional information**

Nadere inlichtingen en vragen betreffende de inhoud uitsluitend via e-mail.

Dhr. L.A. Wieringa,

Raadsgrieffier emailadres: [l.wieringa@bussum.nl](mailto:l.wieringa@bussum.nl).

**VI.4. Procedures for review**

**VI.4.1. Review body**

Country: Netherlands

**Body responsible for mediation procedures**

Country: Netherlands

**VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: Voor nadere inlichtingen zie offerte aanvraagdocument.

**VI.4.3. Service from which information about the review procedure may be obtained**

Country: Netherlands

**VI.5. Date of dispatch of this notice**

19.9.2012