

B-Brussels: framework contract for the provision of meeting services, ref. IMI.2012.SC.139

OJ S 183/2012 22/09/2012

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Innovative Medicines Initiative Joint Undertaking — IMI JU

Postal address: TO56 Office 6/31

Town: Brussels

Postal code: 1049

Country: Belgium

For the attention of: Procurement Officer

E-mail: procurement@imi.europa.eu

Telephone: +32 25418219

Internet address(es):

General address of the contracting authority: http://imi.europa.eu/procurement_en.html

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: IMI JU

Postal address: TO 56-6

Town: Brussels

Postal code: 1049

Country: Belgium

E-mail: procurement@imi.europa.eu

Internet address: <http://www.imi.europa.eu/content/procurement>

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

European institution/agency or international organisation

I.3. Main activity

Other: Research

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Framework contract for the provision of meeting services, ref. IMI.2012.SC.139.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 17: Hotel and restaurant services
Main site or place of performance: Brussels.
NUTS code BE100 Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with several operators

Maximum number Envisaged maximum number of participants to the framework agreement
: 3

Duration of the framework agreement

Duration in years: 2

II.1.5. Short description of the contract or purchase(s)

The IMI JU will award multiple framework contracts to a maximum of 3 tenderers for the provision of meeting premises, including catering and technical support services. A more detailed description of a typical package of services and indication of the number of meetings yearly can be found in the terms of reference on the website <http://www.imi.europa.eu/content/procurement>

II.1.6. CPV code(s)

55120000 Hotel meeting and conference services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

II.2. Scope of the procurement

II.2.1. Total quantity or scope

A maximum of 3 cascade-type framework contracts. The initial duration of the contracts is 2 years with a possibility to extend twice for a 1- year period at IMI's discretion.

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 2

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

Duration in days: 12 (from the award of the contract)

II.3. Duration of the contract or time limit for completion

Start 1.1.2013. Completion 31.12.2016

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

III.2.2. Economic and financial ability

III.2.3. Technical and professional ability

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Criteria below

1. Technical quality of the proposal. Weighting 60

2. Price. Weighting 40

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IMI.2012.SC.139.

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

16.11.2012 - 13:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Any EU official language

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Date: 23.11.2012 - 10:00

Place:

IMI JU, avenue de la Toison d'Or 56–60, 1060 Brussels, BELGIUM.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: 1 representative of each economic operator that has submitted a bid.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: General Court of the European Union

Postal address: rue du Fort Niedergrünwald

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

E-mail: ecj.registry@curia.europa.eu

Telephone: +352 4303-1

Fax: +352 4303-2100

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

Official name: IMI JU

Postal address: TO 56-6

Town: Brussels

Postal code: 1049

Country: Belgium

E-mail: procurement@imi.europa.eu

VI.5. Date of dispatch of this notice

12.9.2012