

United Kingdom-Belfast: Computer-related services
OJ S 164/2015 26/08/2015
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Police Service of Northern Ireland (PSNI)

Postal address: 42 Montgomery Road

Town: Belfast

Postal code: BT6 9LD

Country: United Kingdom

Contact person: kyle.mcilwrath@dfpni.gov.uk

Internet address(es):

Address of the buyer profile: <https://etendersni.gov.uk/epps>

Electronic access to information: <https://etendersni.gov.uk/epps>

Electronic submission of tenders and requests to participate: <https://etendersni.gov.uk/epps>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Public order and safety

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

DOJ — PSNI — Core IT Managed Services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 7: Computer and related services

NUTS code UKN Northern Ireland,UKN0 Northern Ireland,UKN01 Belfast

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

The Police Service of Northern Ireland (PSNI) is seeking to procure the provision of Managed Services for its Core IT requirements. The Core IT Managed Service tower will include the management of Hosting Services and provision of Application Support Services, along with Desktop, Laptop and Peripherals and Service Desk requirements, all of which will support the PSNI's core function of 'Keeping People Safe'. The Core IT Managed Services contract will cover the following 4 service areas:

1. Service Desk The PSNI Service Desk currently operates on a 24/7 (see note below) basis as the single point of contact between the service provider and all business users within the organisation. The Service Desk answers in excess of 9 000 calls a month and attempts to resolve 65 % of all calls within 30 minutes of receipt. The Service Desk deals with a number of password resets and provides an auditable record of all incidents and calls, their progression and resolution, in line with ITIL best practice. The successful contractor will be required to operate and manage the PSNI Service Desk. Tenderers should also refer to the Optional and Additional services detailed below as well as the procurement documents available within the eTendersNI portal where further detail and explanation of the requirements is provided. (24/7 note — The operating hours of the Service Desk may be reduced to reflect the restructuring under the Service First initiative which is an initiative to review demand and competing priorities with a view to developing a framework allowing the PSNI to fulfil its duty to protect life, maintain public confidence and contribute to community safety whilst dealing with the reality of a reduction in officer numbers. As a result, the operating hours of the Service Desk may change to reflect any such hours as is deemed appropriate by the PSNI).

2. Desktops, Laptops and Peripherals (DLP) The DLP function which the successful contractor will be expected to carry out includes support for hardware or operating software running on computing devices. PC's, laptops, tablet devices, printers, fax machines and scanners and/or any other such devices or peripherals that carry out similar or equal functions and as may be required by the PSNI. Requirements include the supply of hardware and operating software, configuration changes, installations, moves and changes of equipment, rolling upgrade of all devices, installation, management and updating of build images, software installation, patch management, driver installation, data management, antivirus protection, encryption of all devices and market standard requirements that may become necessary. Tenderers should also refer to the Optional and Additional services detailed below as well as the procurement documents available within the eTendersNI portal where further detail and explanation of the requirements is provided.

3. Hosting Services The PSNI data centres run in excess of 170 key business applications. It is a highly, but not totally, virtualised environment comprising 425 virtual servers and 163 physical servers both Wintel and non-Wintel. The service also maintains resilience and back up of all data and systems. This service ensures all deployments, security audits, database administration, patching and anti-virus is carried out and is up to date. This will include:

— Hardware and operating system monitoring, maintenance, repair and support. Database administration, web support, and storage management. Monitoring and maintenance of two data centres and associated hardware and software, backup and restore services, security auditing and Firewall Management. Monitoring, maintenance and support of the virtualised environment, hardware and software refresh, ITIL level support up to and including level 4, and WEEE recycling.

— Breakfix

— Focused on servers and storage.

— Physical and Virtual Platform support and maintenance with the management of hardware and software architecture in order to allow applications to operate. — Platforms can include one or several of the following hardware and/or software components:

— hardware architecture; operating systems; programming languages and frameworks; runtime libraries; application servers; databases; other middle-ware products. The infrastructure supported by the successful contractor must accommodate the maintenance of a high availability environment which hosts all PSNI applications and storage. Additionally all areas must respond effectively to any major incidents, such as a major malware attack or significant problem with a corporate application to minimise any loss of service. Tenderers should also refer to the Optional and Additional services detailed below as well as the procurement documents available within the eTendersNI portal where further detail and explanation of the requirements is provided.

4. Application Support This service deals with any incidents related to a number of commercial-off-the-shelf (COTS) and bespoke applications and provides a mechanism for system development and configuration changes for a number of systems. A full list of current systems is provided in the Invitation to Participate in Dialogue (ITPD). The successful contractor will provide support for specific business applications such as HR, Payroll, Finance, Fleet and Electronic Documents Record Management. Further detail on the specific business applications is available within the procurement documents. Tenderers should also refer to the Optional and Additional services detailed below as well as the procurement documents available within the eTendersNI portal where further detail and explanation of the requirements is provided. Changes in Service Requirements during the Contract Term: The Services as detailed above and delivered by the successful contractor will be subject to change during the Term in order to address and remain consistent with future changes to PSNI's operational requirements and its corresponding requirements of the ICT Managed Service. Such changes may result in increases or decreases in the scope and/or scale of the services required from the ICT Managed Service.

Such changes may involve:

— Changes to the volume of services required from the Supplier (i.e. 'Volume Based Services');

— Changes which result in a new services being required during the Term, which can be foreseen at the time of this procurement ('Optional Services'); and

— Changes which cannot be identified at the time of this procurement but which may be identified and required during the Term of the contract ('Additional Services').

These are described further in the sections that follow: Volume Based Services: The PSNI has incorporated within the Draft Invitation to Participate in Dialogue (ITPD) and Draft Project Agreement 'Volume Based Services' in order to provide PSNI with the flexibility to increase or decrease the volumes of such Services during the Term of the Contract in line with changes in its operational requirements and in order for the Charges for such Services to vary in line with the service volumes that are required. The Charges for such Services would be structured as Volume Based Service Charges (as described in Schedule 7.1 of the Draft Project Agreement), with the volume bands for the Services being defined and priced within the Financial Model Output Template during the competitive dialogue stage of this procurement process. Only where an increase or decrease in service volumes falls outside of the volume bands is a Change required under the Change Control Procedure, as set out in the Draft Project Agreement. Optional Services: PSNI's ICT Strategy 2014 outlines its planned investment in Information and Communications Technology (ICT) over the period April 2014 to March 2017. This Strategy addresses maintaining existing ICT services upon which policing operations are dependent and also providing powerful, new capabilities to support continuous improvement in day to day policing and back-office functions. A key tenet of this Strategy is maintaining strong alignment between policing needs and the application of ICT, both in timeliness and value for money. This includes developing, implementing and operating new ICT initiatives which support the broader programme of business change in PSNI, thereby

improving service delivery, compliance with regulations, and addressing other organisational needs. The Strategy identifies a number of priority initiatives for delivery during the 2014-17 strategy period, together with a number of Strategic Projects to be developed during the first two years of the Strategy and Candidate Projects which are to be assessed and developed from year three onwards. All such projects will progress through a project scoping, design and development process and their final implementation will be subject to there being a positive business case and allocated budgets and resources. Accordingly it is not possible for PSNI to be definitive at this stage in relation to whether and how each of these projects might impact the scope and scale of the Operational Services for the IT Managed Service in respect of: Service Desk; Desktops, Laptops and Peripherals; Hosting Services; and Applications Support. An indication of the potential impact is provided in the procurement documents. It should be noted that many of the impacts of these projects (e.g. in relation to service desk and hosting requirements) may be managed through the Volume Based Services mechanism described above and may not need to be called-off as Optional Services. PSNI has categorised as 'Optional Services' within the Draft ITPD and Project Agreement (which is subject to dialogue) any new service requirements that result from these projects which are not covered by the Volume Based Services mechanism described above. In addition to any new Services arising from such projects, PSNI has also incorporated a number of other Optional Services into the Draft ITPD and Project Agreement for the Core ICT Managed Services. These other Optional Services are summarised below. Tenderers should note that other potential service requirements may also be identified during the dialogue stage which relate to PSNI's future operational requirements for the ICT Managed Service and which may subsequently also be considered for inclusion as Optional Services in the Draft Project Agreement. The Optional Services will be discussed and refined where possible during the dialogue process and PSNI will decide prior to inviting final tenders whether each of the services should be incorporated into the Draft Project Agreement as a core requirement, an Optional Service, or not at all: — Extension of the Term — PSNI will require options to extend the initial Term of the contract for Core ICT Managed Services by up to two further periods of 24 months each (i.e. maximum total extension of 4 years) which provides for a maximum contract Term of 7 years; — Service Desk Hours — PSNI may require a change to the hours of its Service Desk operation, for example reducing from a 24x7 services to a service which operates from 8 am to 11 pm; — Service Desk Location — the current Service Desk is provided on PSNI premises, however PSNI may require an option to extend the PSNI network to off-site locations in the UK to facilitate remote access by the Core ICT Managed Services provider; — NI Public Sector Enterprise Shared Services (ESS) — PSNI may in future consider the potential benefits of transferring some or all services from the CORE ICT contract to ESS at the end of the initial Term or at subsequent break points within the contract, in line with direction from the Northern Ireland Executive to extend the use of shared services in driving forward a comprehensive programme of public sector reform. Any decision to transfer services to ESS will be informed by the value for money comparison between the cost to PSNI of the CORE ICT managed Services and the benchmark cost of such services being delivered by ESS; — NI Public Sector Shared Data Centre — the NI Civil Service is currently procuring a shared data centre to consolidate the provision of data centre services across the Civil Service and to serve other public sector organisations such as the Business Services Organisation and Translink. PSNI may in future wish to examine the potential benefits of consolidating its data centre requirements within a Public Sector Shared Data Centre, and accordingly may wish to incorporate such a change as an Optional Service within the Draft Project Agreement for the

Core IT Managed Services;

- All software upgrades and hardware replacements — PSNI will examine in dialogue its approach to software upgrades and implementing hardware replacements (and potentially other periodic services of variable frequency) through the Core ICT Managed Service contract, which may result in such services being defined and structured as Optional Services within the Draft Project Agreement;
- Storage Area Network (SAN) — PSNI may need to replace its existing SAN during the Term of the Core ICT Managed Services contract and accordingly PSNI may require the Core ICT Managed Services Contractor to support the implementation of, and transition of Services to, a new SAN. Equally PSNI may require the successful contractor to provide a similar set of services in respect of the replacement and/or implementation of other elements of ICT infrastructure;
- Additional resources — PSNI may also require access to specialist ICT resources to provide expert support on the ICT projects set out in the procurement documents (or other projects identified during the term of the contract). It is envisaged that the accessing of specialist ICT resources for this purpose would also be structured as an Optional Service; and
- Offsite Provision of Services — Staff supporting Core IT Services within PSNI are currently located in PSNI Premises, however, during the dialogue phase, the Authority will be open to discussing the possibility of supplier support staff being located elsewhere offering an exclusive or shared service. The final decision on the location of support staff will be subject to:
 - delivery of value for money;
 - relevant security controls, operating conditions, appropriate staff vetting, audit and robust supervision being in place; -designated premises being located within the UK due to the restrictions on the distribution of cryptographic key material and the associated risks of a compromise of police information;
 - the premises passing a Police Approved Secure Facility Audit (PASF). It should be noted that not all areas of Core IT Services will be capable of being supported outside PSNI premises. The timing for any such transition to an offsite solution will be subject to dialogue. When required, Optional Services will be called-off and implemented in accordance with Clauses 5.10 to 5.12 and Schedule 8.2 (Change Control Procedure) of the Draft Project Agreement. The Charges for such Optional Services would be determined using the pricing mechanism for Optional Services set out in Part B of Schedule 7.1 (Charges and Invoicing) and by reference to; the costs, service charges, profit margin limits and indexation arrangements set out in the Financial Model and in Schedule 7.1;
 - the financial reports, audit rights and open book requirements set out in Schedule 7.5; and
 - the Change Control Procedure set out in Schedule 8.2 of the Draft Project Agreement.

Accordingly, the contract for the ICT Managed Services shall be subject to modification for 'Optional Services' without a new procurement procedure in accordance with Regulation 72(1) (a) of the Public Contracts Regulations 2015. Tenderers should note that the range of services described above is the PSNI's current view of potential Optional Services, and that other potential Optional Services may be identified in respect of the Core ICT Managed Service during the competitive dialogue procurement process. Tenderers should also note that the PSNI does not give any guarantee in relation to the extent to which it will need to call off Optional Services during the Term of the contract. -Additional Services Tenderers should note that there may also be other changes in the scope and/or scale of the Services required from the ICT Managed Service that could not be identified or foreseen at the time of this procurement but which are consistent with the overall nature of PSNI's current and future operational requirements for Core ICT Managed Services; the Operational Services (i.e. the four service areas) described in the Draft ITPD; and the overall scope of the ICT Managed Services requirements as set out in the Draft Project Agreement. In such circumstances PSNI

may seek to agree a modification to the ICT Managed Services contract through the Change Control Procedure to facilitate the provision of such services by the Supplier, with the Charges for such services set by reference to the mechanisms and protections provided in the Draft Project Agreement (as outlined above). It is envisaged that such modifications would be made without requiring a new procurement procedure in accordance with Regulation 72 of the Public Contracts Regulations 2015. It should be noted that CORE IT is one of three towers of IT Services — (the other two being Networks and Telephony, and Automatic Number Plate Recognition) — delivered by multiple contractors across different delivery models in one integrated enterprise service management process. The successful contractor must manage and improve any interface issues and collaborate with other contractors and the PSNI to ensure 'end to end' service levels are maintained and improved. The initial contract period will be 3 years (36 months) with two (2) options to extend, at the sole discretion of PSNI, each for a period of two years (24 months). All current tender documentation is provided on eTendersNI under CFT_42197.

II.1.6. CPV code(s)

72500000 Computer-related services, 80420000 E-learning services, 80533000 Computer-user familiarisation and training services, 80533100 Computer training services, 80533200 Computer courses, 32400000 Networks, 32500000 Telecommunications equipment and supplies, 48100000 Industry specific software package, 48200000 Networking, Internet and intranet software package, 48400000 Business transaction and personal business software package, 48500000 Communication and multimedia software package, 48600000 Database and operating software package, 48700000 Software package utilities, 48800000 Information systems and servers, 48900000 Miscellaneous software package and computer systems, 50300000 Repair, maintenance and associated services related to personal computers, office equipment, telecommunications and audio-visual equipment, 50800000 Miscellaneous repair and maintenance services, 51100000 Installation services of electrical and mechanical equipment, 51300000 Installation services of communications equipment, 51600000 Installation services of computers and office equipment, 72100000 Hardware consultancy services, 72200000 Software programming and consultancy services, 72300000 Data services, 72400000 Internet services, 72000000 IT services: consulting, software development, Internet and support, 72600000 Computer support and consultancy services, 72700000 Computer network services, 72800000 Computer audit and testing services, 30211000 Mainframe computer, 30211100 Super computer, 30211200 Mainframe hardware, 30211300 Computer platforms, 30211400 Computer configurations, 30211500 Central processing unit (CPU) or processors, 30212000 Minicomputer hardware, 30212100 Central processing units for minicomputers, 30213000 Personal computers, 30213100 Portable computers, 30213200 Tablet computer, 30213300 Desktop computer, 30213400 Central processing units for personal computers, 30215000 Microcomputer hardware, 30213500 Pocket computers, 30214000 Workstations, 30216110 Scanners for computer use, 30216120 Optical-character-recognition equipment, 30216130 Barcode readers, 30216200 Magnetic card readers, 30216300 Punchcard readers, 30231000 Computer screens and consoles, 30231100 Computer terminals, 30231200 Consoles, 30231300 Display screens, 30231310 Flat panel displays, 30231320 Touch screen monitors, 30232000 Peripheral equipment, 30232100 Printers and plotters, 30232110 Laser printers, 30236000 Miscellaneous computer equipment, 30236110 Random access memory (RAM), 30236120 Read only memory (ROM), 30236122 Erasable programmable read only memory (EPROM), 30236200 Data-processing equipment, 30237000 Parts, accessories and supplies for computers, 30237110 Network interfaces, 30237120 Computer ports, 30237130 Computer cards, 30237132 Universal Serial Bus (USB) Interfaces, 30237200 Computer accessories, 30237280 Power supply accessories, 30237300

Computer supplies, 30237400 Data entry accessories, 48210000 Networking software package, 48220000 Internet and intranet software package, 48510000 Communication software package, 48520000 Multimedia software package

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The initial contract period will be 3 years (36 months) with two (2) options to extend, at the sole discretion of PSNI, each for a period of 2 years (24 months).

Tenderers should note that as per the Optional and Additional services detailed within the Short Description (II.1.5) of this Notice, and as set out in the procurement documents, the PSNI estimates the value of the contract over the fully extended contract period of 7 years (84 months), together with the inclusion of the optional and additional services, could be GBP 100 000 000

The procurement documents can be accessed via eTendersNI at <https://etendersni.gov.uk/epps/home.do>

Estimated value excluding VAT:

Range: between 15 000 000 and 100 000 000 GBP

II.2.2. Information about options

Options: yes

Description of options: The initial contract period will be 3 years (36 months) with two (2) options to extend, at the sole discretion of PSNI, each for a period of 2 years (24 months). Tenderers should note that as per the Optional and Additional services detailed within the Short Description (II.1.5) of this Notice, and as set out in the procurement documents, the PSNI estimates the value of the contract over the fully extended contract period of 7 years (84 months), together with the inclusion of the optional and additional services, could be GBP 100 000 000

The procurement documents can be accessed via eTendersNI at <https://etendersni.gov.uk/epps/home.do>

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 1

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 84 (from the award of the contract)

II.3. Duration of the contract or time limit for completion

Duration in months: 36 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Parent company guarantee(s) may be required as a condition of award.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Payments will be made in accordance with the Conditions of Contract set out in the tender documentation and as established through the Competitive Dialogue procedure.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

No special legal form is required but one member of a consortium may be required to accept prime contractor responsibility for the other member(s), and a consortium may be required to form a legal entity with appropriate parent company guarantee as a condition of award.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: The economic operator and / or members of the consortium must meet the requirements set out in the Public Contracts Regulations 2015: Part 2, Section 2, Regulation 19 (Economic Operators); and Part 2, Section 5, Regulations 57 (Exclusion Grounds).

These grounds will be further described in the pre-qualification questionnaire available on eTendersNI under CFT 42197.

III.2.2. Economic and financial ability

List and brief description of conditions: The economic operator and / or members of the consortium must meet the requirements set out in the Public Contracts Regulations 2015: Part 2, Section 2, Regulation 19 (Economic Operators); and Part 2, Section 5, Regulations 57 (Exclusion Grounds).

These grounds will be further described in the prequalification questionnaire available on eTendersNI under CFT 42197.

Minimum level(s) of standards possibly required: The economic operator and / or members of the consortium, in their expression of interest must provide the evidence as further described in the pre-qualification questionnaire available on eTendersNI under CFT 42197.

III.2.3. Technical and professional ability

List and brief description of conditions:

The economic operator and / or members of the consortium must meet the requirements set out in the Public Contracts Regulations 2015: Part 2, Section 2, Regulation 19 (Economic Operators); and Part 2, Section 5, Regulations 57 (Exclusion Grounds).

These grounds will be further described in the prequalification questionnaire available on eTendersNI under CFT 42197.

Minimum level(s) of standards possibly required:

The economic operator and / or members of the consortium, in their expression of interest must provide the evidence as further described in the pre-qualification questionnaire available on eTendersNI under CFT 42197.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

competitive dialogue

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 4

Objective criteria for choosing the limited number of candidates: The Contracting Authority intends to invite 4 candidates to participate in a competitive dialogue on the basis of the ranking of candidates at the pre-qualification questionnaire (PQQ) stage at which the criteria referred to in Regulations 19/57 and 58 of the Public Contract Regulations 2015 will be assessed and marked. In order to be eligible for pre-qualification, Tenderers must receive an overall weighted score of at least 60 % in respect of their demonstrated Technical and Professional Ability (i.e. 60 % of the maximum weighted score for Technical and Professional Ability). In addition, any Candidate that scores less than 50 % of the maximum weighted score in respect of any of the individual Selection Criteria listed in Table 3.2 of the PQQ will be automatically eliminated. After evaluating all of the eligible PQQ responses the Authority will select the top four (4) scoring Tenderers and invite them to participate in dialogue. In the event that there are a number of Tenderers with scores tied at fourth position (i.e. arithmetically equal), the Authority will select from those tied Tenderers the Tenderer(s) with the highest aggregate score across the C.1 IT Managed Services and C.9 Service Integration and Management Criteria in order to select a top four (4) (Please refer to the PIM and PQQ available via eTendersNI). In the event that the aggregate scores across the C.1 and C.9 Criteria are also tied, the Authority reserves the right to extend the shortlist to the requisite number. If there are less than four (4) eligible Tenderers, the Authority may, at its absolute discretion, continue the competition by inviting the eligible Tenderer(s) to participate in dialogue, despite the fact that there may be less than four (4) such Tenderers. These Tenderers will be invited to participate in dialogue with the Authority, and will be separately notified in writing of their inclusion, or otherwise, in the dialogue process. Tenderers should note Pre Qualified Bidders will be expected to complete a bidder's protocol undertaking before the start of the competitive dialogue. During the Dialogue phases it is not currently intended by the Authority to exclude or further deselect any Tenderer i.e. it is currently intended that the short-listed Tenderers from the PQQ stage will be invited to submit a Final Tender.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

42197

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 23.9.2015 - 14:59

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

23.9.2015 - 15:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

USE OF eTendersNI: Suppliers intending to register an interest and respond to this competition must do so via the eTendersNI portal (<https://etendersni.gov.uk/epps/home.do>)
If you wish to respond to this tender via the eTendersNI portal you will need the following software:

—Java Runtime Environment (version 1.6 or higher). A hyperlink to the latest version of Java is available within the procurement documents for suppliers to download.

—Use one of the following web browsers: Internet Explorer (version 7 or higher), Mozilla Firefox (version 3.5 or higher).

—Have a valid e-mail address.

—Javascript enabled, Session Cookies enabled, Internet access through HTTP/HTTPS.

—In case Internet Explorer 7 is used on a Windows Vista operating system, please ensure that JRE version 1.6.0_07 (or higher) is installed.

Lots:

This contract will not be divided into lots as the Authority requires a single contractor (or consortia) to manage the entire IT Managed Service. The Authority requires a consistent and expert approach in the delivery and management of the service

Electronic Invoicing / Ordering / Payment:

It is the intention of PSNI to use Electronic ordering, electronic invoicing and electronic payment for this contract. PSNI will provide Purchase Orders by email as both xml and html format attachments. The successful contractor shall submit invoices by email to einvoices@psni.pnn.police.uk in xml or pdf format.

Renewals:

PSNI envisage that this procurement/contract may be put out to tender again in the future. At this time it is not possible to give information on future procurements due to the possible future use of shared services. PSNI may in future consider the potential benefits of transferring some or all services from the CORE ICT contract to NI Public Sector Enterprise Shared Services (ESS), in line with direction from the Northern Ireland Executive to extend the use of shared services in driving forward a comprehensive programme of public sector reform. Any decision to transfer services to ESS will be informed by the value for money comparison between the cost to PSNI of the CORE ICT managed Services and the benchmark cost of such services being delivered by ESS. This is further explained within the procurement documents.

Contract monitoring:

The successful contractor's performance on the contract will be regularly monitored.

Contractors not delivering on contract requirements is a serious matter. It means the public purse is not getting what it is paying for. If a contractor fails to reach satisfactory levels of contract performance they will be given a specified time to improve. If, after the specified time, they still fail to reach satisfactory levels of contract performance, the matter will be escalated to senior management in CPD for further action. If this occurs and their performance still does not improve to satisfactory levels within the specified period, it may be regarded as an act of grave professional misconduct and they may be issued with a Certificate of Unsatisfactory Performance and the contract may be terminated. The issue of a Certificate of Unsatisfactory Performance will result in the contractor being excluded from all procurement competitions being undertaken by Centres of Procurement Expertise on behalf of bodies covered by the Northern Ireland Procurement Policy for a period of twelve months from the date of issue of the certificate.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: CPD will incorporate a standstill period at the point information on the award of the contract is communicated to tenderers. That notification will provide full information on the award decision. The standstill period, which will be for a minimum of 10 calendar days, provides time for unsuccessful tenderers to challenge the award decision before the contract is entered into.

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

21.8.2015