

**Norway-Oslo: Cleaning services**  
**OJ S 167/2016 31/08/2016**  
**Contract notice**  
**Services**

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Politiets fellestjenester (Norwegian Police Shared Services)

National registration number: 974761157

Postal address: Fridtjof Nansens vei 14

Town: Oslo

Postal code: 0369

Country: Norway

For the attention of: Siv Lund

E-mail: [siv.lund@politiet.no](mailto:siv.lund@politiet.no)

Telephone: +47 61318000

**Internet address(es):**

General address of the contracting authority: <http://www.politiet.no>

Address of the buyer profile: <https://kgv.doffin.no/ctm/Supplier/CompanyInformation/Index/1057>

Electronic access to information: <https://kgv.doffin.no/ctm/Supplier/Documents/Folder/147133>

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Type of the contracting authority**

National or federal agency/office

**I.3. Main activity**

Public order and safety

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

Cleaning services and cleaning articles.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 14: Building-cleaning services and property management services

NUTS code NO Norge

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

#### **II.1.4. Information about framework agreement**

#### **II.1.5. Short description of the contract or purchase(s)**

The aim of the procurement is to enter into regional contracts for cleaning services for the Police. The cleaning services include regular cleaning, periodic cleaning and the hire of temporary staff for cleaning.

#### **II.1.6. CPV code(s)**

90910000 Cleaning services, 39830000 Cleaning products

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.1.8. Lots**

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

#### **II.1.9. Information about variants**

Variants will be accepted: no

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

The procurement is divided into 8 sub-contracts.

Estimated value excluding VAT:

Range: between 300 000 000 and 400 000 000 NOK

#### **II.2.2. Information about options**

Options: no

#### **II.2.3. Information about renewals**

This contract is subject to renewal: no

### **II.3. Duration of the contract or time limit for completion**

Information about lots

Lot No: 1

Lot title: Region Oslo

#### **1) Short description**

Geographical area Oslo.

#### **2) CPV code(s)**

90910000 Cleaning services, 39830000 Cleaning products

#### **3) Quantity or scope**

Estimated value excluding VAT:

Range: between 115 000 000 and 153 000 000 NOK

#### **4) Indication about different time frame or duration**

#### **5) Additional information about lots**

Lot No: 2

Lot title: Region East

**1) Short description**

Geographical area East.

**2) CPV code(s)**

90910000 Cleaning services, 39830000 Cleaning products

**3) Quantity or scope**

Estimated value excluding VAT:

Range: between 65 000 000 and 87 000 000 NOK

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Lot No: 3

Lot title: Region West

**1) Short description**

Geographical area West.

**2) CPV code(s)**

90910000 Cleaning services, 39830000 Cleaning products

**3) Quantity or scope**

Estimated value excluding VAT:

Range: between 33 000 000 and 44 000 000 NOK

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Lot No: 4

Lot title: Region Mid

**1) Short description**

Geographical area Mid.

**2) CPV code(s)**

90910000 Cleaning services, 39830000 Cleaning products

**3) Quantity or scope**

Estimated value excluding VAT:

Range: between 33 000 000 and 44 000 000 NOK

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Lot No: 5

Lot title: Region South

**1) Short description**

Geographical area South.

**2) CPV code(s)**

90910000 Cleaning services, 39830000 Cleaning products

**3) Quantity or scope**

Estimated value excluding VAT:

Range: between 26 000 000 and 34 000 000 NOK

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Lot No: 6

Lot title: Region Nordland

**1) Short description**

Geographical area Nordland.

**2) CPV code(s)**

90910000 Cleaning services, 39830000 Cleaning products

**3) Quantity or scope**

Estimated value excluding VAT:

Range: between 13 000 000 and 18 000 000 NOK

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Lot No: 7

Lot title: Region Troms

**1) Short description**

Geographical area Troms.

**2) CPV code(s)**

90910000 Cleaning services, 39830000 Cleaning products

**3) Quantity or scope**

Estimated value excluding VAT:

Range: between 12 000 000 and 17 000 000 NOK

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Lot No: 8

Lot title: Region Finnmark

**1) Short description**

Geographical area Finnmark.

**2) CPV code(s)**

90910000 Cleaning services, 39830000 Cleaning products

**3) Quantity or scope**

Estimated value excluding VAT:

Range: between 3 000 000 and 4 000 000 NOK

**4) Indication about different time frame or duration**

**5) Additional information about lots**

**Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Requirement: Tenderers shall have their tax and VAT payments in order.

Documentation requirement: Tax certificate, joint certificate for tax and VAT, not older than 6 months, calculated from the deadline for submission of tenders. (The certificate, form RF-1316, can be ordered from the Tax Collector or The Norwegian Tax Administration, alternatively can be ordered and collected in Altinn).

Foreign tenderers shall submit a self-declaration stating that obligations with regard to the payment of taxes and duties have been fulfilled in the country where the tenderer is established. Alternatively, documentation can be submitted from a public authority stating that the obligations are met.

Requirement: Tenderers are required to be a legally established company.

Documentation Requirements: Norwegian companies: Company Registration Certificate.

Foreign companies: Proof that the company is registered in professional registry as determined by the law of the country where the tenderer is established.

The certificate should not be more than 12 months old.

Requirement: Tenderers shall be certified by the Norwegian Labour Inspection Authority in accordance with the regulations dated 1.7.2015 no 851: Regulations on public certification of cleaning companies and the procurement of cleaning services.

Documentation requirement: Confirmation from the Norwegian Labour Inspection Authority's certified register, including any sub-suppliers.

Requirement: Tenderers shall comply with the regulation on general tariff agreements for cleaning companies (Regulation 27.11.2014 no 1483).

Documentation requirement: An account of how the company complies with the regulation on general tariff agreements for cleaning companies.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: Requirement: Tenderers must have sufficient financial capacity to carry out the assignment/contract.

Documentation requirement: Credit evaluation/rating from a credit assessment institution, not older than 6 months.

The contracting authority reserves the right to obtain credit rating information independent to the submitted documentation from tenderers.

#### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Requirement: Tenderers shall have experience from similar contracts from comparable organisations.

Documentation requirements: Tenderers must enclose a list of the 3 most important relevant deliveries in the last 3 years, including information on the value, date and recipient (name, telephone number and e-mail address).

References will be contacted if necessary.

The contracting authority's own, objective documented experience can be used on an equal basis with the other references.

Requirement: Tenderers shall have sufficient capacity to carry out the assignments that are awarded in the contract.

Documentation requirement: Tenderers are asked to enclose an overview of district offices and an account of capacity per location, including a description of the available temporary staff and any sub-suppliers.

Requirement: Tenderers shall have a well-functioning system for quality assurance /management.

Documentation requirement: Tenderers shall document their system for quality assurance /quality management.

If the tender is certified in accordance with internationally recognised standards for quality assurance/control, it is sufficient to attach a copy of the issued certificate.

If the tenderer is not certified, the quality system must be documented. The documentation shall — at a minimum — include procedures/routines:

- \* dealing with deviations and claims;

- \* approval of sub suppliers;

- the process from the receipt and registration of orders until delivery has occurred.

Requirement: Tenderers shall have a well-functioning environmental management system.

Documentation requirement: Tenderers shall enclose an account of their environmental management system. This documentation requirement also applies for any sub providers /manufacturers.

If a tenderer is certified in accordance with internationally recognised standards for environmental management, it is sufficient to enclose a copy of the issued certificate.

### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

#### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

**IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

**IV.2. Award criteria**

**IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

**IV.2.2. Information about electronic auction**

An electronic auction will be used: no

**IV.3. Administrative information**

**IV.3.1. File reference number attributed by the contracting authority**

201600231

**IV.3.2. Previous publication concerning this procedure**

no

**IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

**IV.3.4. Time limit for receipt of tenders or requests to participate**

14.10.2016 - 16:00

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.3.6. Languages in which tenders or requests to participate may be submitted**

Other: Norwegian.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

until: 1.3.2017

**IV.3.8. Conditions for opening of tenders**

Persons authorised to be present at the opening of tenders: no

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

26.8.2016