

**Belgium-Brussels: Time accounting or human resources software package**

OJ S 146/2017 02/08/2017

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

---

**I.1. Name and addresses**

Official name: Stafdiensten AGO

Postal address: Boudewijnlaan 30, bus 50

Town: Brussel

NUTS code: BE2 Vlaams Gewest

Postal code: 1000

Country: Belgium

E-mail: [herman.vandenlangenbergh@kb.vlaanderen.be](mailto:herman.vandenlangenbergh@kb.vlaanderen.be)

Telephone: +32 25534975

**Internet address(es):**Main address: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=281134>Address of the buyer profile: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=281134>**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=281134>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: [https://eten.publicprocurement.be/etendering/viewWorkspacesBasedOnExtUrl.do?wsName=Staf\\_AGO-2017\\_002-F02](https://eten.publicprocurement.be/etendering/viewWorkspacesBasedOnExtUrl.do?wsName=Staf_AGO-2017_002-F02)**I.4. Type of the contracting authority**

Regional or local authority

**I.5. Main activity**

General public services

**Section II: Object**

---

**II.1. Scope of the procurement****II.1.1. Title**

Loonmotor.

Reference number: Staf\_AGO-2017\_002-F02\_0

**II.1.2. Main CPV code**

48450000 Time accounting or human resources software package

**II.1.3. Type of contract**

Services

#### **II.1.4. Short description**

De opdracht behelst het gebruik van een loonmotor, de configuratie hiervan, training en opleiding, begeleiding van het changetraject en neemt na de fase van implementatie de vorm van een raamovereenkomst aan voor het verder gebruik en de verdere exploitatie en wettelijk onderhoud doorheen het gebruik en volgende releases.

#### **II.1.5. Estimated total value**

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.2. Additional CPV code(s)**

72265000 Software configuration services

#### **II.2.3. Place of performance**

NUTS code: BE2 Vlaams Gewest

Main site or place of performance: Brussel.

#### **II.2.4. Description of the procurement**

Loonmotor: licentie, implementatie, exploitatie en aanverwante dienstverlening.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 120

This contract is subject to renewal: yes

Description of renewals:

Opdracht heeft een looptijd van 7 jaar met mogelijkheid om nadien gedurende 3 jaar, per jaar, verlengd te worden aan dezelfde voorwaarden.

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: yes

Description of options:

Simulaties en hosting.

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

Er wordt een infosessie georganiseerd. De infosessie gaat door op 6.9.2017 om 14:00 uur te Brussel, Ferrarisgebouw, Koning Albert II laan 20, lokaal OOG20.

### **Section III: Legal, economic, financial and technical information**

---

### **III.1. Conditions for participation**

#### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

Zie selectieleidraad.

#### **III.1.2. Economic and financial standing**

List and brief description of selection criteria:

Zie selectieleidraad.

Minimum level(s) of standards possibly required:

Zie selectieleidraad.

#### **III.1.3. Technical and professional ability**

List and brief description of selection criteria:

Zie selectieleidraad.

Minimum level(s) of standards possibly required:

Klasse: N/A, categorie: N/A.

### **III.2. Conditions related to the contract**

#### **III.2.2. Contract performance conditions**

Zie selectieleidraad.

## **Section IV: Procedure**

---

### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Competitive procedure with negotiation

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

In the case of framework agreements, provide justification for any duration exceeding 4 years:

Noodzakelijk om implementatiekosten over voldoende jaren te kunnen afschrijven; gekoppeld aan eventueel interessantere prijzen.

#### **IV.1.4. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated

#### **IV.1.5. Information about negotiation**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 02/10/2017 Local time: 10:30

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.2.4. Languages in which tenders or requests to participate may be submitted**

Dutch

**IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 9 (from the date stated for receipt of tender)

**Section VI: Complementary information**

---

**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: Raad van State

Postal address: Wetenschapsstraat 33

Town: Brussel

Postal code: 1040

Country: Belgium

**VI.5. Date of dispatch of this notice**

28/07/2017