

United Kingdom-London: Business services: law, marketing, consulting, recruitment, printing and security

OJ S 133/2018 13/07/2018

Contract award notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: National Heritage Memorial Fund

Postal address: 7 Holbein Place, null

Town: London

NUTS code: UK United Kingdom

Postal code: SW1W 8NR

Country: United Kingdom

Contact person: Yumna Zain

E-mail: ROSS2018@hlf.org.uk

Telephone: +44 2075916023

Internet address(es):Main address: www.hlf.org.ukAddress of the buyer profile: www.hlf.org.uk**I.2. Information about joint procurement**

The contract is awarded by a central purchasing body

I.4. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.5. Main activity

Recreation, culture and religion

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

National Heritage Memorial Fund — Register of Support Services 2018 to 2022 — Business Development and Management Consultancy Services — Successful contractors 31 and 32

Reference number: HLF/FInance/0195

II.1.2. Main CPV code

79000000 Business services: law, marketing, consulting, recruitment, printing and security

II.1.3. Type of contract

Services

II.1.4. Short description

Consultants must be appropriately qualified and experienced, willing to engage with applicants and grantees to guide them towards achieving best practice.

Consultants must demonstrate continuous professional development through membership of an appropriate professional body and experience of working with clients from a range of different sectors.

We are seeking to recruit up to 50 individuals who can work across the UK.

Their experience should cover the following:

- Governance — Includes strategic organisational change; environmental sustainability (non-capital elements e.g. new policy on greening)
- Financial planning and management — Includes business planning; investment readiness (social investment)
- Asset transfer — Includes Community businesses
- Income generation — Includes fundraising from private sources; Marketing and PR; Trading and Licensing; Catering and venue hire.

II.1.6. Information about lots

This contract is divided into lots: no

II.1.7. Total value of the procurement

Value excluding VAT: 2 300 000,00 GBP

II.2. Description

II.2.3. Place of performance

NUTS code: UK United Kingdom

Main site or place of performance: United Kingdom

II.2.4. Description of the procurement

In order to provide maximum flexibility we intend to procure specialists, entitled Consultants, who must be available to assist in projects across the whole of the UK.

Consultants may be deployed across all of the key steps of our grant development, assessment and monitoring phases as noted below:

- Development,
- First and/or second round application,
- Delivery,
- Post completion evaluation and review.

Roles

The Consultants role on any individual case will be defined at the time of commissioning and will involve one or more of the following functions:

- (a) Mentoring Projects;
- (b) Monitoring Projects;
- (c) Expert advice.

II.2.5. Award criteria

Quality criterion - Name: Specialist skills / Weighting: 50

Quality criterion - Name: Mentoring skills / Weighting: 30

Quality criterion - Name: Project management skills / Weighting: 20

Cost criterion - Name: Negotiation / Weighting: 1

II.2.11. Information about options

Options: no

II.2.13.

Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Competitive procedure with negotiation

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.8. Information about termination of dynamic purchasing system

IV.2.9. Information about termination of call for competition in the form of a prior information notice

Section V: Award of contract

Contract No: HLF/Finance/0195

A contract/lot is awarded: yes

V.2. Award of contract

V.2.1. Date of conclusion of the contract

30/01/2018

V.2.2. Information about tenders

Number of tenders received: 40

The contract has been awarded to a group of economic operators: yes

V.2.3. Name and address of the contractor

Official name: Tricolor Ltd

Postal address: 3 Rous Rd, Newmarket

Town: Suffolk

NUTS code: UK United Kingdom

Postal code: CB8 8DH

Country: United Kingdom

E-mail: sarah.dowd@tricolorassociates.co.uk

Telephone: +44 7525452282

The contractor is an SME: yes

V.2.3. Name and address of the contractor

Official name: Heathcote Heritage Limited

Postal address: 5 The Old Byre, Plaish Park Ct, Plaish

Town: Shropshire
NUTS code: UK United Kingdom
Postal code: SY6 7HY
Country: United Kingdom
E-mail: heathcote124@btinternet.com
Telephone: +44 1359250958
The contractor is an SME: yes

V.2.4. Information on value of the contract/lot

Initial estimated total value of the contract/lot: 2 300 000,00 GBP
Total value of the contract/lot: 2 300 000,00 GBP

V.2.5. Information about subcontracting

Section VI: Complementary information

VI.3. Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:
<https://www.delta-esourcing.com/tenders/UK-UK-London:-Business-services:-law%2C-marketing%2C-consulting%2C-recruitment%2C-printing-and-security./5G6J8X3T84>

To view this notice, please click here:

<https://www.delta-esourcing.com/delta/viewNotice.html?noticeId=332101569>

GO Reference: GO-2018710-PRO-12771386

VI.4. Procedures for review

VI.4.1. Review body

Official name: National Heritage Memorial Fund
Postal address: 7 Holbein Place, null
Town: London
Postal code: SW1W 8NR
Country: United Kingdom
E-mail: ROSS2018@hlf.org.uk
Telephone: +44 2075916023
Internet address: www.hlf.org.uk

VI.4.2. Body responsible for mediation procedures

Official name: National Heritage Memorial Fund
Postal address: 7 Holbein Place, null
Town: London
Postal code: SW1W 8NR
Country: United Kingdom
E-mail: ROSS2018@hlf.org.uk
Telephone: +44 2075916023
Internet address: www.hlf.org.uk

VI.4.3. Review procedure

Precise information on deadline(s) for review procedures:
Making a complaint

We try to give the highest possible standard of customer service, but are aware that sometimes things may go wrong. If you are unhappy or dissatisfied with your contact with us, a grant application that you have made or a grant awarded to you by HLF or NHMF, please contact the office you first dealt with who will try to put things right. If you are unsure who to speak to, or if you do not want to speak to the person involved in your complaint, please contact the Customer Information team.

Find out more about our complaints procedure in the following leaflets:

- Download Making a complaint in England, Northern Ireland and Wales,
- Download Making a complaint in Scotland.

From <https://www.hlf.org.uk/about-us/contact-us/customer-service#bottom>

Making a complaint will not affect, in any way, the level of service you receive from us.

As part of our commitment to providing an open and transparent service we publish reports made by the Independent Complaints Reviewer (ICR) on stage three complaints on our website, but we will only do this with your permission. We also publish HLF's response to the ICR's recommendation.

VI.4.4. Service from which information about the review procedure may be obtained

Official name: National Heritage Memorial Fund

Postal address: 7 Holbein Place, null

Town: London

Postal code: SW1W 8NR

Country: United Kingdom

E-mail: ROSS2018@hlf.org.uk

Telephone: +44 2075916023

Internet address: www.hlf.org.uk

VI.5. Date of dispatch of this notice

10/07/2018