

United Kingdom-London: Education and training services
OJ S 133/2018 13/07/2018
Contract award notice
Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: National Heritage Memorial Fund

Postal address: 7 Holbein Place, null

Town: London

NUTS code: UK United Kingdom

Postal code: SW1W 8NR

Country: United Kingdom

Contact person: Yumna Zain

E-mail: ROSS2018@hlf.org.uk

Telephone: +44 2075916023

Internet address(es):

Main address: www.hlf.org.uk

Address of the buyer profile: www.hlf.org.uk

I.2. Information about joint procurement

The contract is awarded by a central purchasing body

I.4. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.5. Main activity

Recreation, culture and religion

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

National Heritage Memorial Fund Register of Support Services 2018 to 2022 — Public

Engagement with Heritage Consultancy Services — Successful contractors 21-30

Reference number: HLF/Finance/0194

II.1.2. Main CPV code

80000000 Education and training services

II.1.3. Type of contract

Services

II.1.4. Short description

We are seeking to recruit up to 40 individuals who can work across the UK and have experience of working in the following areas:

— Learning

Delivering learning outcomes (and digital outputs) in relevant settings and for a range of audiences including school children and adult learners.

— Interpretation

Current interpretation practice in relevant settings. Also achieving good quality digital outputs for interpretation.

— Inclusion, access and audience development

Current practice of inclusion, access and audience development in relevant settings. Also achieving good quality digital outputs to meet audience needs.

— Volunteering

Recruiting and retaining volunteers and volunteer management.

— Vocational training and / or workforce development

Understanding of training infrastructure and funding, including knowledge of Apprenticeship / Modern Apprenticeships, heritage skills gaps and shortages and accreditation routes.

II.1.6. Information about lots

This contract is divided into lots: no

II.1.7. Total value of the procurement

Value excluding VAT: 1 200 000,00 GBP

II.2. Description

II.2.3. Place of performance

NUTS code: UK United Kingdom

Main site or place of performance: United Kingdom

II.2.4. Description of the procurement

In order to provide maximum flexibility we intend to procure specialists, entitled Consultants, who must be available to assist in projects across the whole of the UK.

Consultants may be deployed across all of the key steps of our grant development, assessment and monitoring phases as noted below:

- Development,
- First and / or second round application,
- Delivery,
- Post completion evaluation and review.

Roles

The Consultants role on any individual case will be defined at the time of commissioning and will involve one or more of the following functions

- A) Mentoring Projects;
- B) Monitoring Projects;
- C) Expert advice.

II.2.5. Award criteria

Quality criterion - Name: Specialist skills / Weighting: 50

Quality criterion - Name: Mentoring skills / Weighting: 30

Quality criterion - Name: Project management skills / Weighting: 20

Cost criterion - Name: Negotiation / Weighting: 1

II.2.11. Information about options

Options: no

II.2.13.

Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Competitive procedure with negotiation

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.8. Information about termination of dynamic purchasing system

IV.2.9. Information about termination of call for competition in the form of a prior information notice

Section V: Award of contract

Contract No: HLF/Finance/0194

A contract/lot is awarded: yes

V.2. Award of contract

V.2.1. Date of conclusion of the contract

30/01/2018

V.2.2. Information about tenders

Number of tenders received: 63

The contract has been awarded to a group of economic operators: yes

V.2.3. Name and address of the contractor

Official name: Janice Tullock Associates Limited

Postal address: 36 Hightor Road, Woolton, Liverpool

Town: Merseyside

NUTS code: UK United Kingdom

Postal code: L25 6DL

Country: United Kingdom

E-mail: janice@janicetullock.co.uk

Telephone: +44 1512229909

The contractor is an SME: yes

V.2.3. Name and address of the contractor

Official name: Take the Space

Postal address: 10 Milton Road, Eastbourne

Town: East Sussex
NUTS code: UK United Kingdom
Postal code: BN21 1SQ
Country: United Kingdom
E-mail: jenny@takethespace.com
Telephone: +44 1323639610
The contractor is an SME: yes

V.2.3. Name and address of the contractor

Official name: New Forest National Park Authority
Postal address: Lymington Town Hall, Avenue Road, Lymington Town Hall
Town: Hampshire
NUTS code: UK United Kingdom
Postal code: SO41 9ZG
Country: United Kingdom
E-mail: jim.mitchell@newforestnpa.gov.uk
Telephone: +44 1590646681
The contractor is an SME: no

V.2.3. Name and address of the contractor

Official name: Jo Graham, Learning Unlimited (trading name)
Postal address: 22 North Poulner Road, Ringwood
Town: Hants
NUTS code: UK United Kingdom
Postal code: BH24 1SP
Country: United Kingdom
E-mail: jo@learning-unlimited.co.uk
Telephone: +44 1425479438
The contractor is an SME: yes

V.2.3. Name and address of the contractor

Official name: Dr Katherine Louise Hann, Museums and Heritage Consultant
Postal address: 5 Clevedon Lane, Clapton in Gordano, Bristol
Town: North Somerset
NUTS code: UK United Kingdom
Postal code: BS20 7RG
Country: United Kingdom
E-mail: katherine.hann@btopenworld.com
Telephone: +44 1275846499
The contractor is an SME: yes

V.2.3. Name and address of the contractor

Official name: Katie Norgrove
Postal address: 7 Yarningale Road, Kings Heath, Birmingham
Town: West Midlands
NUTS code: UK United Kingdom
Postal code: B14 6LT
Country: United Kingdom
E-mail: katie@culturalconsulting.net
Telephone: +44 7919140747
The contractor is an SME: yes

V.2.3. Name and address of the contractor

Official name: Laura Hetherington
Postal address: c/o Beards Farmhouse, Lower Combe, Buckfastleigh
Town: Devon
NUTS code: UK United Kingdom
Postal code: TQ11 0HT
Country: United Kingdom
E-mail: laura@jakalory.org.uk
Telephone: +44 7500016173
The contractor is an SME: yes

V.2.3. Name and address of the contractor

Official name: LW Heritage
Postal address: 12 Grange Avenue, Spofforth
Town: North Yorkshire
NUTS code: UK United Kingdom
Postal code: HG3 1AH
Country: United Kingdom
E-mail: lindsay@lwheritage.co.uk
Telephone: +44 7970480040
The contractor is an SME: yes

V.2.3. Name and address of the contractor

Official name: Bright Culture Consultancy LLP
Postal address: 15 Beech Avenue, Nettleham, Lincoln
Town: Lincolnshire
NUTS code: UK United Kingdom
Postal code: LN2 2PP
Country: United Kingdom
E-mail: lisa@brightculture.co.uk
Telephone: +44 7984333343
The contractor is an SME: yes

V.2.3. Name and address of the contractor

Official name: Minerva Heritage Limited
Postal address: 4 Pierce Close, Lancaster
Town: Lancashire
NUTS code: UK United Kingdom
Postal code: LA1 5EQ
Country: United Kingdom
E-mail: info@minervaheritage.com
Telephone: +44 152465206
The contractor is an SME: yes

V.2.4. Information on value of the contract/lot

Initial estimated total value of the contract/lot: 1 200 000,00 GBP
Total value of the contract/lot: 1 200 000,00 GBP

V.2.5. Information about subcontracting**Section VI: Complementary information**

VI.3. Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Education-and-training-services./337TY9HY8N>

To view this notice, please click here:

<https://www.delta-esourcing.com/delta/viewNotice.html?noticeId=332326604>

GO Reference: GO-2018711-PRO-12778905

VI.4. Procedures for review

VI.4.1. Review body

Official name: National Heritage Memorial Fund

Postal address: 7 Holbein Place, null

Town: London

Postal code: SW1W 8NR

Country: United Kingdom

E-mail: ROSS2018@hlf.org.uk

Telephone: +44 2075916023

Internet address: www.hlf.org.uk

VI.4.2. Body responsible for mediation procedures

Official name: National Heritage Memorial Fund

Postal address: 7 Holbein Place, null

Town: London

Postal code: SW1W 8NR

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E-mail: ROSS2018@hlf.org.uk

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Internet address: www.hlf.org.uk

VI.4.3. Review procedure

Precise information on deadline(s) for review procedures:

Making a complaint

We try to give the highest possible standard of customer service, but are aware that sometimes things may go wrong. If you are unhappy or dissatisfied with your contact with us, a grant application that you have made or a grant awarded to you by HLF or NHMF, please contact the office you first dealt with who will try to put things right. If you are unsure who to speak to, or if you do not want to speak to the person involved in your complaint, please contact the Customer Information team.

Find out more about our complaints procedure in the following leaflets:

— Download Making a complaint in England, Northern Ireland and Wales,

— Download Making a complaint in Scotland.

From <https://www.hlf.org.uk/about-us/contact-us/customer-service#bottom>

Making a complaint will not affect, in any way, the level of service you receive from us.

As part of our commitment to providing an open and transparent service we publish reports made by the Independent Complaints Reviewer (ICR) on stage three complaints on our website, but we will only do this with your permission. We also publish HLF's response to the ICR's recommendation.

VI.4.4. Service from which information about the review procedure may be obtained

Official name: National Heritage Memorial Fund

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Town: London

Postal code: SW1W 8NR

Country: United Kingdom

E-mail: ROSS2018@hlf.org.uk

Telephone: +44 2075916023

Internet address: www.hlf.org.uk

VI.5. Date of dispatch of this notice

11/07/2018