

United Kingdom-Aberdeen: Library books

OJ S 170/2016 03/09/2016

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Aberdeenshire Council

Postal address: Woodhill House, Westburn Road

Town: Aberdeen

NUTS code: UKM50 Aberdeen City and Aberdeenshire

Postal code: AB16 5GB

Country: United Kingdom

Contact person: Melanie Mackenzie

E-mail: Melanie.Mackenzie@aberdeenshire.gov.uk

Telephone: +44 1224665652

Fax: +44 1224665656

Internet address(es):

Main address: <http://www.aberdeenshire.gov.uk>

Address of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00232

I.1. Name and addresses

Official name: ANGUSalive

Postal address: The Yard, Queenswell Road

Town: Forfar

NUTS code: UKM21 Angus and Dundee City

Postal code: DD8 3JA

Country: United Kingdom

E-mail: DakersF@angus.gov.uk

Telephone: +44 1307473880

Internet address(es):

Main address: <http://www.angusalive.scot>

Address of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA25524

I.1. Name and addresses

Official name: Aberdeen City Council

Postal address: Woodhill House, Westburn Road

Town: Aberdeen

NUTS code: UKM50 Aberdeen City and Aberdeenshire

Postal code: AB16 5GB

Country: United Kingdom

E-mail: MeMackenzie@aberdeencity.gov.uk

Telephone: +44 1224665652

Fax: +44 1224665656

Internet address(es):

Main address: <http://www.aberdeencity.gov.uk>

Address of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00231

I.1. Name and addresses

Official name: Argyll and Bute Council

Postal address: Kilmory

Town: Lochgilphead

NUTS code: UKM63 Lochaber, Skye & Lochalsh, Arran & Cumbrae and Argyll & Bute

Postal code: PA31 8RT

Country: United Kingdom

E-mail: procurement@argyll-bute.gov.uk

Telephone: +44 1546604413

Internet address(es):

Main address: <http://www.argyll-bute.gov.uk>

Address of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00063

I.1. Name and addresses

Official name: Dumfries and Galloway Council

Postal address: Procurement Team, Council Headquarters

Town: Dumfries

NUTS code: UKM32 Dumfries & Galloway

Postal code: DG1 2DD

Country: United Kingdom

E-mail: procurement@dumgal.gov.uk

Telephone: +44 3033333000

Internet address(es):

Main address: <http://www.dumgal.gov.uk>

Address of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00219

I.1. Name and addresses

Official name: East Ayrshire Council

Postal address: Corporate Procurement Team, London Road HQ

Town: Kilmarnock

NUTS code: UKM33 East Ayrshire and North Ayrshire mainland

Postal code: KA3 7BU

Country: United Kingdom

E-mail: procurement@east-ayrshire.gov.uk

Telephone: +44 1563576183

Fax: +44 1563576067

Internet address(es):

Main address: <http://www.east-ayrshire.gov.uk>

Address of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00223

I.1. Name and addresses

Official name: East Ayrshire Leisure Trust

Postal address: Dick Institute, Elmbank Avenue
Town: Kilmarnock
NUTS code: UKM33 East Ayrshire and North Ayrshire mainland
Postal code: KA1 3BU
Country: United Kingdom
E-mail: Adam.Geary@east-ayrshire.gov.uk
Internet address(es):
Main address: <http://eastayrshireleisure.com/>

I.1. Name and addresses

Official name: East Lothian Council
Postal address: John Muir House, East Lothian
Town: Haddington
NUTS code: UKM23 East Lothian and Midlothian
Postal code: EH41 3HA
Country: United Kingdom
E-mail: procurement@eastlothian.gov.uk
Telephone: +44 1620827827
Internet address(es):
Main address: <http://www.eastlothian.gov.uk>
Address of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00181

I.1. Name and addresses

Official name: East Renfrewshire Council
Postal address: Eastwood HQ, Eastwood Park
Town: Giffnock
NUTS code: UKM35 Inverclyde
Postal code: G46 6UG
Country: United Kingdom
E-mail: purchasing@eastrenfrewshire.gov.uk
Telephone: +44 1415778590
Fax: +44 1415773091
Internet address(es):
Main address: <http://www.eastrenfrewshire.gov.uk>
Address of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00183

I.1. Name and addresses

Official name: East Renfrewshire Culture and Leisure Ltd
Postal address: St John's Campus, 18 Commercial Road
Town: Barrhead
NUTS code: UKM35 Inverclyde
Postal code: G78 1AJ
Country: United Kingdom
E-mail: mary.harvey-welsh@eastrenfrewshire.gov.uk
Telephone: +44 1415773500
Fax: +44 1415773501
Internet address(es):
Main address: www.ercultureandleisure.org

Address of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA25183

I.1. Name and addresses

Official name: The City of Edinburgh Council
Postal address: Waverley Court, 4 East Market Street
Town: Edinburgh
NUTS code: UKM25 Edinburgh
Postal code: EH8 8BG
Country: United Kingdom
E-mail: procurement@edinburgh.gov.uk
Telephone: +44 1314693543

Internet address(es):

Main address: <http://www.edinburgh.gov.uk>
Address of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00290

I.1. Name and addresses

Official name: Falkirk Community Trust
Postal address: The Falkirk Community Stadium, 4 Stadium Way
Town: Falkirk
NUTS code: UKM26 Falkirk
Postal code: FK2 9EE
Country: United Kingdom
E-mail: hello@falkirkcommunitytrust.org
Telephone: +44 1324590909

Internet address(es):

Main address: www.falkirkcommunitytrust.org
Address of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA20902

I.1. Name and addresses

Official name: Falkirk Council
Postal address: Municipal Buildings, West Bridge Street
Town: Falkirk
NUTS code: UKM26 Falkirk
Postal code: FK1 5RS
Country: United Kingdom
E-mail: purchasing@falkirk.gov.uk
Telephone: +44 1324506566

Internet address(es):

Main address: <http://www.falkirk.gov.uk>
Address of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00184

I.1. Name and addresses

Official name: Fife Council
Postal address: Fife House, North Street
Town: Glenrothes
NUTS code: UKM22 Clackmannanshire and Fife
Postal code: KY7 5LT

Country: United Kingdom

E-mail: enquiry.procurement@fife.gov.uk

Telephone: +44 3451550000

Internet address(es):

Main address: <http://www.fifedirect.org.uk>

Address of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00187

I.1. Name and addresses

Official name: Inverclyde Council

Postal address: Corporate Procurement, Municipal Buildings, Clyde Square

Town: Greenock

NUTS code: UKM35 Inverclyde

Postal code: PA15 1LX

Country: United Kingdom

E-mail: procurementhelpdesk@Inverclyde.gov.uk

Telephone: +44 1475712364

Internet address(es):

Main address: <http://www.inverclyde.gov.uk>

Address of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00168

I.1. Name and addresses

Official name: Live Borders

Postal address: Melrose Road

Town: Galashiels

NUTS code: UKM24 Scottish Borders

Postal code: TD1 2DU

Country: United Kingdom

E-mail: enquiries@liveborders.org.uk

Internet address(es):

Main address: <http://www.liveborders.org.uk/>

I.1. Name and addresses

Official name: Midlothian Council

Postal address: Midlothian House, Buccleuch Street

Town: Dalkeith

NUTS code: UKM23 East Lothian and Midlothian

Postal code: EH22 1DN

Country: United Kingdom

E-mail: procurement@midlothian.gov.uk

Telephone: +44 1312707500

Fax: +44 1316542797

Internet address(es):

Main address: <http://www.midlothian.gov.uk>

Address of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00336

I.1. Name and addresses

Official name: North Ayrshire Council

Postal address: Cunninghame House, Friars Croft

Town: Irvine
NUTS code: UKM33 East Ayrshire and North Ayrshire mainland
Postal code: KA12 8EE
Country: United Kingdom
E-mail: procurement@north-ayrshire.gov.uk
Telephone: +44 1294324730
Fax: +44 1294324054
Internet address(es):
Main address: <http://www.north-ayrshire.gov.uk>
Address of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00337

I.1. Name and addresses

Official name: Culture Perth & Kinross
Postal address: A K Bell Library, 2-8 York Place
Town: Perth
NUTS code: UKM27 Perth & Kinross and Stirling
Postal code: PH2 8EP
Country: United Kingdom
E-mail: MAKelly@pkc.gov.uk
Internet address(es):
Main address: <http://www.pkc.gov.uk/cultureperthandkinross>

I.1. Name and addresses

Official name: Shetland Islands Council
Postal address: 8 North Ness Business Park
Town: Lerwick
NUTS code: UKM66 Shetland Islands
Postal code: ZE1 0LZ
Country: United Kingdom
E-mail: contract.admin@shetland.gov.uk
Telephone: +44 1595744595
Fax: +44 1595744667
Internet address(es):
Main address: www.shetland.gov.uk
Address of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00402

I.1. Name and addresses

Official name: South Lanarkshire Council
Postal address: Council Headquarters, Almada Street
Town: Hamilton
NUTS code: UKM38 South Lanarkshire
Postal code: ML3 0AA
Country: United Kingdom
E-mail: procurement_service@southlanarkshire.gov.uk
Telephone: +44 1698454184
Internet address(es):
Main address: <http://www.southlanarkshire.gov.uk>
Address of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00410

I.1. Name and addresses

Official name: Stirling Council

Postal address: Strategic Procurement, Old Viewforth

Town: Stirling

NUTS code: UKM27 Perth & Kinross and Stirling

Postal code: FK8 2ET

Country: United Kingdom

E-mail: procurement@stirling.gov.uk

Telephone: +44 845233390

Internet address(es):

Main address: <http://www.stirling.gov.uk/procurement>

Address of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00146

I.1. Name and addresses

Official name: West Lothian Council

Postal address: West Lothian Civic Centre, Howden South Road

Town: Livingston

NUTS code: UKM28 West Lothian

Postal code: EH54 6FF

Country: United Kingdom

E-mail: cpu@westlothian.gov.uk

Telephone: +44 1506281814

Fax: +44 1506281325

Internet address(es):

Main address: <http://www.westlothian.gov.uk/article/2468/Contract-Opportunities>

Address of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00140

I.2. Information about joint procurement

The contract involves joint procurement

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <http://www.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <http://www.publiccontractsscotland.gov.uk/>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at: <http://www.publiccontractsscotland.gov.uk/>

I.4. Type of the contracting authority

Regional or local authority

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Framework Agreement for the Provision of E-Books, E-Audiobooks, E-Magazines and E-Music Services.

Reference number: 1002/ACE/301

II.1.2. Main CPV code

22113000 Library books

II.1.3. Type of contract

Services

II.1.4. Short description

Framework Agreement for the provision of E-Books, E-Audiobooks, E-Magazines and E-Music.

II.1.5. Estimated total value

Value excluding VAT: 2 000 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: yes

Tenders may be submitted for maximum number of lots: 4

II.2. Description**II.2.1. Title**

E-Audiobooks

Lot No: 2

II.2.2. Additional CPV code(s)

22113000 Library books, 48160000 Library software package

II.2.3. Place of performance

NUTS code: UKM Scotland

II.2.4. Description of the procurement

Provision of an E-Audiobook Service.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

2 x 12 month extension periods will be available.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13.

Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

II.2. Description

II.2.1. Title

E-Books
Lot No: 1

II.2.2. Additional CPV code(s)

22113000 Library books, 48160000 Library software package

II.2.3. Place of performance

NUTS code: UKM Scotland

II.2.4. Description of the procurement

Provision of an E-Book Service.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 24
This contract is subject to renewal: yes
Description of renewals:
2 x 12 month extension periods will be available.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

II.2. Description

II.2.1. Title

E-Magazines
Lot No: 3

II.2.2. Additional CPV code(s)

22113000 Library books, 48160000 Library software package

II.2.3. Place of performance

NUTS code: UKM Scotland

II.2.4. Description of the procurement

Provision of an E-Magazine Service.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

2 x 12 month extension periods will be available.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

II.2. Description

II.2.1. Title

E-Music

Lot No: 4

II.2.2. Additional CPV code(s)

48160000 Library software package, 48521000 Music or sound editing software package

II.2.3. Place of performance

NUTS code: UKM Scotland

II.2.4. Description of the procurement

Provision of an E-Music Service.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

2 x 12 month extension periods will be available.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Bidder is required to provide a certificate from the registrar of companies stating that he is certified as incorporated or registered or, where he is not so certified, a certificate stating that the person concerned has declared on oath that he is engaged in the profession in a specific place under a given business name.

III.1.2. Economic and financial standing

List and brief description of selection criteria:

Question 4B.5.1 — It is a requirement of this contract that bidders hold, or can commit to obtain prior to the commencement of any subsequently awarded contract, the types and levels of insurance indicated:

Employers Liability Insurance minimum of 5 000 000 GBP.

Public Liability Insurance minimum of 5 000 000 GBP.

Question 4B.6 — The Authority will use an independent credit scoring organisation, namely Creditsafe, to conduct appropriate financial probity checks. An unsatisfactory report may result in further detailed financial checks.

III.1.3. Technical and professional ability

List and brief description of selection criteria:

Question 4C.1.2 — Bidders will be required to provide examples that demonstrate that they have the relevant experience to deliver the relevant experience to deliver the service as described in part II.2.4 of the OJEU Contract Notice.

Question 4D.1 — The bidder must have the following:

A documented process demonstrating how the bidder deals with complaints. The bidder must be able to provide details of how their organisation maintains records of any complaints received and how corrective measures are carried out to prevent re-occurrence.

III.2. Conditions related to the contract

III.2.2. Contract performance conditions

The provision of a Contract Manager, who will be the primary point of contact between the Tenderer and the Council.

The Council shall measure the Contractor's performance by the key performance indicators as stated within the ITT documentation.

In addition:

The Council will look for willingness to consider changes to the service offer as raised by the library service where reasonable

The Council will monitor the statistical success of the service and work alongside the contractor to improve performance where possible. We look to the contractor to be a willing partner in this process.

Tenderer(s) will be required to provide a management information system in order for the customer to run reports, in an appropriate format that can be shared within the authority i.e. csv format. The MIS should be capable of providing loan data, demographic data and item information.

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators Envisaged maximum number of participants to the framework agreement: 16

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 10/10/2016 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 10/10/2016 Local time: 12:30

Place:

Woodhill House, Westburn Road, Aberdeen.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

Questions of any nature in relation to this tender exercise and associated documents must be raised using the Question & Answer facility provided within this contract notice only. Direct communication from an economic operator with any member of staff at Aberdeenshire Council in relation to this tender exercise is prohibited and may result in that economic operator's exclusion from any further part in the process. Furthermore, any potential errors or omissions

within the tender documentation issued by Aberdeenshire Council that is identified by economic operators must be raised with Aberdeenshire Council using the Question & Answer facility as soon as it has been identified. If an economic operator submits their tender response having applied their own assumed correction to any document, it may result in the rejection of their tender.

Note: to register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at http://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=460108.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at http://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems. The Contracting Authority does not intend to include a sub-contract clause in this contract. (SC Ref:460108).

VI.4. Procedures for review

VI.4.1. Review body

Official name: Aberdeenshire Council
Postal address: Woodhill House, Westburn Road
Town: Aberdeen
Postal code: AB16 5GB
Country: United Kingdom
Telephone: +44 1224665652
Fax: +44 1224665656
Internet address: <http://www.aberdeenshire.gov.uk>

VI.5. Date of dispatch of this notice

31/08/2016