

**United Kingdom-London: Education and training services**  
**OJ S 134/2018 14/07/2018**  
**Contract award notice**  
**Services**

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: National Heritage Memorial Fund

Postal address: 7 Holbein Place, null

Town: London

NUTS code: UK United Kingdom

Postal code: SW1W 8NR

Country: United Kingdom

Contact person: Yumna Zain

E-mail: [ROSS2018@hlf.org.uk](mailto:ROSS2018@hlf.org.uk)

Telephone: +44 2075916023

**Internet address(es):**

Main address: [www.hlf.org.uk](http://www.hlf.org.uk)

Address of the buyer profile: [www.hlf.org.uk](http://www.hlf.org.uk)

**I.2. Information about joint procurement**

The contract is awarded by a central purchasing body

**I.4. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

**I.5. Main activity**

Recreation, culture and religion

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

National Heritage Memorial Fund Register of Support Services 2018 to 2022 — Public

Engagement with Heritage Consultancy Services — Successful contractors 41-45

Reference number: HLF/Finance/0194

**II.1.2. Main CPV code**

80000000 Education and training services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

We are seeking to recruit up to 40 individuals who can work across the UK and have experience of working in the following areas:

— learning:

Delivering learning outcomes (and digital outputs) in relevant settings and for a range of audiences including school children and adult learners,

— interpretation:

Current interpretation practice in relevant settings. Also achieving good quality digital outputs for interpretation,

— inclusion, access and audience development:

Current practice of inclusion, access and audience development in relevant settings. Also achieving good quality digital outputs to meet audience needs,

— volunteering:

Recruiting and retaining volunteers and volunteer management.

— vocational training and/or workforce development:

Understanding of training infrastructure and funding, including knowledge of Apprenticeship / Modern Apprenticeships, heritage skills gaps and shortages and accreditation routes.

#### **II.1.6. Information about lots**

This contract is divided into lots: no

#### **II.1.7. Total value of the procurement**

Value excluding VAT: 1 200 000,00 GBP

### **II.2. Description**

#### **II.2.3. Place of performance**

NUTS code: UK United Kingdom

Main site or place of performance: United Kingdom

#### **II.2.4. Description of the procurement**

In order to provide maximum flexibility we intend to procure specialists, entitled Consultants, who must be available to assist in projects across the whole of the UK.

Consultants may be deployed across all of the key steps of our grant development, assessment and monitoring phases as noted below:

— development,

— first and/or second round application,

— delivery,

— post completion evaluation and review.

Roles:

The Consultants role on any individual case will be defined at the time of commissioning and will involve one or more of the following functions:

A) mentoring projects;

B) monitoring projects;

C) expert advice.

#### **II.2.5. Award criteria**

Quality criterion - Name: Specialist skills / Weighting: 50

Quality criterion - Name: Mentoring skills / Weighting: 30

Quality criterion - Name: Project management skills / Weighting: 20

Cost criterion - Name: Negotiation / Weighting: 1

#### **II.2.11. Information about options**

Options: no

#### **II.2.13.**

## Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:  
no

### II.2.14. Additional information

#### Section IV: Procedure

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##### IV.1. Description

###### IV.1.1. Type of procedure

Competitive procedure with negotiation

###### IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

###### IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

##### IV.2. Administrative information

###### IV.2.8. Information about termination of dynamic purchasing system

###### IV.2.9. Information about termination of call for competition in the form of a prior information notice

#### Section V: Award of contract

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**Contract No:** HLF/Finance/0194

A contract/lot is awarded: yes

##### V.2. Award of contract

###### V.2.1. Date of conclusion of the contract

30/01/2018

###### V.2.2. Information about tenders

Number of tenders received: 63

The contract has been awarded to a group of economic operators: yes

###### V.2.3. Name and address of the contractor

Official name: Heritage Arts Consultant

Postal address: 8 Caxton Road

Town: Sheffield

NUTS code: UK United Kingdom

Postal code: S10 3DE

Country: United Kingdom

E-mail: [sheilamcgregor8@gmail.com](mailto:sheilamcgregor8@gmail.com)

Telephone: +44 1142631518

The contractor is an SME: yes

###### V.2.3. Name and address of the contractor

Official name: Sian Harrington Heritage Consultancy

Postal address: 62 Fenland House, Harry Zeital Way

Town: London  
NUTS code: UK United Kingdom  
Postal code: E5 9RP  
Country: United Kingdom  
E-mail: [sianwharrington@yahoo.co.uk](mailto:sianwharrington@yahoo.co.uk)  
Telephone: +44 7900424991  
The contractor is an SME: yes

**V.2.3. Name and address of the contractor**

Official name: Sophia Mirchandani  
Postal address: 13 Parchment Street, Winchester  
Town: Hants  
NUTS code: UK United Kingdom  
Postal code: SO238AZ  
Country: United Kingdom  
E-mail: [sophia@culturalconsulting.net](mailto:sophia@culturalconsulting.net)  
Telephone: +44 7818621215  
The contractor is an SME: yes

**V.2.3. Name and address of the contractor**

Official name: Sue E L Davies Cultural and Heritage Associates  
Postal address: Blaenpant, Ffordd Bedd Morris, Newport  
Town: Pembrokeshire  
NUTS code: UK United Kingdom  
Postal code: SA42 0QZ  
Country: United Kingdom  
E-mail: [sed37128278@aol.co.uk](mailto:sed37128278@aol.co.uk)  
Telephone: +44 7476601358  
The contractor is an SME: yes

**V.2.3. Name and address of the contractor**

Official name: V Fenner  
Postal address: 103 Netherstreet, Bromham, Chippenham  
Town: Wiltshire  
NUTS code: UK United Kingdom  
Postal code: SN15 2DP  
Country: United Kingdom  
E-mail: [vfenner377@gmail.com](mailto:vfenner377@gmail.com)  
Telephone: +44 7729828268  
The contractor is an SME: yes

**V.2.4. Information on value of the contract/lot**

Initial estimated total value of the contract/lot: 1 200 000,00 GBP  
Total value of the contract/lot: 1 200 000,00 GBP

**V.2.5. Information about subcontracting**

**Section VI: Complementary information**

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**VI.3. Additional information**

The Contracting Authority considers that this contract may be suitable for economic operators that are Small or Medium Enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Education-and-training-services./337TY9HY8N>

To view this Notice, please click here:

<https://www.delta-esourcing.com/delta/viewNotice.html?noticeId=332328011>

GO Reference: GO-2018711-PRO-12779021

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: National Heritage Memorial Fund

Postal address: 7 Holbein Place, null

Town: London

Postal code: SW1W 8NR

Country: United Kingdom

E-mail: [ROSS2018@hlf.org.uk](mailto:ROSS2018@hlf.org.uk)

Telephone: +44 2075916023

Internet address: [www.hlf.org.uk](http://www.hlf.org.uk)

##### **VI.4.2. Body responsible for mediation procedures**

Official name: National Heritage Memorial Fund

Postal address: 7 Holbein Place, null

Town: London

Postal code: SW1W 8NR

Country: United Kingdom

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##### **VI.4.3. Review procedure**

Precise information on deadline(s) for review procedures:

Making a complaint:

We try to give the highest possible standard of customer service, but are aware that sometimes things may go wrong. If you are unhappy or dissatisfied with your contact with us, a grant application that you have made or a grant awarded to you by HLF or NHMF, please contact the office you first dealt with who will try to put things right. If you are unsure who to speak to, or if you do not want to speak to the person involved in your complaint, please contact the Customer Information team.

Find out more about our complaints procedure in the following leaflets:

— download Making a complaint in England, Northern Ireland and Wales,

— download Making a complaint in Scotland.

From <https://www.hlf.org.uk/about-us/contact-us/customer-service#bottom>

Making a complaint will not affect, in any way, the level of service you receive from us.

As part of our commitment to providing an open and transparent service we publish reports made by the Independent Complaints Reviewer (ICR) on stage three complaints on our website, but we will only do this with your permission. We also publish HLF's response to the ICR's recommendation.

##### **VI.4.4.**

**Service from which information about the review procedure may be obtained**

Official name: National Heritage Memorial Fund

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Town: London

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Country: United Kingdom

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Telephone: +44 2075916023

Internet address: [www.hlf.org.uk](http://www.hlf.org.uk)

**VI.5. Date of dispatch of this notice**

11/07/2018