

United Kingdom-Clydebank: Legal services

OJ S 125/2019 02/07/2019

Contract notice**Services****Legal Basis:**

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Clydebank Housing Association Ltd

Postal address: 77-83 Kilbowie Road

Town: Clydebank

NUTS code: UKM81 East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond

Postal code: G81 1BL

Country: United Kingdom

Contact person: Lynette Lees

E-mail: lynette@clydebank-ha.org.uk

Telephone: +44 1419411044

Fax: +44 1419413448

Internet address(es):Main address: <http://www.clydebank-ha.org.uk>Address of the buyer profile: https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA16462**I.1. Name and addresses**

Official name: Elderpark Housing Association

Postal address: 31 Garmouth Street

Town: Glasgow

NUTS code: UKM82 Glasgow City

Postal code: G51 3PR

Country: United Kingdom

E-mail: admin@elderpark.org

Telephone: +44 1414402244

Internet address(es):Main address: www.elderpark.orgAddress of the buyer profile: https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA15563**I.2. Information about joint procurement**

The contract involves joint procurement

I.3. CommunicationThe procurement documents are available for unrestricted and full direct access, free of charge, at: www.publiccontractsscotland.gov.uk/

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <http://www.publiccontractsscotland.gov.uk/>

I.4. Type of the contracting authority

Other type: Housing Association

I.5. Main activity

Housing and community amenities

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Provision of Joint Legal Services 2019-2024

II.1.2. Main CPV code

79100000 Legal services

II.1.3. Type of contract

Services

II.1.4. Short description

Clydebank Housing Association and Elderpark Housing Association are looking to tender the service for provision of Joint Legal Services 2019-2024.

II.1.5. Estimated total value

II.1.6. Information about lots

This contract is divided into lots: yes
Tenders may be submitted for all lots

II.2. Description

II.2.1. Title

Lot 1: General Legal, Contractual, Procurement, Construction, Acquisitions and Property Conveyancing
Lot No: 1

II.2.2. Additional CPV code(s)

79100000 Legal services

II.2.3. Place of performance

NUTS code: UKM81 East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond
NUTS code: UKM82 Glasgow City

II.2.4. Description of the procurement

General legal, contractual, procurement, construction, acquisitions and property conveyancing.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Quality / Weighting: 70 %

Cost criterion - Name: Cost of service / Weighting: 30 %

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

The MTCA for Joint Legal Services will be for a 3-year period with the option to extend for 2 x single 1 year periods. Each HA can decide to renew separately.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Lot 2: Housing and Estate Management which includes Factoring
Lot No: 2

II.2.2. Additional CPV code(s)

79100000 Legal services

II.2.3. Place of performance

NUTS code: UKM81 East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond
NUTS code: UKM82 Glasgow City

II.2.4. Description of the procurement

Housing and estate management which includes factoring.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Quality / Weighting: 70 %

Cost criterion - Name: Cost of service / Weighting: 30 %

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

The MTCA for joint legal services will be for a 3-year period with the option to extend for 2 x single 1 year periods. Each HA can decide to renew separately.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13.

Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Lot 3: Governance, Financial Management, Charity and Employment Law
Lot No: 3

II.2.2. Additional CPV code(s)

79100000 Legal services

II.2.3. Place of performance

NUTS code: UKM81 East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond
NUTS code: UKM82 Glasgow City

II.2.4. Description of the procurement

Governance, financial management, charity and employment law.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Quality / Weighting: 70 %

Cost criterion - Name: Cost of service / Weighting: 70 %

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

The MTCA for joint legal services will be for a 3-year period with the option to extend for 2 x single 1 year periods. Each HA can decide to renew separately.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Section A relates to suitability to pursue the professional activity. For this procurement, the associations requires that suppliers are authorised to provide legal advice in accordance with the requirements of the Solicitors (Scotland) Act 1980. Consequently, Question 4A.2 should be answered. Evidence must be provided with the ESPD.

This will be on a pass or fail basis.

III.1.2. Economic and financial standing

List and brief description of selection criteria:

Suppliers must be able to confirm that they hold, or can commit to obtain prior to the commencement of any subsequently awarded contract, the types and levels of insurance indicated below: evidence must be provided with the ESPD:

— employer's liability insurance with a limit of at least 10 000 000 GBP (ten million pounds sterling) per claim,

— public liability insurance policy with a limit of at least 5 000 000 GBP (five million pounds sterling) per claim,

— professional indemnity insurance policy with a limit of at least 5 000 000 GBP (five million pounds sterling) per claim.

This will be on a pass or fail basis.

III.1.3. Technical and professional ability

List and brief description of selection criteria:

The associations require at least 3 relevant examples of similar size and nature services provided by the supplier over the past 3 years to demonstrate that the supplier holds the relevant experience to deliver the services as set out in this ITT for the associations.

Consequently, Question 4C.1.2 should be completed. Evidence must be provided with the ESPD giving contact details and email address so references can be sought if required by the associations.

This will be on a pass or fail basis.

III.2. Conditions related to the contract

III.2.1. Information about a particular profession

Execution of the service is reserved to a particular professionReference to the relevant law, regulation or administrative provision:

Tenderers must be authorised to provide legal advice in accordance with the requirements of the Solicitors (Scotland) Act 1980.

III.2.2. Contract performance conditions

KPI's will be agreed at the contract prestart meeting.

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 29/07/2019 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.7. Conditions for opening of tenders

Date: 29/07/2019 Local time: 12:00

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3. Additional information

Note: to register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland website at https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=589092

The buyer has indicated that it will accept electronic responses to this notice via the postbox facility. A user guide is available at https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see: <http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2361>

A summary of the expected community benefits has been provided as follows:

See community benefits section within the ITT.

(SC Ref:589092).

VI.4. Procedures for review

VI.4.1. Review body

Official name: Clydebank Housing Association Ltd

Postal address: 77-83 Kilbowie Road

Town: Clydebank

Postal code: G81 1BL

Country: United Kingdom

Telephone: +44 1419411044

Internet address: <http://www.clydebank-ha.org.uk>

VI.5. Date of dispatch of this notice

27/06/2019