

UK-Houghton Regis: grounds maintenance services

OJ S 186/2012 27/09/2012

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Aldwyck Housing Group

Postal address: 6 Houghton Hall Business Park, Porz Avenue, Houghton Regis, Bedfordshire
LU5 5UZ

Town: Houghton Regis

Postal code: LU5 5UZ

Country: United Kingdom

Contact person: Darren Corsby - Asset Manager

E-mail: darren.corsby@aldwyck.co.uk

Internet address(es):

General address of the contracting authority: <http://www.aldwyck.co.uk>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Housing and community amenities

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Grounds Maintenance.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 27: Other services

Main site or place of performance: UKH2.

NUTS code UKH2 Bedfordshire and Hertfordshire

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Provision of grounds maintenance services to portfolio of social rented properties located in Hertfordshire.

II.1.6. CPV code(s)

77314000 Grounds maintenance services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: yes
Tenders may be submitted for all lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The estimated value of the work is in the region of 150 000,00 GBP per year.
Estimated value excluding VAT: 380 000,00 GBP

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Start 1.2.2013. Completion 1.2.2016

Information about lots

Lot No: 1

Lot title: Grounds Maintenance Area 2

1) Short description

Grounds maintenance works, predominately in the towns of Cheshunt, Stevenage, and Hoddesdon, Hertfordshire, England.

2) CPV code(s)

77314000 Grounds maintenance services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 2

Lot title: Grounds Maintenance Area 4

1) Short description

Grounds maintenance works predominately in the towns of Bushey, Potters Bar, and Watford, Hertfordshire, England.

- 2) **CPV code(s)**
77314000 Grounds maintenance services
- 3) **Quantity or scope**
- 4) **Indication about different time frame or duration**
- 5) **Additional information about lots**

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Previous experience of providing a similar service to other Social Housing Landlords. Annual turnover in excess of 1 000 000,00 GBP. This turnover must be achieved by the entity proposing to enter into a contract with Aldwyck Housing Group.

III.2.2. Economic and financial ability

List and brief description of conditions: Please submit:

- full set of previous 3 years audited accounts,
- details of main bank account, to include name, account number, branch address and permission to contact the bank for reference purposes,
- details of any parent company, or subsidiary company and copies of their audited accounts for the last 3 years,
- existing business plan and cash flow.

III.2.3. Technical and professional ability

List and brief description of conditions:

Demonstrate capacity to incorporate the contract into existing workload. Demonstrate previous experience of delivering services to social landlords.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 4: and Maximum number 6

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Criteria below

1. Financial capacity and viability of tender price submitted.. Weighting 70
2. Be able to demonstrate experience of delivering services to social housing landlords.. Weighting 5
3. Organisational capacity to undertake the work, with particular regard to the geographical area covered.. Weighting 5
4. A commitment to customer care and a willingness to involve residents in the process.. Weighting 5
5. Equitable employment policies and practices.. Weighting 5
6. A commitment to equality of opportunity for all members of the community.. Weighting 5
7. Evidence of meeting performance targets.. Weighting 5

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

16.11.2012 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

26.11.2012

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Royal Courts of Justice
Town: Strand London
Postal code: WC2A 2LL
Country: United Kingdom

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

25.9.2012