

United Kingdom-Southend-on-Sea: Grounds maintenance services

OJ S 168/2015 01/09/2015

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Estuary Housing Association Ltd

Postal address: 9th Floor, Maitland House, Warrior Square

Town: Southend-on-Sea

Postal code: SS1 2JY

Country: United Kingdom

E-mail: estate.services@estuary.co.uk

Telephone: +44 1702642246

Internet address(es):General address of the contracting authority: <http://www.estuary.co.uk>Electronic access to information: <http://www.estuary.co.uk/current-tenders>**Additional information can be obtained from:**

Official name: Ridge and Partners LLP

Postal address: Beaumont House, 59 High Street, Theale

Town: Reading

Postal code: RG7 5AL

Country: United Kingdom

For the attention of: Team 209

E-mail: ojeu@ridge.co.uk

Telephone: +44 1189323088

Fax: +44 1993815002

Internet address: www.ridge.co.uk**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Ridge and Partners LLP

Postal address: Beaumont House, 59 High Street, Theale

Town: Reading

Postal code: RG7 5AL

Country: United Kingdom

For the attention of: Team 209

E-mail: ojeu@ridge.co.uk

Telephone: +44 1189323088

Fax: +44 1993815002

Internet address: www.ridge.co.uk**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Body governed by public law

I.3. Main activity

Housing and community amenities

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Estuary Housing Association — Cleaning and Grounds Maintenance.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 14: Building-cleaning services and property management services

Main site or place of performance: County of Essex, England.

NUTS code UKH3 Essex

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Cleaning and Grounds Maintenance including: cleaning, sweeping and mopping communal areas, graffiti removal, checking and cleaning rubbish chutes, sweeping, litter picking and maintaining grass and shrubbed areas externally, checking and cleaning light covers/changing light bulbs, removal of fly tipping and other unauthorised signage/fixtures.

II.1.6. CPV code(s)

77314000 Grounds maintenance services, 77312000 Weed-clearance services, 77312100 Weed-killing services, 77314100 Grassing services, 77342000 Hedge trimming, 77310000 Planting and maintenance services of green areas, 90911100 Accommodation cleaning services, 90911300 Window-cleaning services, 90511300 Litter collection services, 98341130 Janitorial services, 98341140 Caretaker services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Applicants can apply for one, two, three or four Lots. The Employer will be awarding a separate contract in respect of each Lot, subject to the circumstance of an individual tenderer being awarded more than one Lot, when a single contract combining those Lots shall be awarded. Up to three Lots may be awarded to any individual applicant, subject to meeting the minimum pre-qualification standards set out in the Pre-Qualification Questionnaire, provided that contracts are awarded to at least two separate companies across the four Lots.

Estimated value excluding VAT: 2 175 000 GBP

II.2.2. Information about options

Options: yes

Description of options: Three year contract for each Lot initially, with options to extend for two further periods of up to 1 year each (5 years maximum). The Contracting Authority will include an option in each contract to extend the contract to cover one or more of the geographical areas.

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 1

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 60 (from the award of the contract)

II.3. Duration of the contract or time limit for completion

Duration in months: 60 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: Cleaning and Grounds Maintenance Group 1 — North

1) Short description

Cleaning and Grounds Maintenance including: cleaning, sweeping and mopping communal areas, graffiti removal, checking and cleaning rubbish chutes, sweeping, litter picking and maintaining grass and shrubbed areas externally, checking and cleaning light covers/changing light bulbs, removal of fly tipping and other unauthorised signage/fixtures to the Braintree, Colchester and Tendring districts.

2) CPV code(s)

77314000 Grounds maintenance services, 77312000 Weed-clearance services, 77312100 Weed-killing services, 77314100 Grassing services, 77342000 Hedge trimming, 77310000 Planting and maintenance services of green areas, 90911100 Accommodation cleaning services, 90911300 Window-cleaning services, 90511300 Litter collection services, 98341130 Janitorial services, 98341140 Caretaker services

3) Quantity or scope

Estimated value excluding VAT: 350 000 GBP

4) Indication about different time frame or duration

Duration in months: 60 (from the award of the contract)

5) Additional information about lots

The contracting authority will include an option in the contract to extend the contract to cover one or more of the other of the other geographical areas. If the contracting authority were to exercise this option in the event of insufficient interest in any Lot, or a contract in any Lot being terminated early, the expenditure under this Lot would be increased by an amount equal to some or all of the expenditure anticipated under that other Lot.

Lot No: 2

Lot title: Cleaning and Grounds Maintenance Group 2 — West

1) Short description

Cleaning and Grounds Maintenance including: cleaning, sweeping and mopping communal areas, graffiti removal, checking and cleaning rubbish chutes, sweeping, litter picking and

maintaining grass and shrubbed areas externally, checking and cleaning light covers/changing light bulbs, removal of fly tipping and other unauthorised signage/fixtures to the Brentwood, Epping Forest, Harlow and Uttlesford districts.

2) CPV code(s)

77314000 Grounds maintenance services, 77312000 Weed-clearance services, 77312100 Weed-killing services, 77314100 Grassing services, 77342000 Hedge trimming, 77310000 Planting and maintenance services of green areas, 90911100 Accommodation cleaning services, 90911300 Window-cleaning services, 90511300 Litter collection services, 98341130 Janitorial services, 98341140 Caretaker services

3) Quantity or scope

Estimated value excluding VAT: 275 000 GBP

4) Indication about different time frame or duration

Duration in months: 60 (from the award of the contract)

5) Additional information about lots

The contracting authority will include an option in the contract to extend the contract to cover one or more of the other of the other geographical areas. If the contracting authority were to exercise this option in the event of insufficient interest in any Lot, or a contract in any Lot being terminated early, the expenditure under this Lot would be increased by an amount equal to some or all of the expenditure anticipated under that other Lot.

Lot No: 3

Lot title: Cleaning and Grounds Maintenance Group 3 — East

1) Short description

Cleaning and Grounds Maintenance including: cleaning, sweeping and mopping communal areas, graffiti removal, checking and cleaning rubbish chutes, sweeping, litter picking and maintaining grass and shrubbed areas externally, checking and cleaning light covers/changing light bulbs, removal of fly tipping and other unauthorised signage/fixtures to the Chelmsford, Maldon, Rochford, Castle Point and Southend districts.

2) CPV code(s)

77314000 Grounds maintenance services, 77312000 Weed-clearance services, 77312100 Weed-killing services, 77314100 Grassing services, 77342000 Hedge trimming, 77310000 Planting and maintenance services of green areas, 90911100 Accommodation cleaning services, 90911300 Window-cleaning services, 90511300 Litter collection services, 98341130 Janitorial services, 98341140 Caretaker services

3) Quantity or scope

Estimated value excluding VAT: 600 000 GBP

4) Indication about different time frame or duration

5) Additional information about lots

The contracting authority will include an option in the contract to extend the contract to cover one or more of the other of the other geographical areas. If the contracting authority were to exercise this option in the event of insufficient interest in any Lot, or a contract in any Lot being terminated early, the expenditure under this Lot would be increased by an amount equal to some or all of the expenditure anticipated under that other Lot.

Lot No: 4

Lot title: Cleaning and Grounds Maintenance Group 4 — South

1) Short description

Cleaning and Grounds Maintenance including: cleaning, sweeping and mopping communal areas, graffiti removal, checking and cleaning rubbish chutes, sweeping, litter picking and maintaining grass and shrubbed areas externally, checking and cleaning light covers/changing light bulbs, removal of fly tipping and other unauthorised signage/fixtures to the Basildon, Thurrock, Havering, Barking and Dagenham and Redbridge districts.

2) CPV code(s)

77314000 Grounds maintenance services, 77312000 Weed-clearance services, 77312100 Weed-killing services, 77314100 Grassing services, 77342000 Hedge trimming, 77310000 Planting and maintenance services of green areas, 90911100 Accommodation cleaning services, 90911300 Window-cleaning services, 90511300 Litter collection services, 98341130 Janitorial services, 98341140 Caretaker services

3) Quantity or scope

Estimated value excluding VAT: 950 000 GBP

4) Indication about different time frame or duration

5) Additional information about lots

The contracting authority will include an option in the contract to extend the contract to cover one or more of the other of the other geographical areas. If the contracting authority were to exercise this option in the event of insufficient interest in any Lot, or a contract in any Lot being terminated early, the expenditure under this Lot would be increased by an amount equal to some or all of the expenditure anticipated under that other Lot.

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Parent Company Guarantee and/or Bond.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Details will be set out in the Contract Documents.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Individual bidder or joint bid will be considered.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: Performance in accordance with particular output based standards and Key Performance Indicators will be required.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Applicants will be required to complete a Pre-Qualification Questionnaire consistent with the provisions of The Public Contracts Regulations 2015. The Contracting Authority need not consider any request to participate unless it is

accompanied by a completed Pre-Qualification Questionnaire. The Questionnaire is available from the address in Annex A below and must be returned in accordance with the provisions set out in the Pre-Qualification Questionnaire by the date stipulated at Section IV.3.4.

III.2.2. Economic and financial ability

List and brief description of conditions: Applicants will be required to complete a Pre-Qualification Questionnaire consistent with the provisions of The Public Contracts Regulations 2015. The Contracting Authority need not consider any request to participate unless it is accompanied by a completed Pre-Qualification Questionnaire. The Questionnaire is available from the address in Annex A below and must be returned in accordance with the provisions set out in the Pre-Qualification Questionnaire by the date stipulated at Section IV.3.4.

Minimum level(s) of standards possibly required: As set out in the Pre-Qualification Questionnaire. In addition to meeting the minimum levels, only the highest scoring 5-6 applicants per lot will be invited to tender.

III.2.3. Technical and professional ability

List and brief description of conditions:

Applicants will be required to complete a Pre-Qualification Questionnaire consistent with the provisions of The Public Contracts Regulations 2015. The Contracting Authority need not consider any request to participate unless it is accompanied by a completed Pre-Qualification Questionnaire. The Questionnaire is available from the address in Annex A below and must be returned in accordance with the provisions set out in the Pre-Qualification Questionnaire by the date stipulated at Section IV.3.4.

Minimum level(s) of standards possibly required:

As set out in the Pre-Qualification Questionnaire. In addition to meeting the minimum levels, only the highest scoring 5-6 applicants per lot will be invited to tender.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 5: and Maximum number 6

Objective criteria for choosing the limited number of candidates: In accordance with the provision of The Public Contracts Regulations 2015. Those meeting minimum standards and scoring the highest overall to place them in the top 5-6 applicants for each Lot.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

29.9.2015 - 17:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

26.10.2015

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

VI.3. Additional information

The procurement documents may be viewed at <http://www.estuary.co.uk/current-tenders>. The properties of Estuary Housing Association to which services are to be provided have been divided into four geographical areas. Each of these is being treated as a 'Lot'. One contract will be awarded for each Lot, subject to the circumstance of an individual tenderer being awarded more than one Lot, when a single contract combining those Lots shall be awarded. The successful tenderers will be those that have provided the most economically advantageous combination of tenders for Lots 1, 2, 3 and 4, subject to at least 2 separate companies being awarded contracts across the 4 Lots.

The right is reserved not to proceed or not to award a contract for the whole or part of the proposed procurement. Neither the contracting authority nor any person on whose behalf this procurement is undertaken is to be liable for any costs incurred by those expressing an interest or tendering for this contract.

VI.4. Procedures for review

VI.4.1. Review body

Official name: Royal Courts of Justice

Town: London

Postal code: WC2A 2LL

Country: United Kingdom

Telephone: +44 2079477000

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: In accordance with Regulations 50 (Information about Contract Award Procedures) Regulation 55 (Informing candidates and tenderers) Regulation 87 (Standstill Period) Chapter 6 (Applications to the Court).

VI.4.3. Service from which information about the review procedure may be obtained**VI.5. Date of dispatch of this notice**

27.8.2015