

United Kingdom-Kilwinning: Building surveying services

OJ S 125/2020 01/07/2020

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Accountant in Bankruptcy

Postal address: 1 Pennyburn Road

Town: Kilwinning

NUTS code: UKM93 East Ayrshire and North Ayrshire mainland

Postal code: KA13 6SA

Country: United Kingdom

Contact person: Laura Robertson

E-mail: laura.robertson@aib.gov.uk

Telephone: +44 3002002600

Fax: +44 3002002601

Internet address(es):

Main address: <http://www.aib.gov.uk>

Address of the buyer profile: https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00233

I.2. Information about joint procurement

The contract is awarded by a central purchasing body

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: www.publiccontractsscotland.gov.uk

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: www.publiccontractsscotland.gov.uk

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at: www.publiccontractsscotland.gov.uk

I.4. Type of the contracting authority

Body governed by public law

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

II.1.2. Main CPV code

71315300 Building surveying services

II.1.3. Type of contract

Services

II.1.4. Short description

Accountant in Bankruptcy (AiB) intend to award a contract for the provision of chartered surveyor services. The scope of this contract is intended to cover chartered surveyor services required by AiB in relation to properties owned by sequestrated individuals. If the Accountant in bankruptcy is the trustee of the bankruptcy then once an individual has been sequestrated their property vests in the Accountant and may be realised for the benefit of creditors. This contract will cover services required primarily within Scotland including the Highlands and Islands. There may also be a limited requirement for chartered surveyor services out with Scotland. A full specification of the required service is included with this ITT.

II.1.5. Estimated total value

Value excluding VAT: 200 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

71251000 Architectural and building-surveying services

II.2.3. Place of performance

NUTS code: UKM Scotland

Main site or place of performance: SCOTLAND.

II.2.4. Description of the procurement

Accountant in Bankruptcy intend to award a contract for the provision of chartered surveyor services in relation to residential and commercial properties that vest in the Accountant as trustee.

Detailed award criteria is contained in the ITT documentation.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

II.2.6. Estimated value

Value excluding VAT: 200 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

One 12-month extension period available at the discretion of AiB.

II.2.10.

Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

This section refers to section A of part 4 of the ESPD (Scotland) and covers questions 4A.2, 4A.2.1, 4A.2.2, and 4A.2.3.

Where it is required, within a tenderer's country of establishment they must confirm which authorisation or memberships of the relevant organisation(s) are required in order to perform this service:

Tenderer surveyors must be members of the Royal Institution of Chartered Surveyors (RICS). The tenderer must be able to evidence that their surveyors are or will be at the time of contract award, associate (ARICS) chartered (MRICS) and/or fellowship (FRICS) members of RICS.

III.1.2. Economic and financial standing

List and brief description of selection criteria:

This section refers to section B of part 4 of the ESPD (Scotland) and covers questions 4B.4, 4B.4.1, 4B.5.1a, 4B.5.1b, 4B.5.2 and 4B.5.3.

Minimum level(s) of standards possibly required:

Q 4B.4 and Q4B.4.1 Tenderers must demonstrate a current ratio of 1.0 or above, based on their most recently published accounts. The current ratio shall be calculated as follows: net current assets divided by net current liabilities. The tenderer must submit with their ESPD response a copy of or link to, their most recently published annual accounts or equivalent to demonstrate they can evidence a current ratio of 1.0 or above. If the tenderer does not meet this requirement then their bid may be set aside and take no further part in the competition, unless the tenderer can provide further relevant information which AiB considers appropriate to demonstrate that the tenderer does not/would not represent an unmanageable risk should it be awarded the contract. This information may include, but is not limited to, audited financial accounts for the last 3 financial years or forms of assurance such as a performance bond and /or a parent company guarantee if applicable.

It is a requirement of this contract that tenderers hold or can commit to obtain prior to the commencement of any subsequently awarded contract, the types and levels of insurance indicated below:

Q4B.5.1a Professional risk indemnity insurance — GBP 1 million for each and every claim,

Q4B.5.1b Employers compulsory liability insurance — GBP 5 million for each and every claim,

Q4B.5.2 Public liability insurance — GBP 1 million for each and every claim.

III.1.3. Technical and professional ability

List and brief description of selection criteria:

This Section refers to section C of part 4 of the ESPD (Scotland) and covers question 4C.1.2 and question 4C.6.

Tenderers will be required to provide examples that demonstrate that they have the relevant experience to deliver the services as described in the contract notice.

Minimum level(s) of standards possibly required:

Q 4C.1.2 The tenderer is required to provide relevant examples to demonstrate that they have held contracts of a similar nature to those described in the contract notice and invitation to tender, including any examples of public sector experience within the last 3 years. A maximum of three examples should be provided.

The response to Q4C.1.2 shall be evaluated as per the 'Evaluation Criteria for Selection Stage' detailed at the 'Additional Information' section. Should the response to Q4C.1.2 not achieve a minimum moderated mean average score of '2 — Acceptable' then the bid may be set aside and may take no further part in the competition.

Q 4C.6 Tenderers must be able to evidence surveyors have a relevant degree or professional qualification accredited by the Royal Institution of Chartered Surveyors (RICS) and are members (Associate ARICS, Chartered MRICS and/or Fellowship FRICS) of RICS or that they will be by contract commencement.

III.2. Conditions related to the contract

III.2.1. Information about a particular profession

Execution of the service is reserved to a particular profession Reference to the relevant law, regulation or administrative provision:

Tenderer surveyors must be members of the Royal Institution of Chartered Surveyors (RICS).

III.2.3. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.1. Previous publication concerning this procedure

Notice number in the OJ S: [2020/S 096-230690](#)

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 04/08/2020 Local time: 12:00

IV.2.3.

Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 04/08/2020 Local time: 12:00

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

Within 4 years.

VI.2. Information about electronic workflows

Electronic payment will be used

VI.3. Additional information

Full details of the selection and award criteria evaluation methodology are detailed within Annex B of the 'Instructions for Tenderers' document.

Tenderer responses to ESPD part C question 4C.1.2 will be evaluated as per the following methodology:

0 = Unacceptable — Nil or inadequate response. Fails to demonstrate previous experience /capacity/capability relevant to this criterion.

1 = Poor — Response is partially relevant but generally poor. The response shows some elements of relevance to the criterion but contains insufficient/limited detail or explanation to demonstrate previous relevant experience/capacity/capability.

2 = Acceptable — Response is relevant and acceptable. The response demonstrates broad previous experience, knowledge and skills/capacity/capability but may lack in some aspects of similarity e.g. previous experience, knowledge or skills may not be of a similar nature.

3 = Good — Response is relevant and good. The response is sufficiently detailed to demonstrate a good amount of experience, knowledge or skills/capacity/capability relevant to providing similar services to similar clients.

4 = Excellent — Response is completely relevant and excellent overall. The response is comprehensive, unambiguous and demonstrates thorough experience, knowledge or skills /capacity/capability relevant to providing similar services to similar clients.

If the response fails to achieve a minimum moderated mean average score of '2-Acceptable' the bid may be set aside and may take no further part in the competition.

ESPD Q2D.1, Q2D.1.1 and Q2D.1.2: if tenderers intend to subcontract any share of the contract they must list the proposed subcontractors and provide a separate ESPD response (Sections A and B of Part II and Part III) for each subcontractor.

ITT award criteria is fully detailed within the 'Award Questionnaire'. All scored questions will be evaluated as per the methodology detailed within Annex B of the 'Instructions for Tenderers' document.

Section 2 questions 3 and 4 of the 'Award Questionnaire' require a minimum moderated mean average score of '2-Acceptable'. Failure to achieve this score for these questions will mean your bid may be set aside and may not be taken forward to the Price/Quality evaluation. A scored question on community benefits was not considered to be proportionate for this requirement, however the 'Award Questionnaire' includes a non-scoring community benefits question and responses will become a condition of the contract.

Consideration has been given to dividing this contract into lots however, it has been determined that this would not be suitable as it would make the execution of the contract excessively technically difficult and the need to co-ordinate the different service providers for the lots could risk undermining the proper execution of the contract.

Note: to register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland website at https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=622455

The buyer has indicated that it will accept electronic responses to this notice via the postbox facility. A user guide is available at https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see: <http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2361>

A summary of the expected community benefits has been provided as follows:

Recruitment and training for 'disadvantaged' persons unemployed for over 6 months. Work placement and employment opportunities for young people, including apprenticeships and graduate schemes.

(SC Ref:622455)

VI.4. Procedures for review

VI.4.1. Review body

Official name: Kilmarnock Sheriff Court

Postal address: St Marnock Street

Town: Kilmarnock

Postal code: KA1 1ED

Country: United Kingdom

VI.5. Date of dispatch of this notice

29/06/2020