

Norway-Tromsø: Graphic design services
OJ S 178/2013 13/09/2013
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Senter for IKT i utdanningen
Postal address: Killengreensgate 6, Postboks 530
Town: Tromsø
Postal code: 9256
Country: Norway
Contact person: Kommunikasjon og formidling
For the attention of: Marie Smedsrød
E-mail: post@iktsenteret.no
Telephone: +47 85419000

Internet address(es):

General address of the contracting authority: www.iktsenteret.no
Address of the buyer profile: http://www.doffin.no/search/Search_AuthProfile.aspx?ID=AA33875

Additional information can be obtained from:

Official name: Senter for IKT i utdanningen
Postal address: Killengreensgate 6, Postboks 530
Town: 9256
Postal code: Tromsø
Country: Norway
Contact person: Kommunikasjon og formidling
For the attention of: Marie Smedsrød
E-mail: masm@iktsenteret.no
Telephone: +47 85419000
Internet address: www.iktsenteret.no

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: Official name: Senter for IKT i utdanningen

Postal address: Killengreensgate 6, Postboks 530
Town: 9256
Postal code: Tromsø
Country: Norway
Contact person: Kommunikasjon og formidling
For the attention of: Marie Smedsrød
Telephone: +47 85419000
Internet address: www.iktsenteret.no

I.2. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.3. Main activity

General public services

Education

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Framework agreement graphical design services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 27: Other services

Main site or place of performance: Tromsø / Oslo, Norway.

NUTS code

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with several operators

Maximum number envisaged maximum number of participants to the framework agreement
: 4

Duration of the framework agreement

Duration in years: 2

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT:

Range: between 6 000 000 and 8 000 000 NOK

II.1.5. Short description of the contract or purchase(s)

The Norwegian Centre for ICT in Education invites companies to participate in an open tender competition with the aim of entering into parallel framework agreements for graphical design services.

The framework agreements are connected to the awarding authority's need for graphical design services within the following sub areas:

- Graphical design for digital media,
- Graphical design for printed media.

The aim of the contract is to cover the awarding authority's need for such services, to the degree that these are not carried out internally at the awarding authority. A contract shall be signed with up to four - 4 - service providers for each of the two sub areas.

The framework agreements that are signed shall be for two years. The Norwegian Centre for ICT in Education shall, in addition, have a unilateral right to extend the contract for 1+1 year.

The framework agreement's total extent is estimated to be approx. 6 000 000–8 000 000 NOK for the coming four year period, of which the estimate is that the costs will be divided with approx. 60 % for the digital media sub area and approx. 40 % for the printed media sub area.

The estimate is based on the expected need for resources, but it does not bind the Norwegian Centre for ICT in Education. The need can vary from year to year depending on grants, degree of activity, other framework limits and needs.

Note: To register your interest in this notice and obtain any additional information please visit the Doffin Web Site at http://www.doffin.no/Search/Search_Switch.aspx?ID=305075.

II.1.6. CPV code(s)

79822500 Graphic design services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The framework agreements shall be signed for two years. The Norwegian Centre for ICT in Education shall, in addition, have the right to extend the contracts for 1+1 year.

The framework agreement's total extent is estimated to be approx. 6 000 000 - 8 000 000 NOK for the coming four year period, of which the estimate is that the costs will be divided with approx. 60 % for the digital media sub area and approx. 40 % for the printed media sub area.

The estimate is based on the expected need for resources, but it does not bind the Norwegian Centre for ICT in Education. The need can vary from year to year depending on grants, degree of activity, other framework limits and needs.

Estimated value excluding VAT:

Range: between 6 000 000 and 8 000 000 NOK

II.2.2. Information about options

Options: yes

Description of options: The framework agreements shall be signed for two years. The Norwegian Centre for ICT in Education shall, in addition, have the right to extend the contracts for 1+1 year.

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: (1) Company registration certificate;
(2) Evidence of enrolment on the professional or trade register, as required by national law, in the country where the company is established;
(3) Value added tax certificate (National requirement);
(4) Company tax certificate (National requirement);
(5) Self-declaration in compliance with Appendix 2 (HSE) of the Norwegian procurement regulations (National requirement);
(6) Other documentation required (please state below).
See the tender documents.

III.2.2. Economic and financial ability

List and brief description of conditions: (1) The company's most recent annual report including new information of relevance to the company's accounting figures;
(2) Presentation of the company's annual accounts, or extracts thereof;
(3) Other documentation required (please state below).
See the tender documents.

III.2.3. Technical and professional ability

List and brief description of conditions:
(1) Manpower proposed for this contract (organisation chart) with names and CV's of the key personnel who will be responsible for its execution (for service and works contracts);
(2) A list of the principal deliveries effected, or main services provided, by the company, in the past three years, with the values, dates and recipients (for supply and service contracts);
(3) Other documentation required (please state below).
See the tender documents.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

2013/67

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

29.10.2013 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Other: Norwegian

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

until: 25.12.2013

IV.3.8. Conditions for opening of tenders

Date: 30.10.2013 - 12:00

Place:

Tromsø, Norway.

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information

(NT Ref:305131)

VI.4. Procedures for review

VI.4.1. Review body

Official name: Senter for IKT i utdanningen

Postal address: Postboks 530

Town: Tromsø

Postal code: 9256

Country: Norway

E-mail: post@iktsenteret.no

Telephone: +47 85419000

Internet address: www.iktsenteret.no

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

11.9.2013