

**Italy-San Vito al Tagliamento: Guidance services**

OJ S 170/2015 03/09/2015

Contract notice

Services

**Directive 2004/18/EC****Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Comune di San Vito al Tagliamento

Postal address: Piazza del Popolo 38

Town: San Vito al Tagliamento

Postal code: 33078

Country: Italy

Contact person: Responsabile Servizio Sociale dei Comuni

For the attention of: Zandotti Tamara

E-mail: [ambitoest@com-san-vito-al-tagliamento.regione.fvg.it](mailto:ambitoest@com-san-vito-al-tagliamento.regione.fvg.it)

Telephone: +39 0434843416

Fax: +39 0434875289

**Internet address(es):**General address of the contracting authority: [www.comune.san-vito-al-tagliamento.pn.it](http://www.comune.san-vito-al-tagliamento.pn.it)**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Regional or local authority

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Gara di appalto per l'affidamento della gestione di progetti nell'area psico-pedagogica a favore di minori, adulti, anziani e famiglie.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 25: Health and social services

Main site or place of performance: Territorio dell'ambito distrettuale 6.2.

NUTS code IT Italia

### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

### **II.1.4. Information about framework agreement**

### **II.1.5. Short description of the contract or purchase(s)**

Affidamento della gestione di progetti nell'area psico-pedagogica inteso come un complesso articolato e multidisciplinare di attività e di prestazioni professionali qualificate volte a prevenire e rimuovere stati di bisogno esistenti a capo del singolo, della famiglia, del gruppo e della comunità che, in assenza di adeguate misure di intervento, potrebbero generare situazioni di disagio e di emarginazione.

### **II.1.6. CPV code(s)**

85312310 Guidance services

### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

### **II.1.8. Lots**

This contract is divided into lots: no

### **II.1.9. Information about variants**

Variants will be accepted: no

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

Ore annue complessivamente previste n. 2 954 di cui n. 2 304 per il Centro di Ascolto e Orientamento, n. 480 per l'Assistente Sociale e Psicologo e n. 170 per il Centro Disturbi Cognitivi; durata appalto 3 anni rinnovabile per ulteriori 2 trienni.  
Estimated value excluding VAT: 970 389 EUR

### **II.2.2. Information about options**

Options: no

### **II.2.3. Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 2

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 36 (from the award of the contract)

## **II.3. Duration of the contract or time limit for completion**

Duration in months: 36 (from the award of the contract)

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

Garanzia provvisoria pari al 2 % del valore posto a base d'asta per il triennio pari a 6 469,26 EUR.

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Il Servizio viene finanziato con fondi del Comune di San Vito al Tagliamento in qualità di Ente Gestore dei Comuni dell'Ambito Distrettuale 6.2.

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Raggruppamento di impresa.

**III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

**III.2. Conditions for participation**

**III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Possesso dei requisiti generali art. 38 D.Lgs. 163/2006.

Per n. 2 figure di psicologo: laurea specialistica in psicologia o equivalente vecchio ordinamento; specializzazione in Psicoterapia; iscrizione all'Ordine degli Psicologi e Psicoterapeuti; esperienza lavorativa in ambito libero professionale in qualità di psicologo-psicoterapeuta nei Servizi Sociali di almeno 7 anni, di cui 4 in Servizi Sociali pubblici nell'ultimo quinquennio.

Per n. 2 figure di pedagogista: laurea specialistica in Scienze dell'educazione o equivalente vecchio ordinamento; esperienza lavorativa in ambito libero professionale in qualità di pedagogista nei Servizi Sociali di almeno 7 anni, di cui 4 in Servizi Sociali pubblici nell'ultimo quinquennio.

**III.2.2. Economic and financial ability**

**III.2.3. Technical and professional ability**

List and brief description of conditions:

Realizzazione fatturato specifico (in termini di volumi d'affari e/o ricavi) negli ultimi 3 esercizi chiusi (2012-2013-2014) per attività psico-pedagogiche rivolte a minori, adulti, anziani e famiglie non inferiore a 323 463 EUR.

**III.2.4. Information about reserved contracts**

**III.3. Conditions specific to services contracts**

**III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

**III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

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**Section IV: Procedure**

**IV.1. Type of procedure**

**IV.1.1. Type of procedure**

Open

**IV.1.2. Information about the limits on the number of candidates to be invited**

**IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

## **IV.2. Award criteria**

### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Criteria below

1. Presentazione generale offerente: aspetti generali e approccio della ditta al tema del supporto psico-pedagogico. Weighting 10
2. Organizzazione tecnica del soggetto partecipante in relazione allo svolgimento dell'attività di cui al presente bando in rapporto alla dimensione aziendale del soggetto stesso. Weighting 10
3. Proposta di gestione del servizio Centro di Ascolto e Orientamento. Weighting 35
4. Proposta di gestione del servizio Assistente Sociale e Psicologo. Weighting 18
5. Proposta di supporto Centro Diurno Demenze. Weighting 7
6. Ulteriori proposte migliorative. Weighting 5

### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

## **IV.3. Administrative information**

### **IV.3.1. File reference number attributed by the contracting authority**

747

### **IV.3.2. Previous publication concerning this procedure**

no

### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 30.9.2015 - 12:00

Payable documents: no

### **IV.3.4. Time limit for receipt of tenders or requests to participate**

5.10.2015 - 12:00

### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

Italian.

### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in days: 180 (from the date stated for receipt of tender)

### **IV.3.8. Conditions for opening of tenders**

Place:

Sede residenza Municipale — Palazzo Rota — Piazza del Popolo 38 — San Vito al Tagliamento (PN).

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Gara aperta al pubblico.

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: TAR Friuli Venezia Giulia  
Postal address: Piazza Unità d'Italia, n. 7  
Town: Trieste  
Postal code: 34121  
Country: Italy

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

31.8.2015