

Norway-Oslo: Business and management consultancy services

OJ S 172/2016 07/09/2016

Contract notice

Services

Directive 2004/18/EC**Section I: Contracting authority**

I.1. Name and addresses

Official name: Sivilombudsmannen

National registration number: 974761270

Postal address: Akersgata 8

Town: Oslo

Postal code: 0101

Country: Norway

For the attention of: Marianne Guettler Monrad

E-mail: mmo@sivilombudsmannen.no

Telephone: +47 22828500

Internet address(es):Address of the buyer profile: <https://kgv.doffin.no/ctm/Supplier/CompanyInformation/Index/1292>Electronic access to information: <https://kgv.doffin.no/ctm/Supplier/Documents/Folder/147526>**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

National or federal agency/office

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Management development services for the Parliamentary Ombudsman.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 11: Management consulting services [6] and related services

Main site or place of performance: Oslo.

NUTS code NO011 Oslo

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with a single operator

Duration of the framework agreement

Duration in years: 4

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT:

Range: between 400 000 and 1 500 000 NOK

Frequency and value of the contracts to be awarded: The volume is only an estimate and is not binding for the contracting authority.

II.1.5. Short description of the contract or purchase(s)

The aim of the procurement is to establish a framework agreement for consultancy services for management development. The contract shall cover the Contracting Authority's need for management development on an individual level and at group level. The contract covers, but is not limited to, the Parliamentary Ombudsman's management group. Other employees at the Contracting Authority, such as deputies, could also use services from the Tenderer.

II.1.6. CPV code(s)

79410000 Business and management consultancy services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The Parliamentary Ombudsman would like to enter into a framework agreement for consultancy services for management development at both individual and group levels. The Parliamentary Ombudsman shall be able to make call-offs on a broad spectrum of management development services, including, but not limited to,:

— The consultants shall offer management group development with normative, professionally founded guidance.

— The consultants shall offer individual management development through guidance and coaching at group level.

— Tenderers shall offer possibilities for theme days, both with and without overnight stays and with theoretical and practical approaches.

— The consultants shall offer individual advice and coaching.

— Tenderers shall offer personality testing/structured mapping. The offered tests shall be serious and of good quality and those who interpret the test results and communicate them to the managers shall have solid experience with such work.

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 2

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 12 (from the award of the contract)

II.3. Duration of the contract or time limit for completion

Duration in months: 024 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Tenderers shall substantiate that the company is legally established.

Company registration certificate or other certificates of registration in professional registers as determined by the legislation in the country where the tenderer is established. The certificate should not be more than 12 months old.

III.2.2. Economic and financial ability

List and brief description of conditions: Tenderers shall document that all obligations relating to the payment of taxes and duties are fulfilled.

Norwegian tenderers shall enclose tax certificates for VAT from the tax collector (the county tax office) and a tax certificate issued by the chief municipal treasurer (form RF-1244 from the Directorate of Taxes) in the municipality where the tenderer has his main office. The certificate must not be more than 6 months old calculated from the deadline for receipt of the tender. Tenderers from other EEA countries, countries covered by the GPA agreement or free-trade agreement with EFTA/Norway, shall enclose equivalent certificates or other statutory documentation from equivalent authorities in the country where the tenderer has his main office.

III.2.3. Technical and professional ability

List and brief description of conditions:

Norwegian tenderers shall enclose tax certificates for VAT from the tax collector (the county tax office) and a tax certificate issued by the chief municipal treasurer (form RF-1244 from the Directorate of Taxes) in the municipality where the tenderer has his main office. The certificate must not be more than 6 months old calculated from the deadline for receipt of the tender.

Tenderers from other EEA countries, countries covered by the GPA agreement or free-trade agreement with EFTA/Norway, shall enclose equivalent certificates or other statutory

documentation from equivalent authorities in the country where the tenderer has his main office.

Tenderers shall document the most important relevant deliveries that the tenderer has carried out in the last 3 years, as regards management development and management group development for public entities, including a description of the extent (e.g. value), date and recipient. A contact person at the reference, who can be contacted if needed, shall be given.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

09/2016 Lederutvikling SOM

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

20.10.2016 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Other: Norwegian.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

until: 1.2.2017

IV.3.8. Conditions for opening of tenders

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

5.9.2016