

United Kingdom-Leyland: Health services  
OJ S 180/2013 17/09/2013  
Contract notice  
Services

Directive 2004/18/EC

## Section I: Contracting authority

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### I.1. Name and addresses

Official name: NHS Staffordshire and Lancashire CSU  
Postal address: Jubilee House, Centurion Way, Lancashire Business Park  
Town: Leyland  
Postal code: PR26 6TR  
Country: United Kingdom  
For the attention of: Angela Clarke  
E-mail: [angela.clarke@lancashirecsu.nhs.uk](mailto:angela.clarke@lancashirecsu.nhs.uk)  
Telephone: +49 1772214209

#### Internet address(es):

General address of the contracting authority: <https://cmcsu.bravosolution.co.uk>

#### Additional information can be obtained from:

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

### I.2. Type of the contracting authority

Body governed by public law

### I.3. Main activity

Health

### I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes

## Section II: Object of the contract

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### II.1. Description

#### II.1.1. Title attributed to the contract by the contracting authority

#### II.1.2. Type of contract and place of performance or delivery

Services

Service category No 25: Health and social services

NUTS code UKD4 Lancashire

#### II.1.3. Information about a framework agreement or a dynamic purchasing system

#### II.1.4. Information about framework agreement

#### II.1.5.

### **Short description of the contract or purchase(s)**

NHS East Lancashire CCG invites expressions of interest from all suitably qualified organisations and consortia for the provision of a Nurse Led Minor Injuries Service in Rossendale, East Lancashire.

The Nurse Led Minor Injuries Service will offer an alternative choice for patients (where appropriate) to attend the Minor Injuries Unit rather than the A&E Department at the Royal Blackburn Hospital, or Urgent Care currently available to Rossendale patients. Furthermore the service will aim to provide a comprehensive, community based service for all patients with a minor injury regardless of cause, with access to appropriate treatment nearer to their homes, hence avoiding hospital treatments and improving the patient's quality of life.

The service will provide the highest quality treatment, advisory and support service to patients with a minor injury. Specifically the Minor Injuries Unit based at Rossendale Primary Health Care will provide a walk in facility for patients with minor injuries such as:-

- Sprain / Ligament injury / Fracture
- Tendon / Muscle Injury / Dislocation
- Laceration
- Bites / Stings
- Head Injury / Whiplash
- Burns / Scalds
- Contusion / abrasion
- Foreign Bodies
- Eye Conditions
- Facio-maxillary conditions
- Soft tissue inflammation
- Vascular injury

The service will be open for a 12 hour period from 08.00am – 8.00pm, 7 days a week, including bank holidays. The unit is currently staffed on a rota basis with Advanced Nurse Practitioners, Health Care Assistants and Reception Staff.

Objectives of the service:-

- To provide extremely quick access to care for people suffering with a minor injury
- To free up resource in Accident and Emergency to concentrate on patients with more serious and life threatening conditions

Key outcomes identified:-

- To improve access to Minor Injury Services in Rossendale
- All patients receive an initial assessment within 15 minutes
- Increased efficiency of resources and a reduction in duplication
- Development of local key performance indicators

The Service Provider will work with the Commissioner in order to promote the treatment of Minor Injuries and be able to advise patients who attend inappropriately. The successful provider will be required to sign the NHS Standard Contract for the service, accepting all terms and conditions. It is intended that the service will operate from 1.7.2014 for a period of 3 years with the possibility of extending the term beyond the initial contracted duration by mutual agreement with the Service Provider.

#### **II.1.6. CPV code(s)**

85100000 Health services

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.1.8. Lots**

### **II.1.9. Information about variants**

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

Estimated value excluding VAT:

Range: between 0 and 1 398 000 GBP

### **II.2.2. Information about options**

### **II.2.3. Information about renewals**

## **II.3. Duration of the contract or time limit for completion**

Start 1.7.2014. Completion 30.6.2017

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

Parent company or other guarantees may be required in certain circumstances. See the invitation to offer for further details.

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

#### **III.1.4. Contract performance conditions**

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Information and formalities necessary for evaluating if requirements are met: Any supplier may be disqualified who: (a) is bankrupt or is being wound up, where his affairs are being administered by the court, where he has entered into an arrangement with creditors, where he has suspended business activities or is in any analogous situation arising from a similar procedure under national laws and regulations; (b) is the subject of proceedings for a declaration of bankruptcy, for an order for compulsory winding up or administration by the court or of an arrangement with creditors or of any other similar proceedings under national laws and regulations; (c) has been convicted by a judgment which has the force of res judicata in accordance with the legal provisions of the country of any offence concerning his professional conduct; (d) has been guilty of grave professional misconduct proven by any means which the contracting authorities can demonstrate; (e) has not fulfilled obligations relating to the payment of social security contributions in accordance with the legal provisions of the country in which he is established or with those of the country of the contracting authority; (f) has not fulfilled obligations relating to the payment of taxes in accordance with the legal provisions of the country in which he is established or with those of the country of the contracting authority; (g) is guilty of serious misrepresentation in supplying the information required under this Section or has not supplied such information; (h) has been the subject of a conviction for participation in a criminal organisation, as defined in Article 2(1) of Council Joint Action 98/733/JHA; (i) has been the subject of a conviction for corruption, as

defined in Article 3 of the Council Act of 26 May 1972 and Article 3(1) of Council Joint Action 98 /742/JHA3 respectively; (j) has been the subject of a conviction for fraud within the meaning of Article 1 of the Convention relating to the protection of the financial interests of the European Communities; (k) has been the subject of a conviction for money laundering, as defined in Article 1 of Council Directive 91/308/EEC of 10 June 1991 on prevention of the use of the financial system for the purpose of money laundering.

### **III.2.2. Economic and financial ability**

List and brief description of conditions: The following may be requested in assessing potential bidders' economic and financial capacity:- (a) appropriate statements from banks or, where appropriate, evidence of relevant professional risk indemnity insurance; (b) the presentation of balance-sheets or extracts from the balance-sheets, where publication of the balance-sheet is required under the law of the country in which the economic operator is established; (c) a statement of overall turnover and, where appropriate, of turnover in the area covered by the contract for a maximum of the last 2 financial years available, depending on the date on which the undertaking was set up or the economic operator started trading, as far as the information on these turnovers is available. Please refer to the Pre-Qualification Questionnaire and/or Memorandum of Information for specific requirements.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

East Lancashire CCG requires that potential bidders, in submitting their expression of interest, complete procurement specific information in the form of a Pre-Qualification Questionnaire (PQQ) available at <https://cmcsu.bravosolution.co.uk>. Failure to respond to the PQQ as required will result in an incomplete expression of interest. Please refer to Section VI.3) below for additional information.

### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

##### **III.3.2. Information about staff responsible for the performance of the contract**

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Restricted

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Criteria below

1. Price
2. Quality
3. Delivery Performance

- 4. Risk
- 5. Overall cost effectiveness

#### **IV.2.2. Information about electronic auction**

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

##### **IV.3.2. Previous publication concerning this procedure**

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

##### **IV.3.4. Time limit for receipt of tenders or requests to participate** 25.10.2013 - 17:00

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.3.6. Languages in which tenders or requests to participate may be submitted** English.

##### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

##### **IV.3.8. Conditions for opening of tenders**

#### **Section VI: Complementary information**

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##### **VI.1. Information about recurrence**

##### **VI.2. Information about European Union funds**

##### **VI.3. Additional information**

If and when this requirement is offered to tender, this will be done via electronic means using the internet, and may also be through the medium of an electronic reverse auction. Staffordshire and Lancashire CSU is conducting this procurement exercise as a central purchasing body for another NHS body (please refer to the PQQ and/or MOI for details) with whom the successful bidder(s) will enter into contracts for the supply of the services. Any other public sector body wishing to access the contract may do so only with permission from the contracting NHS body. The contract conditions will be set out in the Invitation to Tender. Further details will be made available via documentation and information released during the course of the tender process.

Submission of expression of interest and procurement specific information

This exercise will be conducted on the Staffordshire and Lancashire CSU portal at <https://cmcsu.bravosolution.co.uk> Candidates wishing to be considered must register their expression of interest & provide additional procurement-specific information (by completing a PQQ) through the portal as follows: i) Candidates should register on the portal at <https://cmcsu.bravosolution.co.uk> (registration and use of the website is free of charge). If your organisation has registered previously, you do not need to re-register. ii) Once registered, candidates must express interest by a) logging-in to the Central Midlands CSU eTendering portal, b) selecting response to advert and PQQ, c) select Open Access PQQ, d) search for and access listing related to this contract and view details, e) click on Express Interest link iii) Once you have expressed interest, access the My PQQs page where you

can download documentation (if required) and construct your reply as instructed. You must submit your reply on the website by the deadline stated. For technical support in submitting your expression of interest contact the BravoSolution Help-desk on +44 8003684850 or [help@bravosolution.co.uk](mailto:help@bravosolution.co.uk)

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: East Lancashire Commissioning Support Unit

Country: United Kingdom

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

12.9.2013