

DK-Copenhagen: scanning services

OJ S 189/2012 02/10/2012

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Kulturstyrelsen

Postal address: H.C. Andersens Boulevard 2

Town: København V

Postal code: 1553

Country: Denmark

Contact person: Kulturstyrelsen

For the attention of: Kristine Hoff Meyer

E-mail: khm@kulturstyrelsen.dk

Telephone: +45 33745174

Internet address(es):

General address of the contracting authority: <http://www.kulturstyrelsen.dk/>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.3. Main activity

Recreation, culture and religion

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Digitalisering af bygningsfredningsarkivet.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 15: Publishing and printing services on a fee or contract basis

NUTS code DK0 Danmark

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Bygningsfredningsarkivet ejes af Kulturstyrelsen og opbevares på H. C. Andersens Boulevard 2, 1553 København V. Arkivet dækker perioden 1918 hvor den første lov om bygningsfredning trådte i kraft til 2008, hvor Kulturstyrelsen overgik til digi-tal journalisering.

Arkivet er ordnet efter følgende principper:

Gamle amter > Gamle kommuner > Adresser > Sager.

Arkivets indhold er primært tekstdokumenter, fotos, enkelte dias, og tegninger, som kan være i store formater.

Der er i 2011-2012 gennemført et pilotprojekt i samarbejde med Statens Arkiver med henblik på fastlæggelse af metoder og principper for digitaliseringen. En min-dre del af arkivet er således allerede digitaliseret. Den herværende opgave består i at digitalisere de resterende ca. 280 hyldemeter i arkivet. De formater, som skal leve-res er en opbevaringsversion i jpeg2000 og en brugsversion i multipage PDF.

Det er Kulturstyrelsens ambition, at de digitaliserede arkivalier skal kunne offentliggøres på internettet via styrelsens database "Fredede og Bevaringsværdige Bygnin-ger" www.kulturarv.dk/fbb. For at kunne dette, er det nødvendigt at udelade arki-valier, der indeholder oplysninger om rent private forhold, og hvor tilgængeligheds-fristen på 75 år ikke er udløbet. Det er derfor en central del af opgaven at gennem-læse arkivalierne og undtage dokumenter med oplysninger af rent personlig karakter fra offentliggørelse.

II.1.6. CPV code(s)

79999100 Scanning services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Hvis hele opgaven udføres (inkl. optioner) kan den forventes at omfatte digitalisering af 280 hyldemeter arkiv.

Estimated value excluding VAT:

Range: between 4 000 000,00 and 6 000 000,00 DKK

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 24 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Fremgår af udbudsmaterialet.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Fremgår af udbudsmaterialet.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Fremgår af udbudsmaterialet.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Fremgår af udbudsmaterialet.

III.2.2. Economic and financial ability

List and brief description of conditions: Fremgår af udbudsmaterialet.

Minimum level(s) of standards possibly required: Fremgår af udbudsmaterialet.

III.2.3. Technical and professional ability

List and brief description of conditions:

Fremgår af udbudsmaterialet.

Minimum level(s) of standards possibly required:

Fremgår af udbudsmaterialet.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

Lowest price

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

13.11.2012 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Danish.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 90 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 13.11.2012 - 12:30

Place:

Kulturstyrelsen.

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

Udbudsmaterialet ligger på adressen: <http://www.kulturstyrelsen.dk/om-kulturstyrelsen/udbud/>.

Tilbud skal afleveres på adressen:

Kulturstyrelsen, att. Kristine Hoff Meyer.

H.C. Andersens Boulevard 2, 1553 København V.

Tilbudsfristen er d. 13.11.2012 kl. 12:00.

Tilbuddet skal afgives i et originalt underskrevet papireksemplar og bør indeholde en elektronisk kopi af tilbuddet i.

CD-Rom, USB eller lignende.

Tilbud kan ikke afgives på e-mail.

Tilbud bør mærkes "Tilbud på digitalisering".

Frist for at stille skriftlige spørgsmål og eller anmode om supplerende materiale er d. 29.10.2012.

Den 2.11.2012 forventer Kulturstyrelsen at lægge en besvarelse af spørgsmål og eventuelt supplerende materiale på hjemmesiden på følgende adresse: <http://www.kulturstyrelsen.dk/om-kulturstyrelsen/udbud/>.

VI.4. Procedures for review

VI.4.1. Review body

Official name: Klagenævnet for Udbud

Postal address: c/o Erhvervs- og Selskabsstyrelsen, Kampmannsgade 1

Town: København V

Postal code: 1780

Country: Denmark

Telephone: +45 33307621

Internet address: <http://www.klfu.dk>

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: Præcise oplysninger om klagefrist (er): Klage over udbud omfattet af udbudsdirektivet skal være indgivet til.

Klagenævnet for Udbud inden 6 måneder efter at ordregiveren har offentliggjort en bekendtgørelse i Den.

Europæiske Unions Tidende om, at ordregiveren har indgået en kontrakt. Fristen regnes fra dagen efter den dag, hvor bekendtgørelsen er blevet offentliggjort. I øvrigt henvises til Lov om håndhævelse af udbudsreglerne.

m.v. Lov nr. 492 af 12.5.2010.

VI.4.3. Service from which information about the review procedure may be obtained

Official name: Konkurrence- og Forbrugerstyrelsen

Postal address: Carl Jacobsens Vej 35

Town: Valby

Postal code: 2500

Country: Denmark

Telephone: +45 41715000

Internet address: <http://www.kfst.dk>

VI.5. Date of dispatch of this notice

27.9.2012