

**United Kingdom-Ashford: Repair and maintenance services**

OJ S 176/2014 13/09/2014

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Kent Community Health NHS Trust

Postal address: Procurement, 110/120 Upper Pemberton, Eureka Park, Kennington

Town: Ashford

Postal code: TN25 4AZ

Country: United Kingdom

For the attention of: Mrs louise Smith

E-mail: [louise.smith@kentcht.nhs.uk](mailto:louise.smith@kentcht.nhs.uk)

Telephone: +44 1233667853

**I.2. Type of the contracting authority****I.3. Main activity**

Health

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Maintenance of beds, baths, hoists and LOLER testing.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 25: Health and social services

Main site or place of performance: County of Kent.

NUTS code UKJ South East (England)

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement****II.1.5. Short description of the contract or purchase(s)**

Kent Community Health NHS Trust (KCHT) invites expressions of interest from bidders to undertake the routine maintenance of beds, baths and hoists including LOLER testing at KCHT sites located across Kent and Medway.

For equipment covered by the 'Lifting Operations and Lifting Equipment Regulations 1998' ('LOLER') 1 (one) LOLER visit will be required every six months. The routine maintenance for all equipment will include one annual Planned Preventative Maintenance (PPM) visit.

The contract will include repair and maintenance services to:

- Community Hospitals (In-patient units),
- Out-patient units,
- Health centres,
- KCHT also win bids outside the geographical boundaries of Kent which may be included in this contract.

This list is not exhaustive and will change throughout the duration of the contract.

The initial term of this contract will be 3 years with the option to extend for up to a further 24 months in tranches of 12 months.

The list of sites and services may increase or decrease due to constant changes within the NHS. This may include the addition of work outside the Kent area.

Please note that TUPE may apply to this contract, this will be determined within the invitation to tender documents.

Expressions of interest must be submitted via the procurement portal Due North also known as Supplying to the NHS. Please follow this link to register on the portal:

[https://www.supplying2nhs.com/procontract/healthservice/cms.nsf/vHomePage/fSection?](https://www.supplying2nhs.com/procontract/healthservice/cms.nsf/vHomePage/fSection?OpenDocument)

OpenDocument

After the closing date for expressions of interest a pre-qualification questionnaire (PPQ) will be sent to all bidders. Bidders will be required to complete a PQQ the evaluation of this PQQ will establish those bidders that will be short-listed and permitted to tender.

KCHT reserve the right to limit the number of bidders invited to participate to between six and eight using the PQQ to short list and inviting the top highest scoring bidders through to invitation to tender stage.

The tender will be evaluated on the basis of 70 % financial and 30 % non-financial (quality) criteria. This will be broken down further within the invitation to tender documents.

#### **II.1.6. CPV code(s)**

50000000 Repair and maintenance services

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

#### **II.1.8. Lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

Variants will be accepted: no

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

#### **II.2.2. Information about options**

#### **II.2.3. Information about renewals**

### **II.3. Duration of the contract or time limit for completion**

Duration in months: 36 (from the award of the contract)

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

**III.1.4. Contract performance conditions**

**III.2. Conditions for participation**

**III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Any supplier may be disqualified who:

(a) is bankrupt or is being wound up, where his affairs are being administered by the court, where he has entered into an arrangement with creditors, where he has suspended business activities or is in any analogous situation arising from a similar procedure under national laws and regulations;

(b) is the subject of proceedings for a declaration of bankruptcy, for an order compulsory winding up the administration by the court or of an arrangement with creditors or of any other similar proceedings under national laws and regulations;

(c) has been convicted by a judgement which has the force of res judicata in accordance with the legal provisions of the country of any offence concerning his professional conduct;

(d) has been guilty of grave professional misconduct proven by any means which the contract authorities can demonstrate;

(e) has not fulfilled obligations relating to the payment of social security contributions in accordance with the legal provisions of the country in which he is established or with those of the country of the contracting authority;

(f) has not fulfilled obligations relating to the payment of taxes in accordance with the legal provisions of the country in which he is established or with those of the country of the contracting authority;

(g) is guilty of serious misrepresentation in supplying the information required under this Section or has not supplied such information;

(h) has been the subject of a conviction for participation in a criminal organization, as defined in Article 2(1) of Council Joint Action 98/733/JHA;

(i) has been the subject of a conviction for corruption, as defined in Article 3 of the Council Act of 26 May 1972 and Article 3(1) of Council Joint Action 98/742/JHA3 respectively;

(j) has been the subject of a conviction for fraud within the meaning of Article 1 of the Convention relating to the protection of the financial interests of the European Communities;

(k) has been the subject of a conviction for money laundering, as defined in Article 1 of Council Directive 91/308/EEC of 10 June 1991 on prevention of the use of the financial system for the purpose of money laundering.

**III.2.2. Economic and financial ability**

List and brief description of conditions: (a) appropriate statements from banks or, where appropriate, evidence of relevant professional risk indemnity insurance;

(b) the presentation of balance-sheets or extracts from the balance-sheets, where publication of the balance-sheet is required under the law of the country in which the economic operator is established;

(c) a statement of the undertaking's overall turnover and, where appropriate, of turnover in the area covered by the contract for a maximum of the last 3 financial years available, depending on the date on which the undertaking was set up or the economic operator started trading, as far as the information of these turnovers is available.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

- (a) a list of the works carried out over the past 5 years, accompanied by certificates of satisfactory execution for the most important works. These certificates shall indicate the value, date and site of the works and shall specify whether they were carried out according to the rules of the trade and properly completed. Where appropriate, the competent authority shall submit these certificates to the contracting authority direct;
- (b) a list of the principal deliveries effected or the main services provided in the past 3 years, with the sums, dates and recipients, whether public or private, involved. Evidence of delivery and services provided shall be given: — where the recipient was a contracting authority, in the form of certificates issues or countersigned by the competent authority, — where the recipient was a private purchaser, by the purchaser's certification or, failing this, simply by a declaration by the economic operator;
- (c) an indication of the technicians or technical bodies involved, whether or not belonging directly to the economic operator's undertaking, especially those responsible for quality control and, in the case of public works contracts, those upon whom the contractor can call in order to carry out the work;
- (d) a description of the technical facilities and measures used by the supplier or service provider for ensuring quality and the undertaking's study and research facilities;
- (e) where the products or services to be supplied are complex or, exceptionally, are required for a special purpose, a check carried out by the contracting authorities or on their behalf by a competent official body of the country in which the supplier or service provider is established, subject to that body's agreement, on the production capabilities of the supplier or the technical capacity of the service provider and, if necessary, on the means of study and research which are available to it and the quality control measures it will operate;
- (f) the educational and professional qualifications of the service provider or contractor and/or those of the undertaking's managerial staff and, in particular, those of the person or persons responsible for providing the services or managing the work;
- (g) for public works contracts and public services contracts, and only in appropriate cases, and indication of the environmental management measures that the economic operator will be able to apply when performing the contract;
- (h) a statement of the average annual manpower of the service provider or contractor and the number of managerial staff for the last 3 years;
- (i) a statement of the tools, plant or technical equipment available to the service provider or contractor for carrying out the contracts;
- (j) an indication of the proportion of the contract which the services provider intends possibly to subcontract;
- (k) with regard to the products to be supplied: (i) samples, descriptions and/or photographs, the authenticity of which must be certified if the contracting authority so request; (ii) certificates drawn up by official quality control institutes or agencies of recognized competence attesting the conformity of products clearly identified by references to specifications or standards.

### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

##### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Restricted

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged minimum number 6: and Maximum number 8

Objective criteria for choosing the limited number of candidates: Bidders will complete a pre-qualifying questionnaire after sending in their expression of interest to the procurement portal Due North. The top 6 to 8 scoring suppliers will be invited to tender. The invitation to tender documents will detail further the evaluation criteria which is set at 70 % finance and 30 % quality.

Please note that TUPE may apply to this tender, to be determined by the invitation to tender stage of the project.

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

9NTD-R9J83R

#### **IV.3.2. Previous publication concerning this procedure**

no

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

17.10.2014 - 10:00

#### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

#### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

#### **IV.3.8. Conditions for opening of tenders**

## Section VI: Complementary information

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### VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published: 3 or 5 years.

### VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:

no

### VI.3. Additional information

### VI.4. Procedures for review

#### VI.4.1. Review body

Official name: Kent Community Health NHS Trust

Postal address: Trinity House 110/120 Upper Pemberton Eureka Park, Kent

Town: Ashford

Postal code: TN254AZ

Country: United Kingdom

#### VI.4.2. Review procedure

#### VI.4.3. Service from which information about the review procedure may be obtained

### VI.5. Date of dispatch of this notice

10.9.2014