

Norway-Florø: Time accounting or human resources software package

OJ S 127/2019 04/07/2019

Contract notice**Services****Legal Basis:**

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Flora kommune

National registration number: 935 473 578

Postal address: Markegata 51

Town: Florø

NUTS code: NO052 Sogn og Fjordane

Postal code: 6905

Country: Norway

Contact person: Tore Dammerud

E-mail: tore.dammerud@flora.kommune.no

Telephone: +47 91359670

Internet address(es):Main address: <http://www.flora.kommune.no>Address of the buyer profile: <https://eu.eu-supply.com/ctm/Company/CompanyInformation/Index/331364>**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: http://eu.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=244582&B=SFJ

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: http://eu.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=244582&B=SFJ

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Regional or local authority

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

Contract, HR Management System, Kinn Municipality

Reference number: Sak 19/987

II.1.2. Main CPV code

48450000 Time accounting or human resources software package

II.1.3. Type of contract

Services

II.1.4. Short description

The municipalities Flora and Vågsøy shall merge to the new Kinn municipality from 1.1.2020. A decision has been made for procuring a joint resource management system for the management of work plans and work hours registrations for all of the municipalities' employees. Flora municipality is currently using MinVakt as a rota system for employees in parts of the municipality. Vågsøy municipality is currently using Tieto RS for all employees.

II.1.5. Estimated total value

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

35125200 Time control system or working time recorder, 48330000 Scheduling and productivity software package, 48332000 Scheduling software package, 48451000 Enterprise resource planning software package

II.2.3. Place of performance

NUTS code: NO052 Sogn og Fjordane

NUTS code: NO Norge

Main site or place of performance: Vågsøy and Flora municipalities.

II.2.4. Description of the procurement

The municipalities Flora and Vågsøy shall merge to the new Kinn municipality from 1.1.2020. A decision has been made for procuring a joint resource management system for the management of work plans and work hours registrations for all of the municipalities' employees.

Flora municipality is currently using MinVakt as a rota system for employees in parts of the municipality. Vågsøy municipality is currently using Tieto RS for all employees.

The Contracting Authority requests a system that is simple to use for employees, work managers and employers (HR and payroll). The system must contribute to digitization and simplification of work tasks, avoiding duplication of double work registration an efficient and correct management of work plans and other planning work, as well as an overview of available resources and the deployment thereof.

The HR management system must be easily integrated with Visma HRM which is the master programme. The system must also have an integration that works well with Spider or Cosdoc EPJ which shall form the new joint welfare system from 1.1.2020. The system should also be used for work plans and management of different payments for employees in the education, child and youth service.

When suitable, the system should be easily integrated with Acos Websak an Tieto Education /Timeplansystem.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 01/09/2019

This contract is subject to renewal: yes

Description of renewals:

The contract includes the procurement of a system that must be easily integrated with other municipal systems. The contracting period is difficult to predict. However it is reason to believe that this will

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: yes

Description of options:

Options are stated in the price sheet.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

See the tender documentation.

III.1.2. Economic and financial standing

List and brief description of selection criteria:

See the tender documentation.

Minimum level(s) of standards possibly required:

See the tender documentation.

III.1.3. Technical and professional ability

List and brief description of selection criteria:

See the tender documentation.

Minimum level(s) of standards possibly required:

See the tender documentation.

III.2. Conditions related to the contract

III.2.2. Contract performance conditions

See the tender documentation.

Section IV: Procedure

IV.1. Description

IV.1.1.

Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 20/08/2019 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

Norwegian

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 20/11/2019

IV.2.7. Conditions for opening of tenders

Date: 20/08/2019 Local time: 12:00

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Flora kommune

Postal address: Markegata 51

Town: Florø

Postal code: 6905

Country: Norway

E-mail: tore.dammerud@flora.kommune.no

Telephone: +47 57756000

Internet address: <http://www.flora.kommune.no>

VI.4.2. Body responsible for mediation procedures

Official name: KOFA

Postal address: Postboks 511 sentrum

Town: Bergen

Postal code: 5805

Country: Norway

VI.4.4. Service from which information about the review procedure may be obtained

Official name: Kofa

Town: Bergen

Country: Norway

VI.5. Date of dispatch of this notice

01/07/2019