

UK-London: insurance services
OJ S 190/2012 03/10/2012
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Hyde Housing Association Limited

Postal address: 30 Park Street

Town: London

Postal code: SE1 9EQ

Country: United Kingdom

Contact person: Audrey Li

For the attention of: Procurement

E-mail: hydetender5@hyde-housing.co.uk

Internet address(es):

General address of the contracting authority: <http://www.hyde-housing.co.uk>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Housing and community amenities

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Insurance Provision and Advisory Services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

NUTS code UKJ South East (England)

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

This contract is for insurance provision and advisory services for Hyde Housing Group. The contract will be for a period of 3 years with the option to extend for up to an additional year. The services must be delivered by an organisation registered with the FSA to write the classes of insurance business specified within the UK.

The successful tenderer will be required to provide all insurances required by the Group in respect of the full range of its activities and functions, including, but not limited to:

- All risks insurance,
- Property insurance,
- Financial loss insurance,
- Public liability insurance,
- Employers liability,
- Professional liability,
- Terrorism,
- Professional liability insurance,
- Motor vehicle insurance,
- Works in progress,
- Business interruption,
- Directors and officers,
- Pensions trustee liability,
- Fidelity guarantee,
- Money,
- Personal accident,
- Risk management insurance,
- Insurance claims and loss adjustment.

The successful tenderer will also undertake the following core services:

- Insurance programme placement and servicing,
- Advisory services,
- Claims management,
- Risk management.

The core services listed above are further detailed in the Pre Qualification Questionnaire (PQQ) for this contract.

II.1.6. CPV code(s)

66510000 Insurance services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: yes

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Estimated value excluding VAT:

Range: between 6 200 000,00 and 6 600 000,00 GBP

II.2.2. Information about options

Options: yes

Description of options: This contract is for 3 years with an option to extend to up to a further 1 year at Hyde's absolute discretion.

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 48 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Parent company guarantees, performance bonds, warranties, deposits and/or other forms of security may be required.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

As specified in the contract documents.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

In the case of multiple bidders consortium or group submissions, all parties are to be jointly and severally liable.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: As set out in the pre-qualification questionnaire (PQQ).

III.2.2. Economic and financial ability

List and brief description of conditions: As set out in the pre-qualification questionnaire (PQQ).

Minimum level(s) of standards possibly required: As set out in the pre-qualification questionnaire (PQQ).

III.2.3. Technical and professional ability

List and brief description of conditions:

As set out in the pre-qualification questionnaire (PQQ).

Minimum level(s) of standards possibly required:

As set out in the pre-qualification questionnaire (PQQ).

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: The contract must be delivered by an organisation who is registered with the FSA to write the classes of insurance business specified in the UK.

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 5

Objective criteria for choosing the limited number of candidates: As set out in the pre-qualification questionnaire (PQQ).

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

31.10.2012

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

Hyde reserves the right to cancel the procurement at any time and not proceed with all or part of the contract.

Hyde will not, under any circumstances, reimburse any expense incurred by bidders in preparing their PQQ or tender submissions.

A copy of the PQQ can be requested from hydetender5@hyde-housing.co.uk.

VI.4. Procedures for review**VI.4.1. Review body**

Official name: The Royal Courts of Justice

Postal address: The Strand

Town: London

Postal code: WC2A 2LL

Country: United Kingdom

Telephone: +44 2079476000

VI.4.2. Review procedure**VI.4.3. Service from which information about the review procedure may be obtained**

Official name: Cabinet Office

Country: United Kingdom

Internet address: <http://www.cabinetoffice.gov.uk/resource-library/policy-and-standards-framework-%E2%80%93-legal-framework>

VI.5. Date of dispatch of this notice

1.10.2012