

314797-2026 - Competition

Italy – Document management services – SERVIZIO DI CUSTODIA ARCHIVIO CARTACEO PRATICHE EDILIZIE E GESTIONE IN OUTSOURCING DEL SERVIZIO DI ACCESSO ATTI

OJ S 88/2026 07/05/2026

Contract or concession notice – standard regime

Services

1. Buyer

1.1. Buyer

Official name: COMUNE DI BAGNO A RIPOLI - AFFARI GENERALI

Email: beatrice.vasarri@comune.bagno-a-ripoli.fi.it

Legal type of the buyer: Local authority

Activity of the contracting authority: General public services

2. Procedure

2.1. Procedure

Title: SERVIZIO DI CUSTODIA ARCHIVIO CARTACEO PRATICHE EDILIZIE E GESTIONE IN OUTSOURCING DEL SERVIZIO DI ACCESSO ATTI

Description: AFFIDAMENTO DEL SERVIZIO DI CUSTODIA ARCHIVIO CARTACEO PRATICHE EDILIZIE E GESTIONE IN OUTSOURCING DEL SERVIZIO DI ACCESSO ATTI CON DIGITALIZZAZIONE DELLE PRATICHE

Procedure identifier: 03610f89-775e-4fe0-9798-d45008bf3108

Type of procedure: Open

The procedure is accelerated: no

2.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 72512000 Document management services

2.1.2. Place of performance

Country: Italy

Anywhere in the given country

2.1.3. Value

Estimated value excluding VAT: 625 525,00 EUR

2.1.4. General information

Additional information: VEDERE DISCIPLINARE

Legal basis:

Directive 2014/24/EU

dlgs 36/2023 -

2.1.6. Grounds for exclusion

Sources of grounds for exclusion: Procurement Document

5. Lot

5.1. Lot: LOT-0001

Title: SERVIZIO DI CUSTODIA ARCHIVIO CARTACEO PRATICHE EDILIZIE E GESTIONE IN OUTSOURCING DEL SERVIZIO DI ACCESSO ATTI

Description: SERVIZIO DI CUSTODIA ARCHIVIO CARTACEO PRATICHE EDILIZIE E GESTIONE IN OUTSOURCING DEL SERVIZIO DI ACCESSO ATTI

5.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 72512000 Document management services

5.1.2. Place of performance

Country: Italy

Anywhere in the given country

Additional information: VEDERE DISCIPLINARE

5.1.3. Estimated duration

Start date: 11/08/2026

Duration end date: 10/08/2029

5.1.5. Value

Estimated value excluding VAT: 625 525,00 EUR

5.1.6. General information

Reserved participation:

Participation is not reserved.

Procurement Project not financed with EU Funds.

The procurement is covered by the Government Procurement Agreement (GPA): yes

5.1.8. Accessibility criteria

Accessibility criteria for persons with disabilities are not included because the procurement is not intended for use by natural persons

5.1.9. Selection criteria

Sources of selection criteria: Procurement Document

5.1.10. Award criteria

Criterion:

Type: Quality

5.1.11. Procurement documents

Languages in which the procurement documents are officially available: Italian

Address of the procurement documents: https://webs.rete.toscana.it/sitat/trasparenza/#/procedura?uuid=START_19fee842-0611-450e-8c5c-e6be142b38df

5.1.12. Terms of procurement

Terms of submission:

Electronic submission: Required

Address for submission: <https://start.toscana.it>

Languages in which tenders or requests to participate may be submitted: Italian

Electronic catalogue: Not allowed

Deadline for receipt of tenders: 07/06/2026 20:00:00 (UTC+02:00) Eastern European Time, Central European Summer Time

Duration during which the tender must remain valid: 180 Days

Terms of contract:

The execution of the contract must be performed within the framework of sheltered employment programmes: No
Electronic invoicing: Required
Electronic ordering will be used: no
Electronic payment will be used: yes

5.1.15. Techniques

Framework agreement:

No framework agreement

Information about the dynamic purchasing system:

No dynamic purchase system

5.1.16. Further information, mediation and review

Review organisation: TAR TOSCANA

Information about review deadlines: 30

8. Organisations

8.1. ORG-0001

Official name: COMUNE DI BAGNO A RIPOLI - AFFARI GENERALI

Registration number: 01329130486

Postal address: PIAZZA DELLA VITTORIA 1 50012

Town: Bagno a Ripoli

Postcode: 50012

Country subdivision (NUTS): Firenze (IT114)

Country: Italy

Email: beatrice.vasarri@comune.bagno-a-ripoli.fi.it

Telephone: 0556390226

Information exchange endpoint (URL): www.comune.bagno-a-ripoli.fi.it

Roles of this organisation:

Buyer

8.1. ORG-0002

Official name: TAR TOSCANA

Registration number: 80045610484

Postal address: tarfi-segrprotocolloamm@ga-cert.it

Town: FIRENZE

Postcode: 50100

Country subdivision (NUTS): Firenze (IT114)

Country: Italy

Roles of this organisation:

Review organisation

Notice information

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