

**United Kingdom-London: Cleaning and sanitation services**

**OJ S 173/2015 08/09/2015**

**Contract notice**

**Services**

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: The Barnet Group Ltd

National registration number: N/A

Postal address: 9th Floor, Barnet House, 1255 High Road, Whetstone

Town: London

Postal code: N20 0EJ

Country: United Kingdom

For the attention of: Rosella Ngeh

E-mail: [procurement@barnethomes.org](mailto:procurement@barnethomes.org)

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Type of the contracting authority**

Regional or local authority

**I.3. Main activity**

Housing and community amenities

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

Cleaning Services.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 14: Building-cleaning services and property management services

NUTS code UKI23 Outer London - West and North West

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement**

**II.1.5.**

### **Short description of the contract or purchase(s)**

Cleaning and sanitation services. Cleaning services. Accommodation, building and window cleaning services. Accommodation cleaning services. Building-cleaning services. Window-cleaning services. The Barnet Group Ltd are seeking a suitably qualified providers to supply cleaning services for a variety of buildings and assets which are occupied by The Barnet Group.

Our intention is to enter into a contract for services for a 3 year period from April 2016 to March 2019 with an option to extend for 1 year (to 2020) and then a further 1 year (2021) subject to spend and performance. The service areas have been divided into 8 lots. Each lot will be awarded separately. The Tenderer is allowed to make an offer for one, or multiple lots in his tender.

#### **II.1.6. CPV code(s)**

90900000 Cleaning and sanitation services, 90910000 Cleaning services, 90911000 Accommodation, building and window cleaning services, 90911100 Accommodation cleaning services, 90911200 Building-cleaning services, 90911300 Window-cleaning services

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.1.8. Lots**

This contract is divided into lots: yes  
Tenders may be submitted for one or more lots

#### **II.1.9. Information about variants**

Variants will be accepted: yes

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

Our intention is to enter into a contract for services for a 3 year period from April 2016 to March 2019 with an option to extend for 1 year (to 2020) and then a further 1 year (2021) subject to spend and performance.

The service areas have been divided into 8 lots:

—Lot 1 — Sheltered Housing Schemes Communal Area

—Lot 2 — Hostels

—Lot 3 — Grahame Park Housing Office & Community Centres

—Lot 4 — The Assist Office, 25 Gadsbury Close & Alarm Assisted Schemes

—Lot 5 — Sommercoates Close (Leasehold Block)

—Lot 6 — Your Choice (Barnet) Ltd

—Lot 7 — Window Cleaning (external)

Please note Lot 4 — The Assist Office, 25 Gadsbury maybe added to the tender process.

Estimated value excluding VAT:

Range: between 300 000 and 400 000 GBP

#### **II.2.2. Information about options**

Options: yes

Description of options: Our intention is to enter into a contract for services for a 3 year period from April 2016 to March 2019 with an option to extend for 1 year (to 2020) and then a further 1 year (2021) subject to spend and performance.

#### **II.2.3. Information about renewals**

This contract is subject to renewal: no

### II.3. Duration of the contract or time limit for completion

Duration in months: 60 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: Sheltered Housing Schemes

#### 1) Short description

The Barnet Group Ltd manage a number of sheltered housing schemes for older people that want to live independently but require some added support. This tender will require cleaning provision of 17 sheltered housing units located within the London Borough of Barnet.

#### 2) CPV code(s)

90910000 Cleaning services, 90911200 Building-cleaning services, 90900000 Cleaning and sanitation services, 90911100 Accommodation cleaning services

#### 3) Quantity or scope

Our intention is to enter into a contract for services for a 3 year period from April 2016 to March 2019 with an option to extend for 1 year (to 2020) and then a further 1 year (2021) subject to spend and performance.

Estimated value excluding VAT: 44 000 GBP

#### 4) Indication about different time frame or duration

Duration in months: 60 (from the award of the contract)

#### 5) Additional information about lots

Lot No: 2

Lot title: Hostels

#### 1) Short description

The Barnet Group Ltd manages eight hostels, where properties are let on a medium term basis. The hostels accommodate families, single parents and vulnerable youths/adults.

#### 2) CPV code(s)

90910000 Cleaning services, 90911000 Accommodation, building and window cleaning services, 90911100 Accommodation cleaning services, 90911200 Building-cleaning services

#### 3) Quantity or scope

Our intention is to enter into a contract for services for a 3 year period from April 2016 to March 2019 with an option to extend for 1 year (to 2020) and then a further 1 year (2021) subject to spend and performance.

Estimated value excluding VAT: 40 000 GBP

#### 4) Indication about different time frame or duration

#### 5) Additional information about lots

Lot No: 3

Lot title: Grahame Park Housing Office & Community Centres

#### 1) Short description

Grahame Park Housing Office is a single storey building located under a block of flats on the Grahame Park Estate. There are approximately 10 members of staff located at this office which has a reception area. The Boiler House is located on the Grahame Park Estate where approx 6-10 members of staff work, overseeing repairs and environmental management. West Hendon Community Centre is a single storey building and has a kitchenette, 2 bathrooms with

toilets and large hall. Approximate cleaning area is 30 square metres. Grahame Park Community Centre is a single storey building and has a kitchenette, 2 bathrooms with 2 toilets and large hall. Approximate cleaning area is 30 square metres.

**2) CPV code(s)**

90910000 Cleaning services, 90911200 Building-cleaning services, 90900000 Cleaning and sanitation services, 90911100 Accommodation cleaning services

**3) Quantity or scope**

Our intention is to enter into a contract for services for a 3 year period from April 2016 to March 2019 with an option to extend for 1 year (to 2020) and then a further 1 year (2021) subject to spend and performance.

Estimated value excluding VAT: 40 000 GBP

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Lot No: 4

Lot title: The Assist Office, 25 Gadsbury Close & Alarm Assisted Schemes

**1) Short description**

The Assist Office, 25 Gadsbury Close is located in Hendon provides a 24 hour response service to help individuals stay safe at home and at work. There are 17 members of staff based of Gadsbury Close, with maximum of 7 working at any one time. (Please note: this site may be added to the tender process).

The Barnet Group Ltd has three Alarm Assisted schemes, where residents live independently and are checked by mobile Assist staff.

Please note the Assist Office, 25 Gadsbury Close may be added to the tender process.

**2) CPV code(s)**

90910000 Cleaning services, 90911000 Accommodation, building and window cleaning services, 90911100 Accommodation cleaning services, 90911200 Building-cleaning services

**3) Quantity or scope**

Our intention is to enter into a contract for services for a 3 year period from April 2016 to March 2019 with an option to extend for 1 year (to 2020) and then a further 1 year (2021) subject to spend and performance.

Estimated value excluding VAT: 25 000 GBP

**4) Indication about different time frame or duration**

**5) Additional information about lots**

The Assist Office, 25 Gadsbury Close, may be added to the tender process.

Lot No: 5

Lot title: Somercoates Close

**1) Short description**

Somercoates Close, EN4 is a leasehold block located in New Barnet. There are 5 blocks: Block A — units 1,3, 5,7, Block B 9, 11, 13, 15, Block C 17, 19, 21, 23, Block D 2, 4, 6, 8, 10, 12, Block E 14, 16, 18, 20, 22, 24.

**2) CPV code(s)**

90910000 Cleaning services, 90911000 Accommodation, building and window cleaning services, 90911100 Accommodation cleaning services, 90911200 Building-cleaning services

**3) Quantity or scope**

Our intention is to enter into a contract for services for a 3 year period from April 2016 to March 2019 with an option to extend for 1 year (to 2020) and then a further 1 year (2021) subject to spend and performance.

Estimated value excluding VAT: 5 000 GBP

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Lot No: 6

Lot title: Your Choice (Barnet) Ltd

**1) Short description**

Your Choice (Barnet) Ltd offers specialist care and support to adults with a range of physical and learning difficulties. Your Choice offer a variety of services aimed to enhance and support adults live an independent life. The day centers' listed below all have an alarm system. The awarded supplier is expected to ensure their staff lock the building and set the alarms before they leave the premises.

**2) CPV code(s)**

90910000 Cleaning services, 90911000 Accommodation, building and window cleaning services, 90911100 Accommodation cleaning services, 90911200 Building-cleaning services

**3) Quantity or scope**

Our intention is to enter into a contract for services for a 3 year period from April 2016 to March 2019 with an option to extend for 1 year (to 2020) and then a further 1 year (2021) subject to spend and performance.

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Lot No: 7

Lot title: Window Cleaning of Blocks

**1) Short description**

These blocks are defined into four types of Property, Type A, Type B, Type C, & Type D. Barnet Group has broken these down and included a description of what each Type is. The Barnet Group Ltd will require the awarded supplier to provide a fixed cost per property type.

Property Type A (Barnet Homes has approx. 424 small blocks 2 storey high)

Property Type B (Approx 20 medium blocks with large windows)

Property Type C (Approx 157 medium blocks 3-7 storeys high)

Property Type D (Approx 13 tower blocks).

**2) CPV code(s)**

90911000 Accommodation, building and window cleaning services, 90911300 Window-cleaning services

**3) Quantity or scope**

Our intention is to enter into a contract for services for a 3 year period from April 2016 to March 2019 with an option to extend for 1 year (to 2020) and then a further 1 year (2021) subject to spend and performance.

**4) Indication about different time frame or duration**

## 5) Additional information about lots

### Section III: Legal, economic, financial and technical information

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#### III.1. Conditions related to the contract

##### III.1.1. Deposits and guarantees required

##### III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

##### III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

##### III.1.4. Contract performance conditions

#### III.2. Conditions for participation

##### III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: The Authority will apply all the offences listed in Article 45(1) of Directive 2004/18/EC (implemented as Regulation 23(1) of the Public Contract Regulations (PCR) 2006 in the UK) and all of the professional misconducts listed at Article 45 (2) of Directive 2004/18/EC (see also Regulation 23(2) in the PCR 2006) to the decision of whether a Candidate is eligible to be invited to tender.

A full list of the Regulation 23(1) and 23(2) criteria are at <http://www.delta-esourcing.com/delta/project/reasonsForExclusion.html#pcr>

Candidates will be required to answer these questions as part of the qualification process. For candidates who are registered overseas, you will need to declare if you have any offences /misconduct under your own countries laws, where these laws are equivalent to the Regulation 23 lists.

Candidates who have been convicted of any of the offences under Article 45(1) are ineligible and will not be selected to bid, unless there are overriding requirements in the general interest for doing so.

Candidates who are guilty of any of the offences, circumstances or misconduct under Article 45 (2) may be excluded from being selected to bid at the discretion of the Authority.

##### III.2.2. Economic and financial ability

List and brief description of conditions: (a) Appropriate statements from banks or, where appropriate, evidence of relevant professional risk indemnity insurance  
(c) A statement of the undertaking's overall turnover and, where appropriate, of turnover in the area covered by the contract for a maximum of the last three financial years available, depending on the date on which the undertaking was set up or the economic operator started trading, as far as the information on these turnovers is available.

##### III.2.3. Technical and professional ability

List and brief description of conditions:

(b) a list of the principal deliveries effected or the main services provided in the past three years, with the sums, dates and recipients, whether public or private, involved. Evidence of delivery and services provided shall be given: — where the recipient was a contracting authority, in the form of certificates issued or countersigned by the competent authority, — where the recipient was a private purchaser, by the purchaser's certification or, failing this,

simply by a declaration by the economic operator

(g) For public works contracts and public services contracts, and only in appropriate cases, an indication of the environmental management measures that the economic operator will be able to apply when performing the contract

(j) An indication of the proportion of the contract which the services provider intends possibly to subcontract.

#### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

##### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

### **Section IV: Procedure**

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#### **IV.1. Type of procedure**

##### **IV.1.1. Type of procedure**

Open

##### **IV.1.2. Information about the limits on the number of candidates to be invited**

##### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Criteria below

1. Quality. Weighting 60

2. Price. Weighting 40

##### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

BG/097/2015/all

##### **IV.3.2. Previous publication concerning this procedure**

no

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

23.10.2015 - 12:00

##### **IV.3.5.**

**Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.3.6. Languages in which tenders or requests to participate may be submitted**  
English.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

**IV.3.8. Conditions for opening of tenders**

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: yes

Estimated timing for further notices to be published: 5 years.

### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **VI.3. Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement, and the contract will be awarded on the basis of the most economically advantageous tender.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Cleaning-and-sanitation-services./2D7CJ3B65G>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/2D7CJ3B65G>

GO Reference: GO-201593-PRO-7017886.

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: The Barnet Group Ltd

Town: London

Country: United Kingdom

#### **Body responsible for mediation procedures**

Official name: The Barnet Group Ltd

Country: United Kingdom

#### **VI.4.2. Review procedure**

#### **VI.4.3. Service from which information about the review procedure may be obtained**

Official name: The Barnet Group Ltd

Town: London

Country: United Kingdom

### **VI.5. Date of dispatch of this notice**

3.9.2015