

## 315742-2026 - Competition

### Poland – Security services – Provision of Security Guard and Reception/Switchboard services for the premises of the European Union House in Poland

OJ S 89/2026 08/05/2026

Contract or concession notice – standard regime

Services

## 1. Buyer

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### 1.1. Buyer

Official name: European Commission, DG COMM - Communication

Email: [comm-rep-waw-procurement@ec.europa.eu](mailto:comm-rep-waw-procurement@ec.europa.eu)

Legal type of the buyer: EU institution, body or agency

Activity of the contracting authority: General public services

## 2. Procedure

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### 2.1. Procedure

Title: Provision of Security Guard and Reception/Switchboard services for the premises of the European Union House in Poland

Description: The European Commission Representation in Poland, acting also on behalf of the European Parliament Liaison Office, is looking for Security Guard and Reception/Switchboard services for the EU-House premises in Poland – Warszawa (lot 1) and Wrocław (lot 2). The objective is the provision of a uniformed and trained, unarmed, security guard service to perform routine protective and access control duties and reception/switchboard services.

Procedure identifier: 106607de-8d70-4556-8182-0a9b64f52889

Internal identifier: EC-COMM/WAW/2026/RP/0009

Type of procedure: Restricted

The procedure is accelerated: no

#### 2.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 79710000 Security services

#### 2.1.2. Place of performance

Country: Poland

Anywhere in the given country

Additional information: Please consult the procurement documents.

#### 2.1.3. Value

Estimated value excluding VAT: 1 200 000,00 EUR

#### 2.1.4. General information

Additional information: In case of unavailability or disruptions in the functioning of the electronic means of communication provided in Section 5.1.11 in the last 5 calendar days before the time limit for receipt indicated in Section 5.1.12, the contracting authority reserves the right to extend this time limit and publish the extension at the Internet address provided in Section 5.1.11, without a preceding publication of a corrigendum to this notice. Economic operators interested in this procurement are invited to subscribe to the call for tenders at the

address in Section 5.1.11 in order to get notified when new information or documents are published.

**Legal basis:**

Regulation (EU, Euratom) 2024/2509

**2.1.5. Terms of procurement**

**Terms of submission:**

Maximum number of lots for which one tenderer can submit tenders: 2

**Terms of contract:**

Maximum number of lots for which contracts can be awarded to one tenderer: 2

**2.1.6. Grounds for exclusion**

Sources of grounds for exclusion: Procurement Document

## 5. Lot

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**5.1. Lot: LOT-0001**

Title: Provision of Security Guard and Reception/Switchboard services for the premises of the European Union House in Poland

Description: The European Commission Representation in Poland, acting also on behalf of the European Parliament Liaison Office, is looking for Security Guard and Reception/Switchboard services for the EU-House premises in Poland – Warszawa (lot 1). The objective is the provision of a uniformed and trained, unarmed, security guard service to perform routine protective and access control duties and reception/switchboard services.

Internal identifier: EC-COMM/WAW/2026/RP/0009-LOT-1

**5.1.1. Purpose**

Main nature of the contract: Services

Main classification (cpv): 79710000 Security services

Additional classification (cpv): 79713000 Guard services

**5.1.2. Place of performance**

Country: Poland

Anywhere in the given country

Additional information: Please consult the procurement documents.

**5.1.3. Estimated duration**

Duration: 48 Months

**5.1.5. Value**

Estimated value excluding VAT: 900 000,00 EUR

**5.1.6. General information**

**Reserved participation:**

Participation is not reserved.

Procurement Project fully or partially financed with EU Funds.

The procurement is covered by the Government Procurement Agreement (GPA): no

**5.1.9. Selection criteria**

Sources of selection criteria: Procurement Document

**Information about the second stage of a two-stage procedure:**

Minimum number of candidates to be invited for the second stage of the procedure: 1

Maximum number of candidates to be invited for the second stage of the procedure: 5

#### 5.1.10. Award criteria

**Criterion:**

Type: Quality

Description: Please consult the procurement documents.

Category of award weight criterion: Weight (percentage, exact)

Award criterion number: 70

**Criterion:**

Type: Price

Description: Please consult the procurement documents.

Category of award weight criterion: Weight (percentage, exact)

Award criterion number: 30

#### 5.1.11. Procurement documents

Address of the procurement documents: <https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/opportunities/tender-details/106607de-8d70-4556-8182-0a9b64f52889-CN?#anchorDocuments>

**Ad hoc communication channel:**

Name: Funding and Tenders Portal

URL: <https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/opportunities/tender-details/106607de-8d70-4556-8182-0a9b64f52889-CN?#anchorDocuments>

#### 5.1.12. Terms of procurement

**Terms of submission:**

Electronic submission: Required

Address for submission: <https://webgate.ec.europa.eu/digit/opsys/esubmission?cftUuid=106607de-8d70-4556-8182-0a9b64f52889>

Languages in which tenders or requests to participate may be submitted: Bulgarian, Czech, Danish, German, Greek, English, Spanish, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Lithuanian, Latvian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Swedish

Electronic catalogue: Not allowed

Deadline for receipt of requests to participate: 09/06/2026 12:00:59 (UTC+02:00) Eastern European Time, Central European Summer Time

**Terms of contract:**

The execution of the contract must be performed within the framework of sheltered employment programmes: No

Electronic invoicing: Allowed

Electronic ordering will be used: yes

Electronic payment will be used: yes

#### 5.1.15. Techniques

**Framework agreement:**

Framework agreement, without reopening of competition

Maximum number of participants: 1

**Information about the dynamic purchasing system:**

No dynamic purchase system

Electronic auction: no

#### 5.1.16. Further information, mediation and review

Review organisation: Court of Justice of the European Union

Organisation providing more information on the review procedures: European Commission,  
DG COMM - Communication

**5.1. Lot: LOT-0002**

Title: Provision of Security Guard and Reception/Switchboard services for the premises of the European Union House in Poland

Description: The European Commission Representation in Poland, acting also on behalf of the European Parliament Liaison Office, is looking for Security Guard and Reception/Switchboard services for the EU-House premises in Poland – Wrocław (lot 2). The objective is the provision of a uniformed and trained, unarmed, security guard service to perform routine protective and access control duties and reception/switchboard services.

Internal identifier: EC-COMM/WAW/2026/RP/0009-LOT-2

**5.1.1. Purpose**

Main nature of the contract: Services

Main classification (cpv): 79710000 Security services

Additional classification (cpv): 79713000 Guard services

**5.1.2. Place of performance**

Country: Poland

Anywhere in the given country

Additional information: Please consult the procurement documents.

**5.1.3. Estimated duration**

Duration: 48 Months

**5.1.5. Value**

Estimated value excluding VAT: 300 000,00 EUR

**5.1.6. General information**

**Reserved participation:**

Participation is not reserved.

Procurement Project fully or partially financed with EU Funds.

The procurement is covered by the Government Procurement Agreement (GPA): no

**5.1.9. Selection criteria**

Sources of selection criteria: Procurement Document

**Information about the second stage of a two-stage procedure:**

Minimum number of candidates to be invited for the second stage of the procedure: 1

Maximum number of candidates to be invited for the second stage of the procedure: 5

**5.1.10. Award criteria**

**Criterion:**

Type: Quality

Description: Please consult the procurement documents.

Category of award weight criterion: Weight (percentage, exact)

Award criterion number: 70

**Criterion:**

Type: Price

Description: Please consult the procurement documents.

Category of award weight criterion: Weight (percentage, exact)

Award criterion number: 30

#### 5.1.11. Procurement documents

Address of the procurement documents: <https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/opportunities/tender-details/106607de-8d70-4556-8182-0a9b64f52889-CN?#anchorDocuments>

##### **Ad hoc communication channel:**

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#### 5.1.12. Terms of procurement

##### **Terms of submission:**

Electronic submission: Required

Address for submission: <https://webgate.ec.europa.eu/digit/opsys/esubmission?cftUuid=106607de-8d70-4556-8182-0a9b64f52889>

Languages in which tenders or requests to participate may be submitted: Bulgarian, Czech, Danish, German, Greek, English, Spanish, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Lithuanian, Latvian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Swedish

Electronic catalogue: Not allowed

Deadline for receipt of requests to participate: 09/06/2026 12:00:59 (UTC+02:00) Eastern European Time, Central European Summer Time

##### **Terms of contract:**

The execution of the contract must be performed within the framework of sheltered employment programmes: No

Electronic invoicing: Allowed

Electronic ordering will be used: yes

Electronic payment will be used: yes

#### 5.1.15. Techniques

##### **Framework agreement:**

Framework agreement, without reopening of competition

Maximum number of participants: 1

##### **Information about the dynamic purchasing system:**

No dynamic purchase system

Electronic auction: no

#### 5.1.16. Further information, mediation and review

Review organisation: Court of Justice of the European Union

Organisation providing more information on the review procedures: European Commission, DG COMM - Communication

## 8. Organisations

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### 8.1. ORG-0001

Official name: European Commission, DG COMM - Communication

Registration number: COM

Department: COMM.C - Representations & Communication in Member States

Postal address: Centrum Jasna, ul. Jasna 14/16a

Town: Warsaw

Postcode: 00-041

Country subdivision (NUTS): Miasto Warszawa (PL911)

Country: Poland

Email: [comm-rep-waw-procurement@ec.europa.eu](mailto:comm-rep-waw-procurement@ec.europa.eu)

Telephone: +32 2 299 11 11

Internet address: [https://ec.europa.eu/info/departments/communication\\_en](https://ec.europa.eu/info/departments/communication_en)

**Roles of this organisation:**

Buyer

Organisation providing more information on the review procedures

**8.1. ORG-0002**

Official name: Court of Justice of the European Union

Registration number: CURIA

Postal address: Rue du Fort Niedergrünewald

Town: Luxembourg

Postcode: L-2925

Country subdivision (NUTS): Luxembourg (LU000)

Country: Luxembourg

Email: [GC.Registry@curia.europa.eu](mailto:GC.Registry@curia.europa.eu)

Telephone: +352 4303-1

Internet address: <http://curia.europa.eu>

**Roles of this organisation:**

Review organisation

**8.1. ORG-0003**

Official name: European Commission

Registration number: EUCOM

Postal address: Mondrian (CDMA), Rue du Champ de Mars 21

Town: Brussels

Postcode: B-1050

Country subdivision (NUTS): Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad (BE100)

Country: Belgium

Email: [comm-rep-waw-procurement@ec.europa.eu](mailto:comm-rep-waw-procurement@ec.europa.eu)

Telephone: +32 2 299 11 11

Internet address: <https://commission.europa.eu/>

**Roles of this organisation:**

TED eSender

## Notice information

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Notice identifier/version: cc5a26cf-cc31-42f2-8207-97401d2e3608 - 01

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