

**United Kingdom-Paisley: Water-treatment work**  
**OJ S 129/2019 08/07/2019**  
**Contract notice**  
**Services**

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Williamsburgh Housing Association Ltd  
Postal address: Ralston House, Cyril Street  
Town: Paisley  
NUTS code: UKM83 Inverclyde, East Renfrewshire and Renfrewshire  
Postal code: PA1 1RW  
Country: United Kingdom  
E-mail: [owen@williamsburghha.co.uk](mailto:owen@williamsburghha.co.uk)  
Telephone: +44 1418878613  
**Internet address(es):**  
Main address: [www.williamsburghha.co.uk](http://www.williamsburghha.co.uk)

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: [www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Tenders or requests to participate must be submitted electronically via: [www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from another address:

Official name: A.D.A Construction Consultants Ltd  
Postal address: Pavilion 3, St James Business Park, Linwood Road  
Town: Paisley  
NUTS code: UKM83 Inverclyde, East Renfrewshire and Renfrewshire  
Postal code: PA3 3BB  
Country: United Kingdom  
Contact person: Alan Shanks  
E-mail: [alan.shanks@ada-cc.co.uk](mailto:alan.shanks@ada-cc.co.uk)  
Telephone: +44 1418160184  
**Internet address(es):**  
Main address: [www.ada-cc.co.uk](http://www.ada-cc.co.uk)

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at: [www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4. Type of the contracting authority**

Other type: Registered Social Landlord

**I.5. Main activity**

Housing and community amenities

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**Section II: Object**

## **II.1. Scope of the procurement**

### **II.1.1. Title**

Legionella Risk Assessments and Management to Existing Properties

### **II.1.2. Main CPV code**

45232430 Water-treatment work

### **II.1.3. Type of contract**

Services

### **II.1.4. Short description**

This open procedure procurement on behalf of Williamsburgh Housing Association is seeking to establish a 4 year contract which will primarily involve Legionella Risk Assessments and Management of existing water storage tanks located within loft spaces of existing properties. The form of contract will be the SBCC measured term contract for use in Scotland November 2011 Edition and all bidders may submit a tender for the contract. The anticipated commencement date is 2.9.2019 and all Year 1 programme services and works must be completed not later than 31.1.2020. The contract is intended to operate for a period of 4 years from the commencement date, with an optional extension of a further 12 months.

### **II.1.5. Estimated total value**

Value excluding VAT: 300 000,00 GBP

### **II.1.6. Information about lots**

This contract is divided into lots: no

## **II.2. Description**

### **II.2.2. Additional CPV code(s)**

24962000 Water-treatment chemicals, 44613500 Water containers, 44613210 Water chambers , 45332200 Water plumbing work, 39370000 Water installations, 44611500 Water tanks

### **II.2.3. Place of performance**

NUTS code: UKM83 Inverclyde, East Renfrewshire and Renfrewshire

Main site or place of performance: Paisley, Renfrew, Johnstone and Elderslie, Renfrewshire, UNITED KINGDOM.

### **II.2.4. Description of the procurement**

The contract will primarily be delivered in Paisley, Renfrew, Elderslie and Johnstone, Renfrewshire but may also include services to properties in other towns and villages throughout Renfrewshire. The anticipated contract value is 300 000 GBP (excluding VAT). However, the anticipated contract value is subject to the outcome and reporting information provided by the successful contractor during the Year 1 Surveys and Legionella Risk Assessments. The requirements for Years 2-4 of the contract will be determined by the information provided through the Year 1 Surveys and Risk Assessments.

Interested parties are advised that a 'Meet the Buyer' event shall be held at the offices of Williamsburgh Housing Association, Paisley, at 10:30 a.m. on Wednesday 24.7.2019. The event is free of charge and shall provide further information through an overview of Williamsburgh Housing Association's requirements and how to complete the tender documentation. The event will also provide an opportunity for interested parties to ask questions of the buyer face-to-face. The question and answer session will be recorded and will be made available as 'additional information' through the Public Contracts Scotland portal

during the tender period. Places are limited and interested parties are restricted to a maximum of 2 delegates from their organisation. To record your interest, please email the names of your organisations delegates to [alan.shanks@ada-cc.co.uk](mailto:alan.shanks@ada-cc.co.uk) no later than 17.00 BST on Friday 19.7.2019. Places will be allocated on a first come first served basis and further information on the 'Meet the Buyer' event schedule will be issued to registered delegates in advance of 24.7.2019. In the event of over-subscription we may restrict attendance to a single delegate per organisation.

#### **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

#### **II.2.6. Estimated value**

Value excluding VAT: 300 000,00 GBP

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: yes

Description of renewals:

The contract includes an optional 12 month extension.

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in Regulation 58 of the Public Contracts (Scotland) Regulations 2015.

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions for participation**

##### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

Please refer to these statements when completing Section 4A of the ESPD Scotland.

4A.1 — If required by the member state, bidders are required to be enrolled in the relevant professional or trade registers within the country in which they are established.

4A.2 — Where it is required, within a bidder's country of establishment they must confirm which authorisation or memberships of the relevant organisation(s) are required in order to perform this service. Bidders must confirm if they hold the particular authorisation or memberships.

##### **III.1.2. Economic and financial standing**

List and brief description of selection criteria:

Please refer to these statements when completing Section 4B of the ESPD (Scotland).

Question 4B.1.1 — Bidders will be required to have a minimum 'general' yearly turnover of 300 000 GBP for the last 2 years.

Question 4B.1.2 — Bidders will be required to have an average yearly turnover of a minimum of 300 000 GBP for the last 2 years.

Question 4B.3 — Where turnover information is not available for the time period requested, the bidder will be required to state the date which they were set up or started trading.

4B.5.1 and 4B.5.2 — It is a requirement of this contract that bidders hold, or can commit to obtain prior to the commencement of any subsequently awarded contract, the types and levels of insurances indicated below:

- employer's (compulsory) liability insurance: 5 000 000 GBP,
- public liability insurance: 5 000 000 GBP,
- contractors all risk: 1 000 000 GBP.

### **III.1.3. Technical and professional ability**

List and brief description of selection criteria:

4C.8.1 — Bidders will be required to confirm their average annual manpower for the last 3 years.

4C.8.2 — Bidders will be required to confirm their and the number of managerial staff for the last 3 years.

4C.9 — Bidders will be required to demonstrate that they have (or have access to) the relevant tools, plant or technical equipment to deliver the types of requirements detailed in II.2.4) in the OJEU Contract Notice or the relevant section of the site Notice.

4C.10 — Bidders will be required to confirm whether they intend to subcontract and, if so, for what proportion of the contract.

Minimum level(s) of standards required:

ESPD, Part C Technical and Professional Ability — Bidders responses to Part C of the ESPD will be limited to a maximum of 9 A4 single sided pages, excluding any certification that a bidder submits in support of their response, which must be completed in English using Arial 11 font. Please refer to tender document B for further information.

## **III.2. Conditions related to the contract**

### **III.2.2. Contract performance conditions**

The performance of the successful bidder will be monitored through the key performance indicators described within tender document H. 'Where performance falls below the minimum acceptable level during the contract, the successful bidder will be required to produce a remedial plan for the approval of Willimaburgh Housing Association'.

Failure to produce a remedial plan or implement an approved remedial plan will be deemed to be a breach of the contract, which may lead to the termination of the successful bidder's contract.

### **III.2.3. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

#### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 02/08/2019 Local time: 12:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 31/10/2019

#### **IV.2.7. Conditions for opening of tenders**

Date: 02/08/2019 Local time: 12:00

Place:

Williamsburgh Housing Association.

### **Section VI: Complementary information**

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#### **VI.1. Information about recurrence**

This is a recurrent procurement: no

#### **VI.2. Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

#### **VI.3. Additional information**

Bidders are required to complete the ESPD (Scotland) Version 1.14 attached to the Contract Notice and provide a completed copy of the ESPD (Scotland) Version 1.14 with their tender submission. Part IV Section C 'Technical and Professional Ability' will be scored on a pass or fail basis using the following scoring methodology:

0 — Unacceptable: nil or inadequate response. Fails to demonstrate an ability to meet the requirement. A Tenderer which scores '0 — Unacceptable' against any question may be disqualified.

1 — Poor: response is partially relevant and poor. The response addresses some elements of the requirement but contains insufficient/limited detail or explanation to demonstrate how the requirement will be fulfilled.

2 — Acceptable: response is relevant and acceptable. The response addresses a broad understanding of the requirement but may lack details on how the requirement will be fulfilled in certain areas.

3 — Good: response is relevant and good. The response is sufficiently detailed to demonstrate a good understanding and provides details on how the requirements will be fulfilled.

4 — Very good: response is largely relevant and very good. The response demonstrates a very good understanding of the requirements and provides adequate details on how the requirements will be fulfilled.

5 — Excellent: response is completely relevant and excellent overall. The response is comprehensive, unambiguous and demonstrates a thorough understanding of the requirement and provides details of how the requirement will be met in full.

A tenderer will be required to achieve a minimum score of 3 against each question within Part C, i.e. a score of 3 or greater shall represent a pass whereas a score of 2 or lower will represent a fail. Williamsburgh Housing Association may disregard, and not evaluate the remainder of a tenderers bid should the tenderer fail to achieve the minimum score of 3 (a pass) against any of the questions included with Part C. Part D — Quality assurance schemes and environmental management standards.

Note: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland website at [https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=589895](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=589895)

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at [https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx)

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems. (SC Ref:589895)

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: A.D.A Construction Consultants Ltd

Postal address: Pavilion 3, St James Business Park, Linwood Road

Town: Paisley

Postal code: PA3 3BB

Country: United Kingdom

Telephone: +44 1418160184

Internet address: <http://www.ada-cc.co.uk>

##### **VI.5. Date of dispatch of this notice**

03/07/2019