

United Kingdom-London: Enterprise resource planning software package

OJ S 153/2017 11/08/2017

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Richmond Fellowship

National registration number: 662712

Postal address: 80 Holloway Road

Town: London

NUTS code: UK United Kingdom

Postal code: N7 8JG

Country: United Kingdom

Contact person: Trevor Moore

E-mail: Trevor.Moore@richmondfellowship.org.uk

Telephone: +44 2076973300

Fax: +44 2076973301

Internet address(es):Main address: www.richmondfellowship.org.ukAddress of the buyer profile: https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA7761**I.2. Information about joint procurement**

The contract is awarded by a central purchasing body

I.3. CommunicationThe procurement documents are available for unrestricted and full direct access, free of charge, at: www.mytenders.co.uk

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: www.mytenders.co.uk**I.4. Type of the contracting authority**

Other type: charity

I.5. Main activity

Other activity: mental health

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

Richmond Fellowship Business Systems Transformation.

II.1.2. Main CPV code

48451000 Enterprise resource planning software package

II.1.3. Type of contract

Services

II.1.4. Short description

RF requires a new solution to improve on the existing systems and to put in place a robust, digital platform for the future. The proposed solution will act as an enabler for change and also deliver substantial financial and non-financial benefits for RF.

There are 2 lots within this procurement process:

Lot 1

HR/Payroll system (including recruitment and expenses) with data all in 1 single source Database and integration to Sun Financials.

Lot 2

All in 1 business management solution (HR, Payroll and Finance) with data in 1 single source Database.

II.1.5. Estimated total value

Value excluding VAT: 1 000 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: yes

Tenders may be submitted for all lots

II.2. Description

II.2.1. Title

HR/Payroll system (including recruitment and expenses) with data all in 1 single source Database and integration to Sun Financials

Lot No: 1

II.2.2. Additional CPV code(s)

48451000 Enterprise resource planning software package

II.2.3. Place of performance

NUTS code: UK United Kingdom

Main site or place of performance: London.

II.2.4. Description of the procurement

RF is carrying out the procurement process using the open procedure in accordance with Regulation 27.

RF is using a four stage process to select its Preferred Bidder. Economic Operators are invited to submit a response using the Response Schedule. Tenders will be evaluated in order to identify the Preferred Bidder, using the Evaluation Criteria set out in Schedule 2.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Responses to schedule 3, 4 / Weighting: 70

Price - Weighting: 30

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 60

This contract is subject to renewal: yes

Description of renewals:

Possible extensions.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

II.2. Description

II.2.1. Title

All in 1 business management solution (HR, Payroll and Finance) with data in 1 single source Database.

Lot No: 2

II.2.2. Additional CPV code(s)

48451000 Enterprise resource planning software package

II.2.3. Place of performance

NUTS code: UK United Kingdom

Main site or place of performance: London.

II.2.4. Description of the procurement

RF is carrying out the procurement process using the open procedure in accordance with Regulation 27.

RF is using a 4 stage process to select its Preferred Bidder. Economic Operators are invited to submit a response using the Response Schedule. Tenders will be evaluated in order to identify the Preferred Bidder, using the Evaluation Criteria set out in Schedule 2.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Responses to schedule 3, 4 / Weighting: 70

Price - Weighting: 30

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 60

This contract is subject to renewal: yes

Description of renewals:

Possible extension after end of contract.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13.

Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Certificate from the Registrar of Companies stating that he is certified as incorporated or registered.

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

III.2. Conditions related to the contract

III.2.2. Contract performance conditions

Will be determined during contract negotiations with winner bidder.

III.2.3. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 11/09/2017 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.6.

Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 31/10/2017

IV.2.7. Conditions for opening of tenders

Date: 13/09/2017 Local time: 12:00

Place:

Richmond Fellowship, 80 Holloway road, London.

Information about authorised persons and opening procedure: Company Secretary, Group leadership director.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

Note: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at http://www.myTenders.org/Search/Search_Switch.aspx?ID=201150

[ID=201150](http://www.myTenders.org/Search/Search_Switch.aspx?ID=201150)

(MT Ref: 201150).

VI.4. Procedures for review

VI.4.1. Review body

Official name: Richmond Fellowship

Postal address: 80 Holloway Road

Town: London

Postal code: N7 8JG

Country: United Kingdom

Telephone: +44 2076973300

Fax: +44 2076973301

Internet address: www.richmondfellowship.org.uk

VI.5. Date of dispatch of this notice

10/08/2017