

Norway-Oslo: Various office equipment and supplies

OJ S 129/2019 08/07/2019

Contract notice

Supplies

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Oslo kommune v/Utviklings- og kompetanseetaten

National registration number: 971 183 675

Postal address: Grensesvingen 6

Town: Oslo

NUTS code: NO011 Oslo

Postal code: 0663

Country: Norway

Contact person: Cecilie Trehjørningen

E-mail: cecilie.trehjorningen@uke.oslo.kommune.no

Telephone: +47 21802180

Internet address(es):

Main address: <https://www.oslo.kommune.no>

Address of the buyer profile: <https://eu.eu-supply.com/ctm/Company/CompanyInformation/Index/264775>

I.1. Name and addresses

Official name: Lørenskog kommune

National registration number: 842566142

Postal address: Postboks 304

Town: Lørenskog

NUTS code: NO012 Akershus

Postal code: 1471

Country: Norway

E-mail: majsim@lorenskog.kommune.no

Internet address(es):

Main address: www.lorenskog.kommune.no

I.1. Name and addresses

Official name: Oppegård kommune

National registration number: 944384081

Postal address: Postboks 510

Town: Kolbotn

NUTS code: NO012 Akershus

Postal code: 1411

Country: Norway

E-mail: berit.bystrom@oppegard.kommune.no

Internet address(es):

Main address: www.oppegard.kommune.no

I.1. Name and addresses

Official name: Frogn kommune
National registration number: 963999089
Postal address: Postboks 10
Town: Drøbak
NUTS code: NO012 Akershus
Postal code: 1441
Country: Norway
E-mail: harald.stenvik@vestby.kommune.no
Internet address(es):
Main address: www.frogn.kommune.no

I.1. Name and addresses

Official name: Nesodden kommune
National registration number: 944383565
Postal address: Postboks 123
Town: Nesoddtangen
NUTS code: NO012 Akershus
Postal code: 1451
Country: Norway
E-mail: harald.stenvik@vestby.kommune.no
Internet address(es):
Main address: www.nesodden.kommune.no

I.1. Name and addresses

Official name: Vestby kommune
National registration number: 943485437
Postal address: Postboks 144
Town: Vestby
NUTS code: NO012 Akershus
Postal code: 1541
Country: Norway
E-mail: harald.stenvik@vestby.kommune.no
Internet address(es):
Main address: www.vestby.kommune.no

I.1. Name and addresses

Official name: Ås kommune
National registration number: 943485437
Postal address: Postboks 195
Town: Ås
NUTS code: NO012 Akershus
Postal code: 1431
Country: Norway
E-mail: harald.stenvik@vestby.kommune.no
Internet address(es):
Main address: www.as.kommune.no

I.1. Name and addresses

Official name: Ski kommune
National registration number: 960507878

Postal address: Postboks 3010
Town: Ski
NUTS code: NO012 Akershus
Postal code: 1402
Country: Norway
E-mail: heidi.glomvik@ski.kommune.no
Internet address(es):
Main address: www.ski.kommune.no

I.1. Name and addresses

Official name: Oslo konserthus
National registration number: 981175328
Postal address: Postboks 1437 Vika
Town: Oslo
NUTS code: NO011 Oslo
Postal code: 0115
Country: Norway
E-mail: kr@okh.no
Internet address(es):
Main address: www.oslo.konserthus.no

I.1. Name and addresses

Official name: Sporveien AS
National registration number: 915070434
Postal address: Postboks 2857 Tøyen
Town: Oslo
NUTS code: NO011 Oslo
Postal code: 0608
Country: Norway
E-mail: heidi.omberg@sporveien.com
Internet address(es):
Main address: www.sporveien.com

I.1. Name and addresses

Official name: Ruter AS
National registration number: 991609407
Postal address: Postboks 1030 Sentrum
Town: Oslo
NUTS code: NO011 Oslo
Postal code: 0608
Country: Norway
E-mail: annettes@ruter.no
Internet address(es):
Main address: www.ruter.no

I.1. Name and addresses

Official name: Kirkelig fellesråd i Oslo
National registration number: 976987608
Postal address: Akersbakken 32
Town: Oslo
NUTS code: NO011 Oslo

Postal code: 0172

Country: Norway

E-mail: ob823@kirken.no

Internet address(es):

Main address: <https://kirken.no/nb-NO/fellesrad/kirkeneioslo/>

I.2. Information about joint procurement

The contract involves joint procurement

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: http://eu.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=244837&B=OSLO

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: http://eu.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=244837&B=OSLO

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Other type: County or municipal administration, as well as municipal limited companies

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Joint Contract for Office Supplies, Copy Paper and School Material

Reference number: 19/436

II.1.2. Main CPV code

30190000 Various office equipment and supplies

II.1.3. Type of contract

Supplies

II.1.4. Short description

Oslo Municipality will, together with collaboration partners, enter into a Framework Agreement for the procurement of office supplies, copy paper and school material. The contract has a total annual estimated value of 41 000 000 NOK for all the participating entities, and an estimated total of almost 2 000 delivery places.

II.1.5. Estimated total value

Value excluding VAT: 41 000 000,00 NOK

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

22800000 Paper or paperboard registers, account books, binders, forms and other articles of printed stationery, 22814000 Receipt books, 22815000 Notebooks, 22832000 Exercise papers

, 22850000 Binders and related accessories, 22852000 Folders, 22852100 File covers, 30125100 Toner cartridges, 30170000 Labelling machines, 30197643 Photocopier paper, 30230000 Computer-related equipment, 39292300 Drawing instruments, 39292400 Writing instruments, 39292500 Rulers

II.2.3. Place of performance

NUTS code: NO01 Oslo og Akershus

II.2.4. Description of the procurement

Oslo Municipality will, together with collaboration partners, enter into a Framework Agreement for the procurement of office supplies, copy paper and school material. The contract has a total annual estimated value of 41 000 000 NOK for all the participating entities. The estimate is based on historical data, as well as an addition of 15 % for uncertainties related to the future requirements. The estimate is only a guide and is without obligation for the Contracting Authority. The contract includes approx. 2 000 delivery places. 21 476 orders were received in 2018, with an average order value of 1 815 NOK.

The Framework Agreement applies for 2 years from when the contract is signed. The Contracting Authority has an option to extend the contract for a further up to 1 + 1 years on unchanged terms.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 164 000 000,00 NOK

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 48

This contract is subject to renewal: yes

Description of renewals:

The Framework Agreement applies for 2 years from when the contract is signed. The Contracting Authority has an option to extend the contract for a further up to 1 + 1 years on unchanged terms.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Requirement:

Tenderers must be a legally established company.

Documentation Requirement:

Norwegian tenderers: company registration certificate.

Foreign tenderers: verification that the company is registered in a trade index or a register of business enterprises as prescribed by the law of the country where the company is established.

III.1.2. Economic and financial standing

List and brief description of selection criteria:

Requirement:

Sufficient economic and financial capacity to be able to fulfil the contract.

Documentation requirement:

The company's last annual financial statement including notes, the board's annual reports and audit reports, including new information of relevance to the company's fiscal numbers.

The Contracting Authority reserves the right to obtain credit ratings on its own initiative.

III.1.3. Technical and professional ability

List and brief description of selection criteria:

Requirement 1:

Tenderers shall have good experience from equivalent assignments. Similar contracts are in this context assignments with a large number of delivery locations and similar total scope.

Documentation requirement 1:

A short description of the most important deliveries in the last 3 years, including information on the contract's value, delivery date, number of delivery places and the name of the Contracting Authority, as well as a description of the assignment's content.

Requirement 2:

Tenderers must have implemented an environmental management system. This means that the tenderer must have established methods for working actively and systematically to reduce the negative environmental impact from activities related to the implementation of this contract.

Documentation requirement 2:

A description of the tenderer's environmental management measures.

If a tenderer has certificates from EMAS, ISO 14001 or Miljøfyrtårn, these can be presented as documentation. If a tenderer does not manage to be certified by the tender deadline, and the tenderer cannot be blamed for this, the tenderer must document that the requirements will be fulfilled by the time the contract is signed at the latest.

Requirement 3a:

Tenderers must have ethical guidelines (guidelines for social responsibility/code of conduct /suppliers code of conduct or equivalent), which as a minimum are equivalent to the social contract terms for the delivery in this procurement (Joint Contract point 6.6). The guidelines must, amongst other things, cover procurements and supplier chain management. The guidelines must be signed by the Managing Director or equivalent.

Documentation requirement 3a:

A copy of the guidelines.

Requirement 3b:

Tenderers must work actively to ensure compliance with the tenderer's ethical guidelines at sub-suppliers, including through selection criteria for new sub-suppliers and quality assurance methods for existing sub-suppliers.

Documentation requirement 3b:

A brief description of what has been done/is planned to be done to implement ethical guidelines for the selection of new sub-suppliers and for quality assurance of existing sub-suppliers.

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 27/08/2019 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

Norwegian

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 27/11/2019

IV.2.7. Conditions for opening of tenders

Date: 27/08/2019 Local time: 12:00

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Oslo kommune v/ Utviklings- og kompetanseetaten

Postal address: Postboks 6538 Etterstad

Town: Oslo

Postal code: 0606

Country: Norway

E-mail: anskaffelser@uke.oslo.kommune.no

Telephone: +47 21802180

Internet address: <http://www.oslo.kommune.no>

VI.4.2. Body responsible for mediation procedures

Official name: KOFA

Town: Bergen

Country: Norway

VI.4.4. Service from which information about the review procedure may be obtained

Official name: KOFA

Town: Bergen

Country: Norway

VI.5. Date of dispatch of this notice

03/07/2019