

Spain-Noáin: Insurance agency services

OJ S 175/2015 10/09/2015

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

---

**I.1. Name and addresses**

Official name: Ayuntamiento de Noáin (Valle de Elorz)

National registration number: P3108700J

Postal address: Plaza de los Fueros, nº 3

Town: Noáin

Postal code: 31110

Country: Spain

Contact person: Secretaría del Ayuntamiento de Noáin (Valle de Elorz)

For the attention of: Isabel García Layana

E-mail: [ayuntamiento@noain.es](mailto:ayuntamiento@noain.es)

Telephone: +34 948317203

Fax: +34 948318467

**Internet address(es):**

General address of the contracting authority: <http://www.noain.es/es/tablon/>

**Additional information can be obtained from:**

Official name: Portal de Contratación de Navarra

Postal address: av. Carlos III, nº 4

Town: Pamplona

Postal code: 31002

Country: Spain

Internet address: [https://hacienda.navarra.es/sicportal/mtoAnunciosModalidad.aspx?](https://hacienda.navarra.es/sicportal/mtoAnunciosModalidad.aspx?Cod=15090709333785B71426)

[Cod=15090709333785B71426](https://hacienda.navarra.es/sicportal/mtoAnunciosModalidad.aspx?Cod=15090709333785B71426)

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Registro General del Ayuntamiento de Noáin (Valle de Elorz)

Postal address: Plaza de los Fueros, nº 3

Town: Noáin

Postal code: 31110

Country: Spain

Internet address: <http://www.noain.es>

**Tenders or requests to participate must be submitted:** Official name: Registro General del Ayuntamiento de Noáin (Valle de Elorz)

Postal address: Noáin

Town: Noáin

Postal code: 31110

Country: Spain

Internet address: <http://www.noain.es>

**I.2. Type of the contracting authority**

Regional or local agency/office

### **I.3. Main activity**

General public services

### **I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

## **Section II: Object of the contract**

---

### **II.1. Description**

#### **II.1.1. Title attributed to the contract by the contracting authority**

Contratación de las pólizas de seguros del Ayuntamiento de Noáin (Valle de Elorz) para el ejercicio 2016.

#### **II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

Main site or place of performance: Contratación de todas las pólizas de seguros del Ayuntamiento de Noáin (Valle de Elorz), sede principal Plaza de los Fueros, nº 3 de Noáin a excepción de las pólizas de seguro de responsabilidad de autoridades y personal.

NUTS code ES220 Navarra

#### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

#### **II.1.4. Information about framework agreement**

#### **II.1.5. Short description of the contract or purchase(s)**

Pliego de Cláusulas Administrativas y Particulares que regirán el procedimiento abierto con publicidad comunitaria para la contratación de las pólizas de seguros del Ayuntamiento de Noáin (Valle de Elorz) para el ejercicio 2016.

#### **II.1.6. CPV code(s)**

66518200 Insurance agency services

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.1.8. Lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

Variants will be accepted: no

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

Estimated value excluding VAT: 249 852,29 EUR

#### **II.2.2. Information about options**

Options: no

#### **II.2.3. Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 3

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 48 (from the award of the contract)

### **II.3. Duration of the contract or time limit for completion**

Start 1.1.2016. Completion 31.12.2016

## **Section III: Legal, economic, financial and technical information**

---

### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

Garantía definitiva del 4 % del importe del valor real estimado del contrato (Base nº 16 del Pliego).

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Pago anual dentro del plazo de 30 días naturales contados desde la fecha de conformidad de factura (Cláusula 5 del Pliego de Condiciones).

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Unión Temporal de Empresa (U.T.E.).

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: Las incluidas en el Pliego de Condiciones que regula el procedimiento.

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Acreditación de estar en posesión, como mínimo, de las autorizaciones administrativas correspondientes para operar en los ramos objeto del contrato e inscripción en el Registro Especial de Entidades Aseguradoras.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: Cláusula 7 del Pliego: la solvencia económica y financiera se efectuará por los siguientes medios:

1. Declaraciones formuladas por entidades financieras acreditativo de la solvencia económico y financiera del licitador para la ejecución del contrato, Anexo IV.

#### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Cláusula 7 del Pliego de Condiciones: la solvencia técnica o profesional del contrato se acreditará por los 2 medios que se señalan:

1. Relación de los principales servicios efectuados durante los 3 últimos años en la que se indique el importe, la fecha y el destinatario, público o privado, avalada por cualquier prueba, admisible en derecho, con certificados de buena ejecución, en los que figuren, al menos, 5 pólizas colectivas de los ramos del contrato, los 5 con certificado de buena ejecución,

2. Declaración indicando los medios, material y personal técnico de que disponga el empresario para la prestación del servicio.

#### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: yes  
Reference to the relevant law, regulation or administrative provision: Compañías aseguradoras.

##### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

### **Section IV: Procedure**

---

#### **IV.1. Type of procedure**

##### **IV.1.1. Type of procedure**

Open

##### **IV.1.2. Information about the limits on the number of candidates to be invited**

##### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Criteria below  
1. Oferta económica. Weighting 60  
2. Mejoras voluntarias. Weighting 40

##### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

##### **IV.3.2. Previous publication concerning this procedure**

no

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 22.10.2015  
Payable documents: no

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

22.10.2015

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

Spanish.

#### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.3.8. Conditions for opening of tenders**

Date: 13.11.2015 - 14:00

Place:

Ayuntamiento de Noáin (Valle de Elorz), Plaza de los Fueros, nº 3 de Noáin

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Cualquier representante de los licitadores, al ser un acto público.

### **Section VI: Complementary information**

---

#### **VI.1. Information about recurrence**

This is a recurrent procurement: yes

Estimated timing for further notices to be published: 4 años.

#### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **VI.3. Additional information**

La que consta en el Anexo A: publicación en Portal de Contratación de Navarra.

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Junta de Contratación Pública

Postal address: calle Yanguas y Miranda, nº 27 — 1º

Town: Pamplona

Postal code: 31002

Country: Spain

E-mail: [junta.contratacion@navarra.es](mailto:junta.contratacion@navarra.es)

Telephone: +34 848422971

Fax: +34 848422978

Internet address: <http://www.contrataciones.navarra.es>

##### **VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: 10 días naturales.

##### **VI.4.3. Service from which information about the review procedure may be obtained**

Official name: Ayuntamiento de Noáin (Valle de Elorz)

Postal address: Plaza de los Fueros, nº 3

Town: Noáin

Postal code: 31110

Country: Spain

E-mail: [ayuntamiento@noain.es](mailto:ayuntamiento@noain.es)

Telephone: +34 948317203

Fax: +34 948318467

Internet address: <http://www.noain.es>

**VI.5. Date of dispatch of this notice**

7.9.2015