

**E-Madrid: office cleaning services**  
**OJ S 194/2012 09/10/2012**  
**Contract notice**  
**Services**

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Ayuntamiento de Madrid. Área de Gobierno de Urbanismo y Vivienda

Postal address: calle Guatemala, 13

Town: Madrid

Postal code: 28016

Country: Spain

Contact person: Negociado de Actas del Departamento de Contratación y Departamento de Asuntos Generales de la Subdirección General de Contratación y Asuntos Generales

Telephone: +34 915883571

Fax: +34 915883490

**Internet address(es):**

Address of the buyer profile: <http://www.madrid.es/perfildecontratante>

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Área de Gobierno de Urbanismo y Vivienda del Ayuntamiento de Madrid. Sala de Reprografía

Postal address: calle Guatemala 13, planta baja

Town: Madrid

Postal code: 28016

Country: Spain

**Tenders or requests to participate must be submitted:** Official name: Registro del Área de Gobierno de Urbanismo Vivienda del Ayuntamiento de Madrid

Postal address: calle Guatemala, 13, planta baja

Town: Madrid

Postal code: 28016

Country: Spain

Internet address: <http://www.madrid.es/perfildecontratante>

**I.2. Type of the contracting authority**

Regional or local authority

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

Servicio de limpieza del edificio sede de Área de Gobierno de Urbanismo y Vivienda, C/ Ribera del Sena 21.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 14: Building-cleaning services and property management services

Main site or place of performance: Edificio sede del Área de Gobierno de Urbanismo y Vivienda, C/ Ribera del Sena 21.

NUTS code ES300 Madrid

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement**

**II.1.5. Short description of the contract or purchase(s)**

Limpieza del edificio sede del Área de Gobierno de Urbanismo y Vivienda.

**II.1.6. CPV code(s)**

90919200 Office cleaning services

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

**II.1.8. Lots**

This contract is divided into lots: no

**II.1.9. Information about variants**

Variants will be accepted: no

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

1 063 071,82.

Estimated value excluding VAT: 1 757 143,50 EUR

**II.2.2. Information about options**

Options: no

**II.2.3. Information about renewals**

This contract is subject to renewal: no

**II.3. Duration of the contract or time limit for completion**

Duration in months: 24 (from the award of the contract)

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

Garantía Definitiva del 5 % del importe del presupuesto base de licitación del contrato (IVA excluido).

**III.1.2.**

### **Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Se expedirán certificaciones mensuales, en base a las valoraciones correspondientes al trabajo realmente ejecutado en cada mes, como pagos a cuenta de la liquidación. El importe mensual de las facturas será en función de la superficie (m<sup>2</sup>) que determina el nº de horas al precio/hora adjudicado).

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: La indicada en el apartado 12 del Anexo I de los Pliegos de Cláusulas Administrativas Particulares.

#### **III.2.3. Technical and professional ability**

List and brief description of conditions:

La indicada en el apartado 12 del Anexo I de los Pliegos de Cláusulas Administrativas Particulares.

#### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

#### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

300/2012/01339

##### **IV.3.2. Previous publication concerning this procedure**

no

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 12.11.2012 - 14:00

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

12.11.2012

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

##### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 2 (from the date stated for receipt of tender)

##### **IV.3.8. Conditions for opening of tenders**

Date: 20.11.2012 - 10:00

Place:

Calle Guatemala 13, 2ª planta.

#### **Section VI: Complementary information**

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##### **VI.1. Information about recurrence**

This is a recurrent procurement: no

##### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

##### **VI.3. Additional information**

La apertura del sobre de "Criterios valorables en cifras o porcentajes" se realizará el día 20.11.2012, a las 10:00 horas en la sede del Área de Gobierno de Urbanismo y Vivienda, calle Guatemala 13, 2ª planta.

##### **VI.4. Procedures for review**

###### **VI.4.1. Review body**

###### **VI.4.2. Review procedure**

###### **VI.4.3. Service from which information about the review procedure may be obtained**

Official name: Negociado de Actas del Departamento de Contratación del Área de Gobierno de Urbanismo y Vivienda

Postal address: calle Guatemala 13, 2ª planta

Town: Madrid

Postal code: 28016

Country: Spain

Telephone: +34 915883571

**VI.5. Date of dispatch of this notice**

4.10.2012