

**Spain-Madrid: Office cleaning services**

OJ S 181/2014 20/09/2014

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

---

**I.1. Name and addresses**

Official name: IBERMUTUAMUR, Mutua de Accidentes de Trabajo y Enfermedades

Profesionales de la Seguridad Social, nº 274

Postal address: c/ Ramírez de Arellano, 27

Town: Madrid

Postal code: 28043

Country: Spain

Contact person: Mesa de Contratación

E-mail: [concursosibermutuamur@ibermutuamur.es](mailto:concursosibermutuamur@ibermutuamur.es)

Telephone: +34 917445171

Fax: +34 915152600

**Internet address(es):**General address of the contracting authority: [www.ibermutuamur.es](http://www.ibermutuamur.es)Address of the buyer profile: <https://contrataciondeestado.es/wps/portal/plataforma>Electronic submission of tenders and requests to participate: <https://contrataciondeestado.es/wps/portal/plataforma>**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Other: Mutua de Accidentes de Trabajo y Enfermedades Profesionales de la Seguridad Social

**I.3. Main activity**

Health

Social protection

Other: Mutua de Accidentes de Trabajo y Enfermedades Profesionales de la Seguridad Social

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

---

**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Servicio de limpieza de todas las dependencias que forman parte del Centro Hospitalario y de Administración de IBERMUTUAMUR MATEPSS 274, sito en la calle Antonio Rocamora, 4 de Espinardo-Murcia.

## **II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 14: Building-cleaning services and property management services

Main site or place of performance: calle Antonio Rocamora, 4 de Espinardo-Murcia.

NUTS code ES620 Murcia

## **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

## **II.1.4. Information about framework agreement**

## **II.1.5. Short description of the contract or purchase(s)**

Servicio de limpieza de todas las dependencias que forman parte del Centro Hospitalario y de Administración de IBERMUTUAMUR MATEPSS 274, sito en la calle Antonio Rocamora, 4 de Espinardo-Murcia.

## **II.1.6. CPV code(s)**

90919200 Office cleaning services

## **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

## **II.1.8. Lots**

This contract is divided into lots: no

## **II.1.9. Information about variants**

Variants will be accepted: no

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

Estimated value excluding VAT: 450 000 EUR

### **II.2.2. Information about options**

Options: yes

Description of options: Este contrato podrá ser prorrogado por un período de hasta otros 12 meses, de forma expresa y por mutuo acuerdo de las partes antes de la finalización de aquél, sin que la duración del contrato, incluidas las prórrogas, exceda de 24 meses.

### **II.2.3. Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 1

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 12 (from the award of the contract)

## **II.3. Duration of the contract or time limit for completion**

Duration in months: 12 (from the award of the contract)

## **Section III: Legal, economic, financial and technical information**

---

### **III.1. Conditions related to the contract**

#### **III.1.1.**

## **Deposits and guarantees required**

No se exige.

### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Las facturas serán abonadas, por transferencia bancaria, en un plazo máximo de 30 días contados a partir de su presentación en esta Entidad.

### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Según cláusula 5.3 del Pliego de Condiciones Particulares y art. 59 del texto refundido de la Ley de Contratos del Sector Público.

### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

## **III.2. Conditions for participation**

### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Según cláusula 5.1 del Pliego de Condiciones Particulares y arts. 54 y 55 del texto refundido de la Ley de Contratos del Sector Público.

### **III.2.2. Economic and financial ability**

List and brief description of conditions: Según cláusula 6.5.5 del Pliego de Condiciones Particulares.

Minimum level(s) of standards possibly required: Póliza de seguro de responsabilidad civil que venga a garantizar un capital mínimo – Límite general por siniestro – de un millón (1 000 000 EUR) de euros, a fin de cubrir cualquier daño o perjuicio que pudiera derivarse de su actuación.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Según cláusula 6.5.6 del Pliego de Condiciones Particulares.

Minimum level(s) of standards possibly required:

a) Certificado de garantía de calidad basado en la serie de normas internacionales ISO 9001: 2008, europeas EN 29000 o españolas AENOR UNE 66900 y expedidos por organismos conformes con la serie de normas europeas EN 45000 o españolas UNE 65500.

b) Certificado del sistema de gestión medio ambiental basado en la serie de normas UNE-EN ISO 14001:2004 y expedido por organismos conformes con la serie de normas europeas EN 45000 o españolas UNE 65500.

c) Relación de los principales servicios de explotación de cafeterías-comedores durante los últimos 5 años, avalada, al menos, por 5 certificados de buena ejecución cuyos importes sean igual o superior a doscientos veinticinco mil euros anuales (225 000EUR/año) ó 3 certificados para aquellos cuyos importes sean igual o superior a trescientos cincuenta mil euros anuales (350 000 EUR/año), todos los importes reseñados, IVA excluido. Estos certificados indicarán el importe, el cliente, la descripción objeto del contrato, las fechas del servicio y si se llevaron normalmente a buen término.

### **III.2.4. Information about reserved contracts**

## **III.3. Conditions specific to services contracts**

### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

---

### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Criteria below

1. Precio. Weighting 70
2. Mejoras, sin coste adicional. Weighting 8
3. Bolsa de horas gratuitas. Weighting 5
4. Grado de tecnificación en la limpieza. Weighting 5
5. Plan de gestión de incidencias. Weighting 5
6. Plan formativo específico para el personal adscrito al centro. Weighting 5
7. Otros certificados. Weighting 2

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

2/15

#### **IV.3.2. Previous publication concerning this procedure**

no

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 27.10.2014 - 14:30

Payable documents: no

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

27.10.2014 - 14:30

#### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.3.6.**

**Languages in which tenders or requests to participate may be submitted**  
Spanish.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**  
Duration in months: 2 (from the date stated for receipt of tender)

**IV.3.8. Conditions for opening of tenders**

Date: 16.12.2014 - 10:00

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Acto público de libre asistencia.

## **Section VI: Complementary information**

---

**VI.1. Information about recurrence**

This is a recurrent procurement: yes

Estimated timing for further notices to be published: 24 meses

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: Tribunal Administrativo Central de Recusos Contractuales

Postal address: Avenida General Perón, 38, 8ª planta

Town: Madrid

Postal code: 28020

Country: Spain

Telephone: +34 341446

Fax: +34 3491441

**VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: De acuerdo con lo establecido en el artículo 40 del texto refundido de la Ley de Contratos del Sector Público y lo dispuesto en la cláusula Novena del Pliego de Condiciones Particulares.

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

17.9.2014