

**United Kingdom-Salisbury: Grounds maintenance services**

OJ S 140/2018 24/07/2018

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Dorset and Wiltshire Fire and Rescue Authority

Postal address: Five Rivers, Hulse Road

Town: Salisbury

NUTS code: UKK15 Wiltshire CC

Postal code: SP1 3NR

Country: United Kingdom

E-mail: [pqq@litmuspartnership.co.uk](mailto:pqq@litmuspartnership.co.uk)

Telephone: +44 1276-673880

**Internet address(es):**Main address: <https://www.dwfire.org.uk/>**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: [https://www.litmuspartnership.co.uk/project/dorset\\_wiltshire\\_fire\\_and\\_rescue\\_service\\_grounds\\_maintenance\\_services](https://www.litmuspartnership.co.uk/project/dorset_wiltshire_fire_and_rescue_service_grounds_maintenance_services)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

Public order and safety

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

Dorset and Wiltshire and Rescue Services — Tender for Grounds Maintenance Services

**II.1.2. Main CPV code**

77314000 Grounds maintenance services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

The successful Supplier will be required to provide grounds maintenance services for Dorset and Wiltshire Fire and Rescue Service at the locations listed in the SQ document.

The tender project is seeking to appoint a Supplier whose initiative and innovation will be welcomed for the provision of grounds maintenance services within the estate of the Dorset and Wiltshire Fire and Rescue Service. The high quality service levels proposed, should maintain excellent standards throughout, resulting in a pleasant environment for both the staff and visitors.

Due to the changing requirements within the authority, total flexibility will be required from the successful Supplier with regard to the changes in station layouts, due to building works and station openings / closures, due to relocation.

#### **II.1.5. Estimated total value**

Value excluding VAT: 170 180,00 GBP

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.3. Place of performance**

NUTS code: UKK22 Dorset CC

NUTS code: UKK15 Wiltshire CC

Main site or place of performance: See the SQ document for details Dorset and Wiltshire United Kingdom

#### **II.2.4. Description of the procurement**

The basis and rationale that the Clients require the successful Supplier to operate to at all times, is being able to provide an environment that is fit for purpose and that the Supplier is proactive in the management of the contract, thus ensuring that all specifications are achieved and that the standard / frequency of services is as detailed within the tender specification. The contract being tendered is for three years in duration from 1.5.2019 until 30.4.2022 and will be fixed price in nature, with the Supplier invoicing the Client for one-twelfth of the annual cost on a monthly basis. The contract may be extended for a further period of up to 2 years, by mutual agreement.

It should be noted that the successful Supplier will be expected to bring to the contract: innovation; new equipment; and effective methods of working; thus ensuring that the highest standards are maintained in all areas at all times and also ensuring that the productivity of the teams are at the highest level, consistently, moving forward into the new contract term.

The value of the current contract for the Wiltshire Fire Service sites is 22 808,00 GBP per annum + VAT and the value of the current contract for the Dorset Fire Service sites is 11 228,00 GBP per annum + VAT, which includes, but is not limited to the following tasks:

- Grass cutting, edging up and strimming tasks
- Weed control
- Shrub bed and rose bed and plant maintenance
- Selective weed killing
- Hedge cutting
- Maintenance of trees
- Maintenance of ditches
- Leaf clearance
- Sweeping, tidying and litter picking
- Salt bin top-ups — currently Dorset sites only (26 stations).

There are numerous plans for changes and building works throughout the Service over the next 3 years and this may increase or reduce the level of services required within these areas, when the work is being carried out and thereafter. Therefore, the Contractor would be

expected to provide advice and expertise and be flexible in their approach, in order to incorporate the changes.

The Fire Service's objectives:

- To further increase the standards of grounds maintenance service across all sites and to ensure uniformity so that all sites meet the same exacting standards
- To receive a service that complies with the service standards
- To receive consistently high quality grounds maintenance standards and for the Supplier to be proactive in its delivery
- To generate an improved environment for all staff and visitors, in all areas
- To receive pro-active management support for the grounds maintenance teams
- To hold regular review meetings with the successful Supplier, adding value through two-way, constructive feedback
- To achieve overall value for money

In accordance with the Government's Policy on Transparency and the Public Contract Regulations 2015, Potential Providers should be aware that the Fire and Rescue Service publishes details of tender documents and any subsequent contract on its website and on the Government's Contract Finder.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

Value excluding VAT: 170 180,00 GBP

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/05/2019 End: 30/04/2024

This contract is subject to renewal: no

#### **II.2.9. Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5 Maximum number: 10 Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

#### **II.2.10. Information about variants**

Variants will be accepted: yes

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

#### **II.2.14. Additional information**

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions for participation**

### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Restricted procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 07/09/2018 Local time: 12:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

Date: 12/10/2018

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.3. Additional information**

Interest in the selection process should be expressed via email only to [pqq@litmuspartnership.co.uk](mailto:pqq@litmuspartnership.co.uk) clearly stating within this email which contract / notice you are referring to. Please also provide, as a minimum, a contact name, full company postal address and telephone number. The Selection Questionnaire and associated documents can be obtained at: [https://www.litmuspartnership.co.uk/project/dorset\\_wiltshire\\_fire\\_and\\_rescue\\_service\\_grounds\\_maintenance\\_services](https://www.litmuspartnership.co.uk/project/dorset_wiltshire_fire_and_rescue_service_grounds_maintenance_services)

The closing date for receipt of the Selection Questionnaire is 7.9.2018 (12:00). Suppliers are required to ensure that documents are obtained and returned to The Litmus Partnership Limited, by email to [pqq@litmuspartnership.co.uk](mailto:pqq@litmuspartnership.co.uk) by the above closing date and time. Documents in respect of economic / financial standing (where indicated in the Selection Questionnaire) shall be returned to The Litmus Partnership Limited, by email to [pqq@litmuspartnership.co.uk](mailto:pqq@litmuspartnership.co.uk) by the above closing date and time.

It will be the Supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The Contracting Authority reserves the right not to award any or part of the contract which is the subject of this Contract Notice and reserves the right to terminate the procurement process at any time.

The Contracting Authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The Contracting Authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the Contracting Authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Dorset & Wiltshire Fire and Rescue Authority

Town: Salisbury

Country: United Kingdom

##### **VI.5. Date of dispatch of this notice**

20/07/2018