

**United Kingdom-Walton-on-Thames: Repair and maintenance services**

OJ S 186/2013 25/09/2013

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Richmond Upon Thames Churches Housing Trust & Elmbridge Housing Trust are part of the Paragon Group

Postal address: 85-89 Case House

Town: Walton-on-Thames

Postal code: KT12 1DZ

Country: United Kingdom

For the attention of: David Evans

E-mail: [devans@paragonchg.co.uk](mailto:devans@paragonchg.co.uk)

**Internet address(es):**

General address of the contracting authority: [www.paragonchg.co.uk](http://www.paragonchg.co.uk)

Address of the buyer profile: [http://www.hamcltd.com\(Tenders/Paragon/GasDomestic\)](http://www.hamcltd.com(Tenders/Paragon/GasDomestic))

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Type of the contracting authority**

Body governed by public law

**I.3. Main activity**

Housing and community amenities

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Domestic Gas repairs, maintenance and servicing term contract.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 1: Maintenance and repair services

Main site or place of performance: Surrey, London and surrounding areas.

NUTS code UKI London, UKJ South East (England)

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

#### **II.1.4. Information about framework agreement**

#### **II.1.5. Short description of the contract or purchase(s)**

Repairs, breakdown (including out of hours), servicing and maintenance to some 5,500 gas fired domestic boiler installations, systems and plant. Also new installation of some 300 new boilers per annum via a separate Lot. Award will be the MEAT bidder for both Lots only.

#### **II.1.6. CPV code(s)**

50000000 Repair and maintenance services, 51000000 Installation services (except software)

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

#### **II.1.8. Lots**

This contract is divided into lots: yes  
Tenders may be submitted for all lots

#### **II.1.9. Information about variants**

Variants will be accepted: no

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

Any data provided is based on historical performance and makes no representation, implied or otherwise to the value and volumes of work purchased through this contract(s). Values stated are estimated annual values.

Estimated value excluding VAT:

Range: between 600 000 and 1 550 000 GBP

#### **II.2.2. Information about options**

Options: yes

Description of options: One extension subject to performance and other conditions precedent.

Provisional timetable for recourse to these options:

in months: 36 (from the award of the contract)

#### **II.2.3. Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 1

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 24 (from the award of the contract)

### **II.3. Duration of the contract or time limit for completion**

Information about lots

Lot No: 1

Lot title: ONE

#### **1) Short description**

Servicing, repairs and maintenance to gas fired domestic installations including emergency breakdown (both in and out of hours). Fully comprehensive nature save for proven obsolescence, wilful neglect and renewal programme. Both Lots will be awarded to the MEAT bidder for both Lots.

#### **2) CPV code(s)**

50000000 Repair and maintenance services, 51000000 Installation services (except software)

**3) Quantity or scope**

As detailed above.

Estimated value excluding VAT:

Range: between 600 000 and 800 000 GBP

**4) Indication about different time frame or duration**

Duration in months: 36 (from the award of the contract)

**5) Additional information about lots**

Both Lots will be awarded to the same MEAT Bidder.

Lot No: 2

Lot title: TWO

**1) Short description**

Annual new gas fired domestic boiler installations and associated plant and systems. In the region of 300 to 350 per annum.

**2) CPV code(s)**

50000000 Repair and maintenance services, 51000000 Installation services (except software)

**3) Quantity or scope**

As above.

Estimated value excluding VAT:

Range: between 700 000 and 750 000 GBP

**4) Indication about different time frame or duration**

Duration in months: 36 (from the award of the contract)

**5) Additional information about lots**

Both Lots awarded to the same MEAT bidder.

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**Section III: Legal, economic, financial and technical information**

**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

Bond or Parent Company Guarantee may be required.

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Terms of financing and payment arrangements will be set out in the Contract Documents.

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Groupings of economic operators may be required to form a legal entity.

**III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: Under this contract the contractor and its supply chain will be required to actively participate in the achievement of social policy objectives. This is likely

to include participation in employment and training and other community benefit programmes within the locality of the contract. Accordingly contract performance conditions may relate in particular to social and environmental considerations.

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Information and formalities necessary for evaluating if requirements are met: All tenderers will be asked to confirm in a pre-qualification questionnaire that none of the Conditions set down in Article 45 of Directive 2004/18/EC apply to their organisation or expression of interest.

A pre qualification questionnaire setting out information to be provided will be made available to all applicant firms that respond to this notice. Applicant firms will be required to complete and return the questionnaire together with supporting documentation by the closing date stipulated on the questionnaire. This will be evaluated for inclusion on the select tender list on the basis of the submission.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: Applicants will be required to complete a pre-qualification questionnaire consistent with the provisions of Directive 2004/18/EC. The questionnaire is available from the correspondence address in I above and must be returned to that address by the date stipulated in IV.3.4.

#### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Applicants will be required to complete a prequalification questionnaire consistent with the provisions of Directive 2004/18/EC. The questionnaire is available from the correspondence address in I above and must be returned to that address by the date stipulated in IV.3.4.

#### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: Any work on gas or electric will require employees holding valid qualifications.

#### **III.3.2. Information about staff responsible for the performance of the contract**

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Restricted

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged minimum number 5: and Maximum number 8

Objective criteria for choosing the limited number of candidates: As shown in the PQQ.

#### **IV.1.3.**

## **Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

#### **IV.3.2. Previous publication concerning this procedure**

no

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 29.10.2013

Payable documents: no

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

29.10.2013 - 12:00

#### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

#### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

#### **IV.3.8. Conditions for opening of tenders**

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

### **VI.3. Additional information**

The TUPE Regulations may apply. Applicants must seek their own legal advice on the implications of this. The PQQ is ONLY available electronically via the web address provided under the Buyer profile, shown on this Contract Notice. Requestes for alternative methods will be declined. The contract will not be let to single trade or material providers only.

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: Royal Courts of Justice

Postal address: Strand

Town: London

Country: United Kingdom

**Body responsible for mediation procedures**

Official name: As above

**VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: The contracting authority will incorporate a minimum 10 calendar day standstill period at the point information on the award of the contract is communicated to tenderers. This period allows unsuccessful tenderers to seek further debriefing from the contracting authority before the contract is entered into. Additional information should be required from the address in part I.1. If an appeal regarding the award of a contract has not been successfully resolved the Public Contracts Regulations 2009 provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly (generally within 3 months). Where a contract has not been entered into the Court may order the setting aside of the award decision or order the contracting authority to amend any document and may award damages.

**VI.4.3. Service from which information about the review procedure may be obtained**

Official name: Available from Cabinet Office Efficiency & Reform Group

Country: United Kingdom

**VI.5. Date of dispatch of this notice**

22.9.2013