

**Ireland-Dublin: Scanning services**  
**OJ S 102/2023 30/05/2023**  
**Contract award notice**  
**Services**

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Office of the Revenue Commissioners

National registration number: 40000098F

Postal address: Dublin Castle

Town: Dublin

NUTS code: IE Éire / Ireland

Postal code: Dublin 2

Country: Ireland

Contact person: Audrey Dunne

E-mail: [adunne00@revenue.ie](mailto:adunne00@revenue.ie)

Telephone: +353 18635258

**Internet address(es):**

Main address: <http://www.revenue.ie>

Address of the buyer profile: <https://irl.eu-supply.com/ctm/Company/CompanyInformation/Index/366>

**I.2. Information about joint procurement**

The contract is awarded by a central purchasing body

**I.4. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

**I.5. Main activity**

General public services

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

Request for Tenders for the Provision of Data Capture and Related Services

Reference number: AD112022

**II.1.2. Main CPV code**

79999100 Scanning services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

The Office of the Revenue Commissioners invites tenders from economic operators for the Provision of Data Capture and Related Services. In summary, the Services comprise: Scanning, imaging and data transfer of Tax Returns on behalf of the Revenue Commissioners (Contracting Authority), to support the administration of Local Property Tax (LPT) in relation to: 1. Local Property Tax return forms (LPT1 forms) and 2. Local Property Tax Annual Payment Reminders (LPT1A forms).

#### **II.1.6. Information about lots**

This contract is divided into lots: no

#### **II.1.7. Total value of the procurement**

Value excluding VAT: 550 000,00 EUR

### **II.2. Description**

#### **II.2.2. Additional CPV code(s)**

72300000 Data services, 72310000 Data-processing services, 72312000 Data entry services, 72312200 Optical character recognition services, 72313000 Data capture services, 72316000 Data analysis services, 72322000 Data management services

#### **II.2.3. Place of performance**

NUTS code: IE Éire / Ireland

Main site or place of performance: Limerick

#### **II.2.4. Description of the procurement**

The Office of the Revenue Commissioners invites tenders from economic operators for the Provision of Data Capture and Related Services. In summary, the Services comprise: Scanning, imaging and data transfer of Tax Returns on behalf of the Revenue Commissioners (Contracting Authority), to support the administration of Local Property Tax (LPT) in relation to: 1. Local Property Tax return forms (LPT1 forms) and 2. Local Property Tax Annual Payment Reminders (LPT1A forms).

#### **II.2.5. Award criteria**

Quality criterion - Name: Service Delivery / Weighting: 10

Quality criterion - Name: Management and Contract Implementation Management and Contract Implementation / Weighting: 7

Quality criterion - Name: IT Systems Requirements / Weighting: 10

Quality criterion - Name: Data Security / Weighting: 10

Quality criterion - Name: Business Continuity and Risk Management / Weighting: 8

Quality criterion - Name: Quality Assurance and Reporting Plan / Weighting: 15

Price - Weighting: 40

#### **II.2.11. Information about options**

Options: yes

Description of options:

4 x 12 month extension possible

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

For full details please refer to the Request for Tenders Document available to download from [www.etenders.gov.ie](http://www.etenders.gov.ie) To access the Request for Tenders document you must be a registered user of eTenders (registration is free)

## Section IV: Procedure

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### IV.1. Description

#### IV.1.1. Type of procedure

Open procedure

#### IV.1.3. Information about a framework agreement or a dynamic purchasing system

#### IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

### IV.2. Administrative information

#### IV.2.1. Previous publication concerning this procedure

Notice number in the OJ S: [2022/S 219-628920](#)

#### IV.2.8. Information about termination of dynamic purchasing system

#### IV.2.9. Information about termination of call for competition in the form of a prior information notice

The contracting authority will not award any further contracts based on the above prior information notice

## Section V: Award of contract

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**Contract No:** 1

**Title:**

Request for Tenders for the Provision of Data Capture and Related Services

A contract/lot is awarded: yes

### V.2. Award of contract

#### V.2.1. Date of conclusion of the contract

22/05/2023

#### V.2.2. Information about tenders

Number of tenders received: 4

Number of tenders received from SMEs: 2

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 4

The contract has been awarded to a group of economic operators: no

#### V.2.3. Name and address of the contractor

Official name: BillPost Data Processing

National registration number: 6366598N

Postal address: Enterprise House

Town: Kilrush

NUTS code: IE Éire / Ireland  
Postal code: Clare  
Country: Ireland  
E-mail: [Shane.Gallagher@AnPost.ie](mailto:Shane.Gallagher@AnPost.ie)  
The contractor is an SME: yes

**V.2.4. Information on value of the contract/lot**

Initial estimated total value of the contract/lot: 550 000,00 EUR

Lowest offer: 63 112,00 EUR / Highest offer: 540 490,00 EUR taken into consideration

**V.2.5. Information about subcontracting**

**Section VI: Complementary information**

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**VI.3. Additional information**

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**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: High Court of Ireland

Postal address: Dublin 1

Town: Dublin

Country: Ireland

Telephone: +353 18886000

**VI.4.3. Review procedure**

Precise information on deadline(s) for review procedures:

For full details please refer to the Request for Tenders Document available to download from [www.etenders.gov.ie](http://www.etenders.gov.ie) To access the Request for Tenders document you must be a registered user of eTenders (registration is free)

**VI.5. Date of dispatch of this notice**

25/05/2023