

**Italy-Parma: Insurance services**  
**OJ S 102/2023 30/05/2023**  
**Contract notice**  
**Services**

**Legal Basis:**  
Directive 2014/24/EU

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## Section I: Contracting authority

### I.1. Name and addresses

Official name: COMUNE DI PARMA  
National registration number: Z000  
Postal address: VIA DELLA REPUBBLICA, 1  
Town: PARMA  
NUTS code: ITH52 Parma  
Postal code: 43121  
Country: Italy  
Contact person: Gloria Manotti  
E-mail: [g.manotti@comune.parma.it](mailto:g.manotti@comune.parma.it)  
**Internet address(es):**  
Main address: [www.comune.parma.it](http://www.comune.parma.it)  
Address of the buyer profile: [https://www.comune.parma.it/comune/atti-e-bandi\\_m1012.aspx](https://www.comune.parma.it/comune/atti-e-bandi_m1012.aspx)

### I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: [https://www.comune.parma.it/comune/Atti-e-Bandi/Gare-di-Appalto-2\\_m1016.aspx](https://www.comune.parma.it/comune/Atti-e-Bandi/Gare-di-Appalto-2_m1016.aspx)  
Additional information can be obtained from the abovementioned address  
Tenders or requests to participate must be submitted to the following address:  
Official name: [https://piattaformaintercenter.regione.emilia-romagna.it/portale\\_ic/](https://piattaformaintercenter.regione.emilia-romagna.it/portale_ic/)  
Town: Bologna  
Country: Italy  
Contact person: Gloria Manotti  
E-mail: [g.manotti@comune.parma.it](mailto:g.manotti@comune.parma.it)  
NUTS code: ITH55 Bologna  
**Internet address(es):**  
Main address: [https://piattaformaintercenter.regione.emilia-romagna.it/portale\\_ic/](https://piattaformaintercenter.regione.emilia-romagna.it/portale_ic/)

### I.4. Type of the contracting authority

Regional or local authority

### I.5. Main activity

General public services

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## Section II: Object

### II.1. Scope of the procurement

#### II.1.1. Title

**II.1.2. Main CPV code**

66510000 Insurance services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

PROCEDURA DI GARA APERTA COMUNITARIA EX ART. 60 DEL D.LGS. 50/2016, PER L’ AFFIDAMENTO DELLA POLIZZA ALL RISKS PROPERTY DEL COMUNE DI PARMA PERIODO 30.06.2023 (ORE 24,00) – 30.06.2024 (ORE 24,00) con possibilità di rinnovo per 1 ulteriore anno e proroga semestrale

**II.1.5. Estimated total value**

Value excluding VAT: 1 025 000,00 EUR

**II.1.6. Information about lots**

This contract is divided into lots: no

**II.2. Description**

**II.2.3. Place of performance**

NUTS code: ITH52 Parma

Main site or place of performance: Parma

**II.2.4. Description of the procurement**

AFFIDAMENTO DEL SERVIZIO ASSICURATIVO INERENTE LA POLIZZA ALL RISKS PROPERTY DEL COMUNE DI PARMA PERIODO 30.06.2023 (ORE 24,00) – 30.06.2024 (ORE 24,00) con possibilità di rinnovo per 1 ulteriore anno e proroga semestrale.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value**

Value excluding VAT: 410 000,00 EUR

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

Eventuale rinnovo per un ulteriore anno ( e proroga semestrale).

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: yes

Description of options:

E' prevista l'opzione di rinnovo per 1 ulteriore anno ( e una proroga semestrale).

**II.2.13.**

## **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions for participation**

#### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

- a) Iscrizione nel registro tenuto dalla Camera di commercio industria, artigianato e agricoltura oppure nel registro delle commissioni provinciali per l'artigianato per attività coerenti con quelle oggetto della presente procedura di gara;
- b) autorizzazione del Ministero dello Sviluppo Economico, del CIPE o dell'IVASS all'esercizio dei rami assicurativi.

#### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2. Conditions related to the contract**

#### **III.2.1. Information about a particular profession**

Execution of the service is reserved to a particular profession Reference to the relevant law, regulation or administrative provision:

La prestazione del servizio è riservata alle imprese che esercitano attività assicurativa, secondo la qualificazione e regolamentazione del Dlgs 209/2005, modificato dal D.L. 30 aprile 2022, n. 36, convertito, con modificazioni, dalla L. 29 giugno 2022, n. 79.

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 12/06/2023 Local time: 12:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4.**

## Languages in which tenders or requests to participate may be submitted

Italian

### IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

### IV.2.7. Conditions for opening of tenders

Date: 12/06/2023 Local time: 14:30

Place:

Parma

## Section VI: Complementary information

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### VI.1. Information about recurrence

This is a recurrent procurement: yes

### VI.2. Information about electronic workflows

Electronic payment will be used

### VI.3. Additional information

### VI.4. Procedures for review

#### VI.4.1. Review body

Official name: TRIBUNALE AMMINISTRATIVO REGIONALE (T.A.R.) SEZ. STACCA DI PARMA

Postal address: PIAZZALE SANTA FIORA

Town: PARMA

Postal code: 43121

Country: Italy

#### VI.4.3. Review procedure

Precise information on deadline(s) for review procedures:

Termine di presentazione del ricorso: 30 giorni dalla pubblicazione del bando.

### VI.5. Date of dispatch of this notice

25/05/2023