

United Kingdom-Ipswich: Insurance brokerage services

OJ S 180/2016 17/09/2016

Contract notice**Services****Legal Basis:**

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: The Office of the Police and Crime Commissioner for Suffolk

National registration number: N/A

Postal address: Police Headquarters, Portal Avenue, Martlesham Heath

Town: Ipswich

NUTS code: UKH14 Suffolk

Postal code: IP5 3QS

Country: United Kingdom

Contact person: Rex Clarke

E-mail: rex.clarke@suffolk.pnn.police.uk

Telephone: +44 1473613691

Internet address(es):Main address: www.suffolk.police.ukAddress of the buyer profile: <https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/32209>**I.1. Name and addresses**

Official name: The Police and Crime Commissioner for Bedfordshire

Postal address: Bedfordshire Police HQ, Woburn Road

Town: Kempston

NUTS code: UKH2 Bedfordshire and Hertfordshire

Postal code: MK43 9AX

Country: United Kingdom

E-mail: daniel.gaiger@bedfordshire.pnn.police.uk**Internet address(es):**Main address: www.bedfordshire.police.uk**I.1. Name and addresses**

Official name: The Police and Crime Commissioner for Cambridgeshire

Postal address: South Cambridgeshire Hall, Cambourne Business Park

Town: Cambourne

NUTS code: UKH1 East Anglia

Postal code: CB23 6EA

Country: United Kingdom

E-mail: Chris.Goodier@cambs.pnn.police.uk**Internet address(es):**Main address: www.cambs.police.uk**I.1. Name and addresses**

Official name: The Police and Crime Commissioner for Essex

Postal address: PO Box 2, Springfield
Town: Chelmsford
NUTS code: UKH3 Essex
Postal code: CM2 6DA
Country: United Kingdom
E-mail: naomi.dempster@kent.pnn.police.uk

Internet address(es):

Main address: www.essex.police.uk

I.1. Name and addresses

Official name: The Police and Crime Commissioner for Hertfordshire
Postal address: Stanborough Road
Town: Welwyn Garden City
NUTS code: UKH23 Hertfordshire
Postal code: AL8 6XF
Country: United Kingdom
E-mail: emma-louise.savine@herts.pnn.police.uk

Internet address(es):

Main address: www.herts.police.uk

I.1. Name and addresses

Official name: The Police and Crime Commissioner for Kent
Postal address: Sutton Road
Town: Maidstone
NUTS code: UKJ4 Kent
Postal code: ME15 9BZ
Country: United Kingdom
E-mail: naomi.dempster@kent.pnn.police.uk

Internet address(es):

Main address: www.kent.police.uk

I.1. Name and addresses

Official name: The Police and Crime Commissioner for Norfolk
Postal address: OCC, Falconers Chase
Town: Wymondham
NUTS code: UKH13 Norfolk
Postal code: NR18 0WW
Country: United Kingdom
E-mail: rex.clarke@suffolk.pnn.police.uk

Internet address(es):

Main address: www.norfolk.police.uk

I.1. Name and addresses

Official name: The Police and Crime Commissioner for Surrey
Postal address: Mount Browne, Sandy Lane
Town: Guildford
NUTS code: UKJ23 Surrey
Postal code: GU13 1HG
Country: United Kingdom
E-mail: Gregory.Robinson@surrey.pnn.police.uk

Internet address(es):

Main address: www.surrey.police.uk

I.1. Name and addresses

Official name: The Police and Crime Commissioner for Sussex

Postal address: Malling House, Church Lane

Town: Lewes

NUTS code: UKJ2 Surrey, East and West Sussex

Postal code: BN7 2DZ

Country: United Kingdom

E-mail: Gregory.Robinson@surrey.pnn.police.uk

Internet address(es):

Main address: www.sussex.police.uk

I.1. Name and addresses

Official name: The Police and Crime Commissioner for Thames Valley

Town: Kidlington

NUTS code: UKJ1 Berkshire, Buckinghamshire and Oxfordshire

Postal code: OX5 2NX

Country: United Kingdom

E-mail: richard.fowles@thamesvalley.pnn.police.uk

Internet address(es):

Main address: www.thamesvalley.police.uk

I.2. Information about joint procurement

The contract involves joint procurement

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=16498&B=BLUELIGHT

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=16498&B=BLUELIGHT

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Body governed by public law

I.5. Main activity

Public order and safety

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Insurance Broker Services.

Reference number: 2016-039

II.1.2. Main CPV code

66518100 Insurance brokerage services

II.1.3. Type of contract

Services

II.1.4. Short description

Insurance Broker Services and associated consultancy including amongst other things the provision and servicing of a risk financing programme; dissemination of best practice; a single risk transfer solution; participation in Consortium Management, Insurance Group, Working Group, individual member and any ad-hoc meetings; general advice; assistance with tenders for insurance services and the renewal of risk financing contracts; statistical reporting; identification and development of potential new markets for Police risks including alternatives to risk financing; renewal services; general day-to-day guidance and administration. In addition to the suggested range of services above, some members or the consortium may purchase additional menu services such as full tendering for insurance requirements.

The above named forces participate in the full range of services but the British Transport Police also attend insurance group meetings but have separate broker and consultancy arrangements.

II.1.5. Estimated total value

Value excluding VAT: 600 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

66518100 Insurance brokerage services

II.2.3. Place of performance

NUTS code: UKZ Extra-Regio NUTS 1

II.2.4. Description of the procurement

An overview of the scope of the contract is provided at II.1.4 above. It should be noted that the menu services may not be purchased by all or any members. The procurement will be led by the Police and Crime Commissioner for Suffolk on behalf of the named commissioners.

This Contract shall be open to the organisational portfolios of each Police and Crime Commissioner and Chief Constable identified above and their statutory successors and any organisations created as a result of re-organisation or organisational changes. Should any of the Commissioners during the term of this contract or any extensions thereof, extend their portfolio then any such extension shall be serviced by the Contractor in accordance with the terms of this Contract.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 600 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 01/02/2017 End: 31/01/2020

This contract is subject to renewal: yes

Description of renewals:

Subject to contractual terms, the contract will run for a period of three years with an option to extend for up to a further three years on terms stated in the tender documentation.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information**Section III: Legal, economic, financial and technical information**

III.1. Conditions for participation**III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

Reference to these matters, where applicable, are within the tender documents.

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

III.2. Conditions related to the contract**III.2.2. Contract performance conditions**

Regulated by UK Financial Conduct Authority (FCA) or equivalent in the member state and must be authorised to transact business in the UK.

III.2.3. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1. Description**IV.1.1. Type of procedure**

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system**IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information**IV.2.1. Previous publication concerning this procedure**

Notice number in the OJ S: [2016/S 123-220161](#)

IV.2.2.

Time limit for receipt of tenders or requests to participate

Date: 14/10/2016 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 31/01/2017

IV.2.7. Conditions for opening of tenders

Date: 14/10/2016 Local time: 12:00

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

All interested parties are to note that this procurement will be via our e-tendering portal. All applicants must register on <https://uk.eu-supply.com/login.asp?B=BLUELIGHT> and the reference for this tender is 24390.

VI.4. Procedures for review**VI.4.1. Review body**

Official name: High Court
Postal address: The Strand
Town: London
Postal code: WC2A 2LL
Country: United Kingdom
Telephone: +44 2079476000

VI.4.2. Body responsible for mediation procedures

Official name: PDRS
Postal address: BiP Solutions, Medius 60, Pacific Way
Town: Glasgow
Postal code: G51 1DZ
Country: United Kingdom
E-mail: pass@bipsolutions.com
Telephone: +44 8452707055

VI.5. Date of dispatch of this notice

13/09/2016