

Ireland-Dublin: Library and archive services
OJ S 156/2017 17/08/2017
Contract notice
Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: National Library of Ireland

National registration number: IE6608491N

Postal address: Kildare Street

Town: Dublin

NUTS code: IE021 Dublin

Postal code: 2

Country: Ireland

Contact person: Colette O'Flaherty

E-mail: coflaherty@nli.ie

Internet address(es):

Main address: <http://www.nli.ie>

Address of the buyer profile: <https://irl.eu-supply.com/ctm/Company/CompanyInformation/Index/253>

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: http://irl.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=115286&B=ETENDERS_SIMPLE

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: www.etenders.gov.ie

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Body governed by public law

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

NLI Collection Management Services — Multi-Party Framework Agreement.

Reference number: NLI CMS Framework 2017-2021

II.1.2. Main CPV code

92510000 Library and archive services

II.1.3.

Type of contract

Services

II.1.4. Short description

The National Library of Ireland proposes to engage in a competitive process in order to establish a multi-operator framework agreement for Collection Management Services. The services are grouped into 5 Lots to enable the National Library of Ireland to select appropriate service providers at the time of a mini-tender. The 5 Lots are: 1. Metadata Creation, QA and Enhancement; 2. Processing; 3. Digitisation; 4. Preservation; 5. Project Management. There is no minimum or maximum number of Lots that tenderers can bid for in the case of Lots 1 to 4 but tenderers cannot bid for Lot 5 (Project Management services) on its own.

II.1.5. Estimated total value

Value excluding VAT: 2 000 000,00 EUR

II.1.6. Information about lots

This contract is divided into lots: yes
Tenders may be submitted for all lots

II.2. Description

II.2.1. Title

Metadata Creation, QA and Enhancement
Lot No: 1

II.2.2. Additional CPV code(s)

79995000 Library management services, 79995200 Cataloguing services, 79999100 Scanning services, 92500000 Library, archives, museums and other cultural services, 92511000 Library services, 92512000 Archive services

II.2.3. Place of performance

NUTS code: IE021 Dublin
Main site or place of performance: Dublin 2.

II.2.4. Description of the procurement

Includes the creation of descriptive metadata for all Library material, including digital material e. g. websites archived as part of the NLI's web archiving programme. The NLI maintains all descriptive metadata in MARC21 format in its Library Management System, Virtua. Depending on the nature of the project covered by the mini-tender, metadata may be required to be created outside of Virtua for mapping to MARC2.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 450 000,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 48
This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: yes

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Authority Control: the NLI may request services specifically focused on QA, correction and enhancement of authority data.

Automated/Batch Metadata Processing: for some projects, batch-processing of metadata records may be a requirement.

II.2. Description

II.2.1. Title

Processing

Lot No: 2

II.2.2. Additional CPV code(s)

79995000 Library management services, 79995200 Cataloguing services, 79999100 Scanning services, 92500000 Library, archives, museums and other cultural services, 92511000 Library services, 92512000 Archive services

II.2.3. Place of performance

NUTS code: IE021 Dublin

Main site or place of performance: Dublin 2.

II.2.4. Description of the procurement

Material acquired by the NLI undergoes a number of processes on its journey through the Library — from acquisition through to cataloguing, to shelving or possibly digitisation. Access to material in the collection (for readers or for digitisation) is dependent on processing being completed successfully. These support activities are crucial to the provision of full access to the collections.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 450 000,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 48

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: yes

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

The following list of processing activities is not exhaustive:

- Sorting
- Stamping
- Labelling
- Bar-coding
- Boxing (making enclosures using equipment provided)
- Shelving
- Shelf checking.

II.2. Description

II.2.1. Title

Digitisation
Lot No: 3

II.2.2. Additional CPV code(s)

79995000 Library management services, 79995200 Cataloguing services, 79999100 Scanning services, 92500000 Library, archives, museums and other cultural services, 92511000 Library services, 92512000 Archive services

II.2.3. Place of performance

NUTS code: IE021 Dublin
Main site or place of performance: Dublin 2.

II.2.4. Description of the procurement

The NLI recognises the importance of developing its digital collections and to maximise access to its resources, enabling users to work with our collections in new and innovative ways. The specific processes, outputs and standards used for digitisation will be specified and agreed as part of each mini-tender process. Depending on the material being digitised and on the nature of the project covered by the mini-tender, this activity may take place onsite or offsite.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 450 000,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 48
This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: yes

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

This activity will include the digitisation of all Library material (e.g. books, photographs, manuscripts, prints) and formats (e.g. paper, photographic negatives, analogue sound and video recordings).

II.2. Description

II.2.1. Title

Preservation
Lot No: 4

II.2.2. Additional CPV code(s)

79995000 Library management services, 79995200 Cataloguing services, 79999100 Scanning services, 92500000 Library, archives, museums and other cultural services, 92511000 Library services, 92512000 Archive services

II.2.3. Place of performance

NUTS code: IE021 Dublin
Main site or place of performance: Dublin 2.

II.2.4. Description of the procurement

This activity may include cleaning, boxing, bar-coding, security tagging and labelling.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 450 000,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 48
This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: yes

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Project Management
Lot No: 5

II.2.2. Additional CPV code(s)

79995000 Library management services, 79995200 Cataloguing services, 79999100 Scanning services, 92500000 Library, archives, museums and other cultural services, 92511000 Library services, 92512000 Archive services

II.2.3. Place of performance

NUTS code: IE021 Dublin

Main site or place of performance: Dublin 2.

II.2.4. Description of the procurement

In addition to the specific activities described in Lots 1-4, for some mini-tenders the Library may request the provision of dedicated Project Management resources to co-ordinate and manage the activities and to ensure timely delivery of the project deliverables specified in the mini-tender.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 200 000,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 48

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: yes

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

None.

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

III.2. Conditions related to the contract

III.2.3. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators Envisaged maximum number of participants to the framework agreement: 3

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 18/09/2017 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 18/09/2017 Local time: 12:00

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

1.) Interested parties must register their interest on the eTenders website (www.etenders.gov.ie) in order to be included in the mailing list for clarifications and further information. All information relating to attachments, including clarifications and changes, will be published on the Irish Government Procurement Opportunities Portal (www.etenders.gov.ie) only. Registration is free of charge. The contracting authority will not accept responsibility for information relayed or not relayed via third parties.

2.) Please note that in relation to all documents, that where reference is made to a particular standard, make, source, process, trademark, type or patent, that this is not a de facto requirement. In all such cases it should be understood that such indications are to be treated strictly and solely for reference purposes only, to which the words 'or equivalent' will always be appended.

VI.4. Procedures for review

VI.4.1. Review body

Official name: High Court

Postal address: Four Courts

Town: Dublin
Postal code: 7
Country: Ireland

VI.5. Date of dispatch of this notice

15/08/2017