

**Belgium-Hornu: Insurance services**  
**OJ S 188/2013 27/09/2013**  
**Contract notice**  
**Services**

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: BH-P Logements  
Postal address: Amphithéâtre Hadès 152  
Town: Hornu  
Postal code: 7301  
Country: Belgium  
For the attention of: Monsieur Bertrand Pawlak

**Additional information can be obtained from:**

Official name: SA Marsh  
Postal address: Bd du Souverain 2  
Town: Bruxelles  
Postal code: 1170  
Country: Belgium  
For the attention of: Bruno Ghilardi

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: SA Marsh  
Postal address: Bd du Souverain 2  
Town: Bruxelles  
Postal code: 1170  
Country: Belgium  
For the attention of: Bruno Ghilardi  
E-mail: [bruno.ghilardi@marsh.com](mailto:bruno.ghilardi@marsh.com)  
Telephone: +32 26749985

**I.2. Type of the contracting authority**

Body governed by public law

**I.3. Main activity**

Housing and community amenities

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: yes

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

marché des assurances.

## **II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

NUTS code BE323 Arr. Mons

## **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

## **II.1.4. Information about framework agreement**

## **II.1.5. Short description of the contract or purchase(s)**

renouvellement du portefeuille d'assurances de la SCRL BH-P Logements.

## **II.1.6. CPV code(s)**

66510000 Insurance services

## **II.1.7. Information about the Government Procurement Agreement (GPA)**

## **II.1.8. Lots**

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

## **II.1.9. Information about variants**

Variants will be accepted: yes

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

### **II.2.2. Information about options**

### **II.2.3. Information about renewals**

## **II.3. Duration of the contract or time limit for completion**

Information about lots

Lot No: 1

Lot title: Assurances dégâts matériels

### **1) Short description**

Assurances incendie, Tous risques électroniques, Transport et séjour de valeurs

### **2) CPV code(s)**

66515000 Damage or loss insurance services

### **3) Quantity or scope**

### **4) Indication about different time frame or duration**

### **5) Additional information about lots**

Lot No: 2

Lot title: Assurances Accidents

### **1) Short description**

Accidents du travail

### **2) CPV code(s)**

66512100 Accident insurance services

- 3) Quantity or scope**
- 4) Indication about different time frame or duration**
- 5) Additional information about lots**

Lot No: 3

Lot title: Assurances de responsabilité

- 1) Short description**  
RC générale, RC + individuelle accidents
- 2) CPV code(s)**  
66516400 General liability insurance services
- 3) Quantity or scope**
- 4) Indication about different time frame or duration**
- 5) Additional information about lots**

Lot No: 4

Lot title: Assurances automobiles

- 1) Short description**  
Flotte automobile et omnium missions
- 2) CPV code(s)**  
66516100 Motor vehicle liability insurance services
- 3) Quantity or scope**
- 4) Indication about different time frame or duration**
- 5) Additional information about lots**

Lot No: 5

Lot title: Assurance RC administrateurs

- 1) Short description**  
RC administrateurs et dirigeants
- 2) CPV code(s)**  
66516500 Professional liability insurance services
- 3) Quantity or scope**
- 4) Indication about different time frame or duration**
- 5) Additional information about lots**

Lot No: 6

Lot title: Assurance hospitalisation

- 1) Short description**  
Hospitalisation
- 2) CPV code(s)**  
66512200 Health insurance services

- 3) Quantity or scope
- 4) Indication about different time frame or duration
- 5) Additional information about lots

## Section III: Legal, economic, financial and technical information

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### III.1. Conditions related to the contract

#### III.1.1. Deposits and guarantees required

#### III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Le pouvoir adjudicateur dispose d'un délai de vérification de 30 jours de calendrier à compter de la date de la fin des services, constatée conformément aux modalités fixées dans les documents du marché, pour procéder aux formalités de réception technique et de réception provisoire et en notifier le résultat au prestataire de services.

Le paiement du montant dû au prestataire de services doit intervenir dans le délai de paiement de 30 jours de calendrier à compter de l'échéance du délai de vérification, conformément aux modalités fixées dans les documents du marché.

#### III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

#### III.1.4. Contract performance conditions

### III.2. Conditions for participation

#### III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: une attestation de l'ONSS, avec cachet sec, relative à l'avant-dernier trimestre précédant la date de remise des offres.

#### III.2.2. Economic and financial ability

#### III.2.3. Technical and professional ability

List and brief description of conditions:

-la liste des principaux services réalisés (au minimum cinq) au cours des trois dernières années dans un domaine similaire ou équivalent au présent marché, en précisant la part des services qui ont été éventuellement sous-traités ou réalisés en société momentanée ;

-une attestation FSMA

-en cas de sous-traitance, le soumissionnaire mentionne l'identité du ou des sous-traitant(s), la part du marché sous-traitée et communique la preuve de son/leur agrément auprès de la FSMA ainsi que la liste de leurs références en rapport avec la part du marché qui lui ou leur confiée.

#### III.2.4. Information about reserved contracts

### III.3. Conditions specific to services contracts

#### III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: l'exécution des contrats est réservée aux assureurs agréés à souscrire la branche d'assurances mentionnée sous point II.1.6.

Les candidatures des courtiers en assurances et des consultants ne seront pas acceptées.

### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

#### **IV.3.2. Previous publication concerning this procedure**

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

18.11.2013 - 10:00

#### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

French.

#### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in days: 180 (from the date stated for receipt of tender)

#### **IV.3.8. Conditions for opening of tenders**

Date: 18.11.2013 - 10:00

## **Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.3. Additional information**

@Ref:00728192/2013017947

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: Conseil d'État  
Postal address: Rue de la Science 33  
Town: Bruxelles  
Postal code: 1040  
Country: Belgium

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

23.9.2013