

**United Kingdom-Swindon: Motor vehicles**  
**OJ S 157/2017 18/08/2017**  
**Contract notice**  
**Services**

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Medical Research Council  
Postal address: Polaris House, North Star Avenue  
Town: Swindon  
NUTS code: UK United Kingdom  
Postal code: SN2 1FL  
Country: United Kingdom  
Contact person: Mellissa Anderson  
E-mail: [professionalservices@uksbs.co.uk](mailto:professionalservices@uksbs.co.uk)  
Telephone: +44 1793867494  
**Internet address(es):**  
Main address: [www.mrc.ac.uk](http://www.mrc.ac.uk)

**I.2. Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.contractsfinder.service.gov.uk>  
Tenders or requests to participate must be submitted electronically via: <https://gpsesourcing.cabinetoffice.gov.uk/emptoris>  
Tenders or requests to participate must be submitted to the abovementioned address  
Additional information can be obtained from another address:  
Official name: UK Shared Business Services Ltd  
Town: Swindon  
NUTS code: UK United Kingdom  
Country: United Kingdom  
E-mail: [ExpressionOfInterest@crowcommercial.gov.uk](mailto:ExpressionOfInterest@crowcommercial.gov.uk)  
**Internet address(es):**  
Main address: <https://gpsesourcing.cabinetoffice.gov.uk/emptoris>

**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

Other activity: research

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

UK SBS PS17096 Purchase and Delivery of Toyota Vehicles for Uganda.  
Reference number: PS17096

**II.1.2. Main CPV code**

34100000 Motor vehicles

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

A procurement requirement has arisen for the need for a variety of Toyota vehicle model(s) apportioned and with mixed specification requirement(s) > quantities(s) for delivery to the Ugandan Research Unit of the Medical Research Council (MRC) in East Africa.

**II.1.5. Estimated total value**

Value excluding VAT: 587 000,00 GBP

**II.1.6. Information about lots**

This contract is divided into lots: no

**II.2. Description****II.2.2. Additional CPV code(s)**

34100000 Motor vehicles

**II.2.3. Place of performance**

NUTS code: 00 Other or Not Specified

Main site or place of performance: Uganda, East Africa.

**II.2.4. Description of the procurement**

A procurement requirement has arisen for the need for a variety of Toyota vehicle model(s) apportioned and with mixed specification requirement(s) > quantities(s) for delivery to the Ugandan Research Unit of the Medical Research Council (MRC) in East Africa.

All submissions will be assessed in accordance with the Public Contracts Regulations 2015, for procurement values that exceed Regulation 5 (Threshold amounts). This procurement will be managed electronically via the Crown Commercial Service's e-Sourcing Suite. To participate in this procurement, participants shall first be registered on the e-Sourcing Suite. If Bidders have not yet registered on the eSourcing Suite, this can be done online at

<https://gpsesourcing.cabinetoffice.gov.uk/emptoris> by following the link 'Supplier eSourcing Registration'.

Please note that, to register, Bidders must have a valid DUNS number (as provided by Dun and Bradstreet) for the organisation which you are registering, who will be entering into a contract if invited to do so. Note: registration may take some time please ensure that you allow a sufficient amount of time to register.

Full instructions for registration and use of the system can be found at

[https://www.gov.uk/government/publications/esourcing](https://www.gov.uk/government/publications/esourcing-tool-guidance-for-suppliers)

[g-tool-guidance-for-suppliers](https://www.gov.uk/government/publications/esourcing-tool-guidance-for-suppliers)

Once you have registered on the eSourcing Suite, a registered user can express an interest for a specific procurement. This is done by emailing

[ExpressionOfInterest@crowncommercial.gov.uk](mailto:ExpressionOfInterest@crowncommercial.gov.uk)

Your email must clearly state: the name and reference for the procurement you wish to register for; Your organisations full name as a registered supplier; the name and contact details for the registered individual sending the email.

Crown Commercial Service (CCS) will process the email and then enable the Bidder to access the procurement online via the e-Sourcing Suite.

The registered user will receive a notification email to alert them once this has been done.

As a user of the e-Sourcing Suite you will have access to Emptoris email messaging service which facilitates all messages sent to you and from you in relation to any specific RFX event.

Please note it is your responsibility to access these emails on a regular basis to ensure you have sight of all relevant information applicable to this opportunity.

For technical assistance on use of the e-Sourcing Suite please contact Crown Commercial Service (CCS) Helpdesk (Not UK SBS Ltd ): Freephone: 0345 010 3503

email: [enablement@crowncommercial.gov.uk](mailto:enablement@crowncommercial.gov.uk)

Training support to respond to a requirement is available to bidders at

<http://www.uksbs.co.uk/services/procure/Pages/supplier.aspx>

Responses must be received by the date in IV.2.2.

Responses received outside or concurrently using the eSourcing process will not be accepted or considered further for this opportunity.

#### **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Quality / Weighting: 0 %

Price - Weighting: 100 %

#### **II.2.6. Estimated value**

Value excluding VAT: 587 000,00 GBP

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 18

This contract is subject to renewal: no

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

## **II.2.14. Additional information**

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions for participation**

##### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

### **Section IV: Procedure**

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#### **IV.1. Description**

##### **IV.1.1. Type of procedure**

Open procedure

##### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

##### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **IV.2. Administrative information**

##### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 22/09/2017 Local time: 14:00

##### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

##### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 20/12/2017

##### **IV.2.7. Conditions for opening of tenders**

Date: 22/09/2017 Local time: 14:00

Place:

Electronically, via web-based portal.

### **Section VI: Complementary information**

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#### **VI.1. Information about recurrence**

This is a recurrent procurement: no

#### **VI.2. Information about electronic workflows**

Electronic invoicing will be accepted

#### **VI.3. Additional information**

The Contracting Authority expressly reserves the right

(i) not to award any contract as a result of the

procurement process commenced by publication of this notice; and (ii) to make whatever changes it may see fit to the content and structure of the procurement; and in no circumstances will the Contracting Authority be liable for any costs incurred by the candidates.

If the Contracting Authority decides to enter into a Contract with the successful supplier, this does not mean that there is any guarantee of subsequent contracts being awarded.

Any expenditure, work or effort undertaken prior to contract award is accordingly a matter solely for the commercial judgement of Bidders.

UK Shared Business Services Ltd wishes to establish an agreement for use by the following UK public sector bodies (and any future successors to these organisations)

Medical Research Council (MRC)

UK Shared Business Services Ltd are able to accept unstructured electronic invoicing.

Information and formalities necessary for evaluating if requirements are met:

All submissions will be assessed in accordance with the Public Contracts Regulations 2015, for procurement values that exceed Regulation 5 (Threshold amounts)

The sourcing documents can be accessed using the instructions detailed in I.3

Closing date and time for Bidder to request RFP documents: 21/09/2017 14:00

Closing date and time for Bidder to submit their response ('the deadline'): 22/09/2017 14:00

This contract has not been sub-divided into lots as there is only one delivery locations and therefore lots are not appropriate.

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: UK Shared Business Services Ltd  
Postal address: Polaris House, North Star Avenue  
Town: Swindon  
Postal code: SN2 1FF  
Country: United Kingdom  
E-mail: [policy@uksbs.co.uk](mailto:policy@uksbs.co.uk)

##### **VI.4.4. Service from which information about the review procedure may be obtained**

Official name: UK Shared Business Services Ltd  
Postal address: Polaris House, North Star Avenue  
Town: Swindon  
Postal code: SN2 1FF  
Country: United Kingdom  
E-mail: [policy@uksbs.co.uk](mailto:policy@uksbs.co.uk)

##### **VI.5. Date of dispatch of this notice**

15/08/2017