

**United Kingdom-Witham: Guidance and counselling services**

**OJ S 157/2017 18/08/2017**

**Contract notice**

**Services**

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: The Police and Crime Commissioner for Essex

Postal address: Office of The Police and Crime Commissioner for Essex, Essex County Fire and Rescue Headquarters, Kelvedon Park, Rivenhall

Town: Witham

NUTS code: UKH3 Essex

Postal code: CM8 3HB

Country: United Kingdom

Contact person: Claire Ward

E-mail: [procurementservices@kent.pnn.police.uk](mailto:procurementservices@kent.pnn.police.uk)

Telephone: +44 01474366650

**Internet address(es):**

Main address: <https://www.essex.police.uk/>

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://kentpolice.bravosolution.co.uk>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://kentpolice.bravosolution.co.uk>

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

Public order and safety

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

Essex Victims' Assessment and Support Services.

Reference number: 2017/065

**II.1.2. Main CPV code**

85312300 Guidance and counselling services

**II.1.3. Type of contract**

Services

#### **II.1.4. Short description**

The primary aim of this service is to ensure that people are supported to cope and recover after being victims of crime and increase levels of victim satisfaction.

#### **II.1.5. Estimated total value**

Value excluding VAT: 2 750 000,00 GBP

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.2. Additional CPV code(s)**

85312400 Welfare services not delivered through residential institutions, 85312500 Rehabilitation services

#### **II.2.3. Place of performance**

NUTS code: UKH East of England

NUTS code: UKH3 Essex

#### **II.2.4. Description of the procurement**

This service is for the provision of victim assessment, referral and non-specialist support. The Police and Crime Commissioners Police and Crime Plan sets clear objectives to ensure victims are at the heart of what we do. To support this, the PCC for Essex has adopted a set of principles to deliver the objectives set out in the plan:

- We believe Victims should be at the heart of the Criminal Justice System and are placing a special emphasis on their needs within each and every policing priority;
- Every Victim should receive the services they are entitled to under the Victims Code and we will ensure that the criminal justice agencies are held to account for delivery against this code;
- Everyone who reports a crime should be kept informed and updated about their case;
- People who have experienced harm should receive appropriate support and be directly involved in the design of their services;
- We will commission services which are driven by the needs of the victim and we will regularly seek feedback to improve and provide even better support, so victims are able to cope and recover from their experience;
- Our restorative Justice Services, which are focused on the needs of victims, will expand to enable more victims to have access.

The primary aim of this service is to ensure that people are supported to cope and recover after being victims of crime and increase levels of victim satisfaction.

Expected additional outcomes for this service are:

- Contribution to victims having a more positive experience of the criminal justice system;
- Feedback is gathered from victims that contribute to improvements within the service and to other partners including but not limited to Essex Police and OPCC;
- Victims are helped to move towards positive outcomes — in line with the 8 categories identified in the Victims' code;
- Victims feel equipped and empowered to move on independently of the service;
- Victims are supported to help reduce the risk of repeat victimisation;
- Victims report improvements to their presenting problem(s);
- Victims are able to have a 'voice' to express the way a crime has affected them with a Victim Personal Statement/Business Impact Statement.

#### **II.2.5.**

### **Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/04/2018 End: 31/03/2023

This contract is subject to renewal: no

#### **II.2.10. Information about variants**

Variants will be accepted: yes

#### **II.2.11. Information about options**

Options: yes

Description of options:

The initial contract period shall be for 3 years, with the option to extend by up to 2 years in 1 year extensions (subject to funding and at the sole discretion of the Contracting Authority).

The value in II.1.5) is estimated based on the full term of the contract including extension options.

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions for participation**

##### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

#### **III.2. Conditions related to the contract**

##### **III.2.3. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

### **Section IV: Procedure**

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#### **IV.1. Description**

##### **IV.1.1. Type of procedure**

Open procedure

##### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

##### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

## **IV.2. Administrative information**

### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 16/10/2017 Local time: 16:00

### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

### **IV.2.7. Conditions for opening of tenders**

Date: 16/10/2017 Local time: 16:00

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: yes

### **VI.2. Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3. Additional information**

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: High Court

Postal address: The Royal Courts of Justice, Strand

Town: London

Postal code: WC2A 2LL

Country: United Kingdom

#### **VI.4.2. Body responsible for mediation procedures**

Official name: High Court

Postal address: The Royal Courts of Justice, Strand

Town: London

Postal code: WC2A 2LL

Country: United Kingdom

#### **VI.4.3. Review procedure**

Precise information on deadline(s) for review procedures:

The Contracting Authority will incorporate a minimum 10 calendar day standstill period at the point information on the award of the contract is communicated to tenderers. This period allows unsuccessful tenderers to seek further debriefing from the Contracting Authority before the contract is entered into. If an appeal regarding the award of the contract has not been successfully resolved, the Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or who are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland).

#### **VI.4.4. Service from which information about the review procedure may be obtained**

Official name: High Court

Postal address: The Royal Courts of Justice, Strand

Town: London  
Postal code: WC2A 2LL  
Country: United Kingdom

**VI.5. Date of dispatch of this notice**  
16/08/2017