

UK-Edinburgh: insurance services
OJ S 199/2012 16/10/2012
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Dunedin Canmore Housing Association Ltd
Postal address: 8 New Mart Road,
Town: Edinburgh
Postal code: EH14 1RL
Country: United Kingdom
For the attention of: J L Russell
Telephone: +44 1314788888
Fax: +44 1316245766

Internet address(es):

General address of the contracting authority: <http://www.dunedincanmore.org.uk/>
Address of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA12063

Additional information can be obtained from:

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Postal address: 8 New Mart Road
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For the attention of: J L Russell
Telephone: +44 1314788888
Fax: +44 1316245766
Internet address: <http://www.dunedincanmore.org.uk/>

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: Dunedin Canmore Housing Association Ltd
Postal address: 8 New Mart Road
Town: Edinburgh
Postal code: EH14 1RL
Country: United Kingdom
For the attention of: J L Russell
Telephone: +44 1314788888
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Internet address: <http://www.dunedincanmore.org.uk/>

Tenders or requests to participate must be submitted: Official name: Dunedin Canmore Housing Association Ltd
Postal address: 8 New Mart Road
Town: Edinburgh
Postal code: EH14 1RL
Country: United Kingdom

For the attention of: J L Russell
Telephone: +44 1314788888
Fax: +44 1316245766
Internet address: <http://www.dunedinanmore.org.uk/>

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Housing and community amenities

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Provision of Non Life Insurances.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

Main site or place of performance: Edinburgh.

NUTS code UKM25 Edinburgh

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Non Life Insurances.

Note: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at http://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=241957.

The awarding authority has indicated that it will accept electronic responses to this notice via a 'Tender Submission Postbox' facility. Further details of this facility are available at http://www.publiccontractsscotland.gov.uk/PostBox/Postbox_Explain.aspx?ID=241957.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems. The postbox closes precisely at the time stated.

II.1.6. CPV code(s)

66510000 Insurance services, 66515200 Property insurance services, 66513200 Contractor's all-risk insurance services, 66514110 Motor vehicle insurance services, 66516500 Professional liability insurance services, 66516400 General liability insurance services, 66515410 Financial loss insurance services, 66512100 Accident insurance services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: yes
Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

II.2.2. Information about options

Options: yes

Description of options: An option to extend the LTA beyond the initial agreed term of 3 or 5 years.

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Start 31.12.2012. Completion 31.12.2015

Information about lots

Lot No: 1

Lot title: Social Housing Insurances

1) Short description

Social Housing Property, Casualty, Motor, Accident & Ancillary Insurances.

2) CPV code(s)

66510000 Insurance services, 66515200 Property insurance services, 66513200 Contractor's all-risk insurance services, 66514110 Motor vehicle insurance services, 66516500 Professional liability insurance services, 66516400 General liability insurance services, 66515410 Financial loss insurance services, 66512100 Accident insurance services

3) Quantity or scope

5000 units

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 2

Lot title: Property Factor Insurances

1) Short description

Buildings Insurance and Property Owners Liability.

2) CPV code(s)

66510000 Insurance services, 66515200 Property insurance services

3) Quantity or scope

600 units

4) Indication about different time frame or duration

5) Additional information about lots

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: (1) All candidates will be required to produce a certificate or declaration demonstrating that they are not bankrupt or the subject of an administration order, are not being wound-up, have not granted a trust deed, are not the subject of a petition presented for sequestration of their estate, have not had a receiver, manager or administrator appointed and are not otherwise apparently insolvent.

(2) All candidates will be required to produce a certificate or declaration demonstrating that the candidate, their directors, or any other person who has powers of representation, decision or control of the candidate has not been convicted of conspiracy, corruption, bribery, or money laundering. Failure to provide such a declaration will result in the candidate being declared ineligible and they will not be selected to participate in this procurement process.

(3) All candidates will be required to produce a certificate or declaration demonstrating that they have not been convicted of a criminal offence relating to the conduct of their business or profession.

(4) All candidates will be required to produce a certificate or declaration demonstrating that they have not committed an act of grave misconduct in the course of their business or profession.

(5) All candidates must comply with the requirements of the State in which they are established, regarding registration on the professional or trade register.

(6) Any candidate found to be guilty of serious misrepresentation in providing any information required, may be declared ineligible and not selected to continue with this procurement process.

(7) All candidates will have to demonstrate that they are licensed, or a member of the relevant organisation, in the State where they are established, when the law of that State prohibits the provision of the services, described in this notice, by a person who is not so licensed or who is not a member of the relevant organisation.

(8) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of taxes under the law of any part of the United Kingdom or of the relevant State in which the economic operator is established.

III.2.2. Economic and financial ability

List and brief description of conditions: (1) All candidates will be required to provide evidence of relevant professional risk indemnity insurance.

(2) All candidates will be required to provide a statement, covering the 3 previous financial years including the overall turnover of the candidate and the turnover in respect of the activities which are of a similar type to the subject matter of this notice.

(3) All candidates will be required to provide statements of accounts or extracts from those accounts relating to their business.

III.2.3. Technical and professional ability

List and brief description of conditions:

(1) Details of the educational and professional qualifications of their managerial staff; and those of the person(s) who would be responsible for providing the services or carrying out the work or works under the contract;

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: Limited to Insurers authorised by the Insurance Companies Act 1982 and members of the Association of British Insurers (ABI). Insurance Brokers may also submit bids with details of their Professional Affiliations.

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Accelerated restricted

Justification for the choice of accelerated procedure: Due to the concerns of an interested party in our previous Contract Notice, we have taken advice resulting in the withdrawal of the previous notice. As policy inception is 31.12.2012, the Accelerated Restricted process allows us to carry out this insurance tender.

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 5

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

22.10.2012 - 10:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

31.10.2012

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published: 36 or 60 months

VI.2. Information about European Union funds

VI.3. Additional information

(SC Ref:241957).

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

12.10.2012