

**United Kingdom-Lerwick: Laboratory services**  
**OJ S 186/2014 27/09/2014**  
**Contract notice**  
**Services**

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: NHS Shetland  
Postal address: Montfield, Burgh Road  
Town: Lerwick  
Postal code: ZE1 0LA  
Country: United Kingdom  
Contact person: Executive Services  
For the attention of: Carolyn Hand  
E-mail: [carolyn.hand@nhs.net](mailto:carolyn.hand@nhs.net)  
Telephone: +44 1595743060  
Fax: +44 1595696727

**Internet address(es):**

General address of the contracting authority: <http://www.shb.scot.nhs.uk/>  
Address of the buyer profile: [http://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00401](http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00401)  
Electronic access to information: <http://www.publiccontractsscotland.gov.uk/>  
Electronic submission of tenders and requests to participate: <http://www.publiccontractsscotland.gov.uk/>

**Additional information can be obtained from:**

Official name: NHS Shetland  
Postal address: Montfield, Burgh Road  
Town: Lerwick  
Postal code: ZE1 0LA  
Country: United Kingdom  
Contact person: Head of Estates and Facilities  
For the attention of: Lawson Bisset  
E-mail: [lawson.bisset@nhs.net](mailto:lawson.bisset@nhs.net)  
Telephone: +44 1595743029  
Fax: +44 1595695326  
Internet address: <http://www.shb.scot.nhs.uk/>

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: NHS Shetland  
Postal address: Montfield, Burgh Road  
Town: Lerwick  
Postal code: ZE1 0LA  
Country: United Kingdom  
Contact person: Executive Services  
For the attention of: Carolyn Hand  
E-mail: [carolyn.hand@nhs.net](mailto:carolyn.hand@nhs.net)

Telephone: +44 1595743060

Fax: +44 1595695326

Internet address: <http://www.shb.scot.nhs.uk/>

**Tenders or requests to participate must be submitted:** Official name: NHS Shetland

Postal address: Montfield, Burgh Road

Town: Lerwick

Postal code: ZE1 0LA

Country: United Kingdom

Contact person: Executive Services

For the attention of: Carolyn Hand

E-mail: [carolyn.hand@nhs.net](mailto:carolyn.hand@nhs.net)

Telephone: +44 1595743060

Fax: +44 1595695326

Internet address: <http://www.shb.scot.nhs.uk/>

## **I.2. Type of the contracting authority**

Body governed by public law

## **I.3. Main activity**

Health

## **I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

## **Section II: Object of the contract**

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### **II.1. Description**

#### **II.1.1. Title attributed to the contract by the contracting authority**

Managed Laboratory Services Contract.

#### **II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 25: Health and social services

Main site or place of performance: Scotland.

NUTS code UK United Kingdom

#### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

#### **II.1.4. Information about framework agreement**

#### **II.1.5. Short description of the contract or purchase(s)**

The Authority requires to appoint a contractor to act as a prime contractor for the provision of fully managed laboratory services at the Gilbert Bain Hospital in Lerwick, Shetland and the Balfour Hospital in Kirkwall, Orkney, that meets the service aim of a economically advantageous, high quality innovative and progressive diagnostic laboratory service.

The Gilbert Bain laboratory is severely constrained by its small floor area and an innovative solution is being sought that makes best use of technology and equipment that allows the service to be delivered from a limited footprint.

The Balfour laboratory is more spacious but the hospital is likely to be rebuilt at a new site — work is planned to commence 2016 for completion in 2018. Both Boards own all of their analytical equipment used within the two laboratories. The majority of these items are

becoming aged and are due for replacement.

The system and associated services will include enabling work, the provision, commissioning, on-going support and maintenance of equipment, associated IT connectivity, the supply of consumables and associated items, and necessary training of the Authority's staff. Other elements may include, but are not limited to, inventory management, temperature mapping and monitoring systems.

The requirements for this contract have been split into 2 lots — a) Blood Sciences (clinical chemistry, immunoassay, haematology, coagulation, hospital based point of care (POCT) and infectious disease serology) and b) Microbiology.

Although the initial managed service contract solution required is in respect of the above areas, it is anticipated that, in the future, the scope of the managed service contract may be extended during the course of the contract period to include, without limitation, POCT to general practitioners and transfusion medicine.

Tenderers will be expected to signify within the PQQ if they will be bidding as a primary contractor or as a third party.

Proposals for the optimal staff complement to operate the suggested solution, based on operational opening times for the laboratory, should be included as part of the tender response. Short-listing will take place throughout this competitive tender process with the first cut taking place after receipt of the pre-qualification questionnaires from potential providers. The Authority also reserves the right to eliminate potential providers throughout the dialogue phase. The contract length will be for 7 years with an option to extend for up to a further 2 years and is anticipated to have an annual value of up to GBP 600 000.

The Authority is not bound to accept the lowest or any tender and the Authority shall be free to abandon the procurement process pursuant to which this invitation to tender is issued at any time.

All bidders responding to an Invitation to Tender do so at their own cost and expense and no reimbursement shall be made by the Boards whether or not an award of contract is made.

Note: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at [http://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=320940](http://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=320940)

#### **II.1.6. CPV code(s)**

71900000 Laboratory services

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.1.8. Lots**

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

#### **II.1.9. Information about variants**

Variants will be accepted: no

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

Estimated value excluding VAT:

Range: between 3 500 000 and 6 000 000 GBP

#### **II.2.2. Information about options**

Options: no

### **II.2.3. Information about renewals**

This contract is subject to renewal: no

### **II.3. Duration of the contract or time limit for completion**

Duration in months: 84 (from the award of the contract)

Information about lots

Lot No: 2

Lot title: Routine microbiology

#### **1) Short description**

Routine diagnostic microbiology — micro and culture, inc. blood culture.  
(Excluding AAFB, PCR, viral culture).

#### **2) CPV code(s)**

71900000 Laboratory services

#### **3) Quantity or scope**

10 000 pa.

#### **4) Indication about different time frame or duration**

#### **5) Additional information about lots**

Lot No: 1

Lot title: Blood Sciences

#### **1) Short description**

Biochemistry;  
Haematology;  
Immunoassay;  
Coagulation;  
Infectious disease serology.

#### **2) CPV code(s)**

71900000 Laboratory services

#### **3) Quantity or scope**

600 000 samples pa.

#### **4) Indication about different time frame or duration**

#### **5) Additional information about lots**

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

#### **III.2.2. Economic and financial ability**

Minimum level(s) of standards possibly required: A Pre-Qualification Questionnaire (PQQ) is issued to all economic operators to respond within the time limits set out detailing the requirements and information to be provided in relation to the economic and financial status of economic operators.

The minimum standard for economic and financial capacity which will be applied by the Authority is detailed in this PQQ.

#### **III.2.3. Technical and professional ability**

#### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

#### **III.3.2. Information about staff responsible for the performance of the contract**

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Restricted

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

#### **IV.3.2. Previous publication concerning this procedure**

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

#### **IV.3.4.**

## **Time limit for receipt of tenders or requests to participate**

3.11.2014 - 12:00

### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

17.11.2014

### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

### **IV.3.8. Conditions for opening of tenders**

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

### **VI.2. Information about European Union funds**

### **VI.3. Additional information**

The successful contractor will be responsible for purchasing equipment currently in use by the Authority in its laboratory and, to the extent such equipment is not incorporated into the new solution as part of the managed service contract, removing and disposal of such equipment. (SC Ref:320940)

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

#### **VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: The Authority will notify economic operators who submitted a tender or (where no deselection notification has previously been made) applied to be selected to tender, of its decision to award the contract which notification will contain among other information, a summary of the reasons why the economic operator was unsuccessful. The notification will incorporate a 'standstill period' of a minimum of 10 clear calendar days (or a minimum of 15 if the communication method used is not electronic) between the date on which the Board despatches the notice and the date on which the Board proposed to make an award pursuant to this procurement. The bringing of court proceedings against the Board during the standstill period will automatically continue the prohibition on entering into the contract until the court proceedings are determined, discontinued or disposed of, or the court, by interim order, brings to an end the prohibition. The remedies that may be awarded by the courts before the contract has been entered into include the setting aside of the decision to award the contract to the winning tenderer. The bringing of court proceedings against the Board after the contract has been entered into will not affect the contract unless grounds for the imposition of special penalties under the Public Contracts (Scotland) Regulations 2012 can be established. Otherwise the remedies that may be awarded by the courts where the contract has been entered into are limited to the award of damages. Economic operators are entitled to write to the Board after receipt of the notification should they require further clarification. The Board will respond within 15 days of such a written request, but it should be noted that receipt by the Board of such request during the standstill period may not prevent the Board from awarding the contract following the expiry of the standstill period. Where an economic operator is dissatisfied with the Board's response to its

request for clarification, or considers that the contract has been concluded in breach of The Public Contracts (Scotland) Regulations 2012, such economic operator is advised to promptly seek independent legal advice.

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

24.9.2014