

United Kingdom-Shrivenham: Feasibility study, advisory service, analysis

OJ S 159/2017 22/08/2017

**Contract notice
Services****Legal Basis:**

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Ministry of Defence, C&C

Postal address: Defence Academy, Room 5, Greenhill House

Town: Shrivenham

NUTS code: UKK15 Wiltshire CC

Postal code: SN6 8LA

Country: United Kingdom

Contact person: Ursula Hobbs

E-mail: ursula.hobbs364@mod.gov.uk

Telephone: +44 1793314508

Internet address(es):Main address: <https://www.contracts.mod.uk>**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.contracts.mod.uk>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.5. Main activity

Defence

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

Provision of Research Support and Analysis to the DCDC Strategic Analysis Team.

Reference number: JFC9/00022

II.1.2. Main CPV code

71241000 Feasibility study, advisory service, analysis

II.1.3. Type of contract

Services

II.1.4. Short description

The UK Ministry of Defence (MOD) Development, Concepts and Doctrine Centre (DCDC) Strategic Analysis team requires the provision of research and analysis services to support the delivery of analysis to inform UK Defence policy and strategy development.

II.1.5. Estimated total value

Value excluding VAT: 800 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance

NUTS code: UKK15 Wiltshire CC

Main site or place of performance: Wiltshire CC.

II.2.4. Description of the procurement

The UK Ministry of Defence (MOD) Development, Concepts and Doctrine Centre (DCDC) Strategic Analysis team requires the provision of research and analysis services to support the delivery of analysis to inform UK Defence policy and strategy development. This requirement comprises four distinct elements:

- Original research and analysis. The main types of output required under the contract are Literature reviews, Research tasks, Research Projects, workshops and conferences to gather a number of perspectives on a specific question or topic or to impart knowledge onto a large group of stakeholders and short-notice tasks.
- The Chief of the Defence Staff's (CDS) Strategy Forum. The Strategy Forum is run by DCDC to generate policy and strategy advice on behalf of the CDS by seeking alternative and novel perspectives through discussion and analysis. The Contractor is expected to deliver the following key elements of three forums per year: Venue, Refreshments, Subject matter experts including keynote speaker, other speakers and panelists, syndicate rapporteurs, other distinguished guests, Forum preparation, Production of the forum write-up and any other follow-up work, Provide meeting facilities for a pre-forum meeting for VIPs the evening before (or evening of) the forum, close to the forum venue.
- Provision of personnel. The Contractor will be required to provide the Authority with personnel to deliver research and analysis outputs as required where there is a requirement for personnel to spend substantial time (one day or more per week) at DCDC's premises. This requirement includes Assistant Head (AH) of the Development, Analysis and Research (DAR) team to provide overview support to the DCDC DAR team for (on average) two working days per week and personnel to deliver specific research tasks or projects.
- Publication of research and analysis. The Contractor must be able to edit and publish research and analysis produced under the contract on behalf of the Authority in a format that allows for easy and effective dissemination.

The characteristics and qualities of the Contractor must include expertise in the field of Defence and security policy and strategy analysis, access to a wide-variety of perspectives, expertise and disciplines and an assured, project management approach to the delivery of output.

This contract is designed to provide DCDC with the expertise and support required to deliver their programme of analysis to fulfil the role to support Defence policy and strategy development. This is therefore a unique opportunity for the Contractor to inform and influence Defence policy and strategy at the highest levels.

No business whatsoever is guaranteed under any resulting framework agreement or contract indeed there is no guarantee that any framework agreement or contract will be put in place in

relation to this notice. No compensation etc. will be paid if a tender or resulting framework agreement is withdrawn for any reason. Bidders should take part in this process only on the basis that they fully understand and accept this position.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 800 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 48

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.2. Economic and financial standing

Minimum level(s) of standards possibly required:
Signed Statement Relating to Good Standing.

III.2. Conditions related to the contract

III.2.2. Contract performance conditions

Electronic Trading

Potential suppliers must note the mandatory requirement for electronic trading using the Contracting, Purchasing and Finance (CP&F) electronic procurement tool. All payments for Contractor Deliverables under the Contract shall only be made via CP&F. You can find details On CP&F at

<https://www.gov.uk/government/publications/mod-contracting-purchasing-and-finance>
— e-procurement-system.

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement
Framework agreement with a single operator

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.1. Previous publication concerning this procedure

Notice number in the OJ S: [2017/S 101-200509](#)

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 06/10/2017 Local time: 10:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 06/10/2017 Local time: 11:00

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3. Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement. The Authority reserves the right to amend any condition related to security of information to reflect any changes in national law or government policy. If any contract documents are accompanied by instructions on safeguarding classified information (e.g. a Security Aspects Letter), the Authority reserves the right to amend the terms of these instructions to reflect any changes in national law or government policy, whether in respect of the applicable protective marking scheme, specific protective markings given, the aspects to which any protective marking applies, or otherwise. The link below to the Gov.uk website provides information on the Government Security Classification.

<https://www.gov.uk/government/publications/government-security-classifications>

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The information and/or documents for this opportunity are available on <http://www.contracts.mod.uk>. You must register on this site to respond, if you are already registered you will not need to register again, simply use your existing username and password. Suppliers must log

in, go to your Response Manager and add the following Access Code T93KGC669R to view the ITT documents.

If you experience any difficulties please refer to the online Frequently Asked Questions (FAQs) or the User Guides or contact the MOD DCO Helpdesk by emailing support@contracts.mod.uk or Telephone 0800 282 324 GO Reference: GO-2017818-DCB-10859987.

VI.4. Procedures for review

VI.4.1. Review body

Official name: Ministry of Defence, C&C, C&C

Town: Shrivenham

Postal code: SN6 8LA

Country: United Kingdom

VI.5. Date of dispatch of this notice

18/08/2017