

**United Kingdom-Burnham: School catering services**

OJ S 144/2018 28/07/2018

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Burnham Grammar School

Postal address: Hogfair Lane

Town: Burnham

NUTS code: UKJ13 Buckinghamshire CC

Postal code: SL1 7HG

Country: United Kingdom

E-mail: [pqq@litmuspartnership.co.uk](mailto:pqq@litmuspartnership.co.uk)

Telephone: +44 1276-673880

**Internet address(es):**Main address: <http://www.burnhamgrammar.org.uk/>**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: [https://www.litmuspartnership.co.uk/project/burnham\\_grammar\\_school\\_catering\\_services](https://www.litmuspartnership.co.uk/project/burnham_grammar_school_catering_services)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

Education

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

Burnham Grammar School — Tender for Catering Services

**II.1.2. Main CPV code**

55524000 School catering services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

Burnham Grammar School (the Client) is a co-educational grammar school in Burnham, Buckinghamshire. On 1.10.2011, the school became an Academy and on 1.6.2017 the school

formed a multi-academy trust with a local primary school and the legal entity became Beeches Learning and Development Trust.

#### **II.1.5. Estimated total value**

Value excluding VAT: 1 135 000,00 GBP

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.3. Place of performance**

NUTS code: UKJ13 Buckinghamshire CC

Main site or place of performance: Burnham Grammar School Burnham Buckinghamshire United Kingdom

#### **II.2.4. Description of the procurement**

The tender project is seeking to appoint a Supplier whose initiative and innovation will be welcomed for the provision of service within the existing facilities for the 1087 students on roll and 100 teaching and support staff, with a focus on exciting new food concepts to satisfy a wide range of pupil tastes and dietary requirements. The Client would wish the successful Supplier to review the current range of services offered and make recommendations accordingly. We would very much like to see evidence of how plastic waste can be reduced and serving times improved.

The contract being tendered is for three years in duration from 1.1.2019 to 31.12.2021 and will operate as a guaranteed performance contract, with the successful Supplier offering the Client a guaranteed return / cost per annum for the provision of catering services. Sovereignty of the cash tariff is to remain with the Client for the duration of this contract.

The academic year is based on a calendar of 195 days. Nine days are to be used for staff professional development which means that school will be open to receive students for 186 days.

The contract offered covers the scope for the provision of all school catering services, which currently includes morning break, lunch, all hospitality and free issue requirements. Free School Meals and hospitality will be charged based on consumption and at net food cost. Whilst the Client prioritises value for money as a key objective of the competitive tender process, the governing body is not obliged to accept the lowest price.

The value of the current contract is:

2016/ 17 ('000)

Cash Sales: 215 GBP

Free School Meals: 5,6 GBP

Hospitality + Duty Meals: GBP 6,2

Total: 227 GBP

The Client expects the successful Supplier to enable the continued development of catering through the provision of an innovative, healthy food service, with fresh, seasonal, locally sourced ingredients being prepared on-site. The Client expects the successful Supplier to evidence, through their bid, how they shall support and complement its values and support the school aims which are that all students will be: Responsible Learners, Prepared for their Future, Happy, Healthy and Safe, Caring Individuals and Active Citizens.

The school is due to undergo a major refurbishment commencing in 2019 and the current kitchen is due to be expanded. Any consideration regarding inward capital investment as part of the Supplier's tender submission would be welcomed.

Please be advised that this contract will be let on a 3 + 2 years basis.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

Value excluding VAT: 1 135 000,00 GBP

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/01/2019 End: 31/12/2023

This contract is subject to renewal: no

#### **II.2.9. Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5Maximum number: 10Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

#### **II.2.10. Information about variants**

Variants will be accepted: yes

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

#### **II.2.14. Additional information**

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions for participation**

##### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

### **Section IV: Procedure**

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#### **IV.1. Description**

##### **IV.1.1. Type of procedure**

Restricted procedure

##### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

##### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

## **IV.2. Administrative information**

### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 31/08/2018 Local time: 12:00

### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

Date: 21/09/2018

### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.3. Additional information**

Interest in the selection process should be expressed via email only to [pqq@litmuspartnership.co.uk](mailto:pqq@litmuspartnership.co.uk) clearly stating within this email which contract / notice you are referring to. Please also provide, as a minimum, a contact name, full company postal address and telephone number. The Selection Questionnaire and associated documents can be obtained at: [https://www.litmuspartnership.co.uk/project/burnham\\_grammar\\_school\\_catering\\_services](https://www.litmuspartnership.co.uk/project/burnham_grammar_school_catering_services)

The closing date for receipt of the Selection Questionnaire is 31.8.2018 (12:00). Suppliers are required to ensure that documents are obtained and returned to The Litmus Partnership Limited, by email to [pqq@litmuspartnership.co.uk](mailto:pqq@litmuspartnership.co.uk) by the above closing date and time.

Documents in respect of economic / financial standing (where indicated in the Selection Questionnaire) shall be returned to The Litmus Partnership Limited, by email to [pqq@litmuspartnership.co.uk](mailto:pqq@litmuspartnership.co.uk) by the above closing date and time.

It will be the Supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The Contracting Authority reserves the right not to award any or part of the contract which is the subject of this Contract Notice and reserves the right to terminate the procurement process at any time.

The Contracting Authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The Contracting Authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the Contracting Authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: Burnham Grammar School

Town: Burnham

Country: United Kingdom

### **VI.5. Date of dispatch of this notice**

25/07/2018