

Norway-Horten: Office-support services

OJ S 159/2017 22/08/2017

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Horten Kommunale Boligstiftelse

National registration number: 879913942

Postal address: Postboks 382

Town: Horten

NUTS code: NO Norge

Postal code: 3193

Country: Norway

Contact person: Jacob Børresen

E-mail: jaco-b@online.no

Internet address(es):

Main address: <https://www.horten.kommune.no/tjenester/oversikt-a-a/>

Address of the buyer profile: <https://kgv.doffin.no/ctm/Company/CompanyInformation/Index/78901>

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://kgv.doffin.no/ctm/Supplier/Documents/Folder/156538>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Regional or local agency/office

I.5. Main activity

Housing and community amenities

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

General manager Horten Kommunale Boligstiftelse.

Reference number: HBK 1

II.1.2. Main CPV code

79500000 Office-support services

II.1.3. Type of contract

Services

II.1.4. Short description

The contracting authority aims at obtaining and administering flats/houses for home seekers who due to various reasons requires assistance for obtaining own homes. The goal of the Foundation (the contracting authority) is of a non-economic nature.

The execution of the contracting authority's operations is currently done through a general manager contract. The contract includes all work in connection with operation and administration of the contracting authority's activities.

A new contract shall be entered into from and including 1.1.2018.

II.1.5. Estimated total value

Value excluding VAT: 4 000 000,00 NOK

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance

NUTS code: NO Norge

Main site or place of performance: Horten kommune [municipality].

II.2.4. Description of the procurement

In order to ensure the assignment as a general manager the tenderer must have a business office located in the central areas of Horten which also shall include room for the contracting authority's janitor. The entrance and access to the office shall as far as possible be universal and easily accessible for the tenants. The office shall be open at least 4 days a week, between 10:00 and 15:00.

The contact with the tenants shall be characterised by service-mindedness and flexibility. The general manager and his employees shall have good knowledge of written and oral Norwegian. In short the contracting authority's activities currently include: the following:

— Residential units per 31.12.2016: 390.

— Full-time equivalent: 1 (operations manager/janitor).

— Budget for 2017: 35 800 000 NOK of which the maintenance budget is 5 000 000 NOK.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 4 000 000,00 NOK

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 01/01/2018 End: 31/12/2021

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 18/09/2017 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

Norwegian

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 4 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 19/09/2017 Local time: 12:00

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Horten Kommunale Boligstiftelse

Postal address: Postboks 283

Town: Horten

Postal code: 3193

Country: Norway

VI.5. Date of dispatch of this notice

21/08/2017