

United Kingdom-Bristol: Building-cleaning services

OJ S 182/2015 19/09/2015

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Backwell School

Postal address: Station Road, Backwell

Town: Bristol

Postal code: BS48 3DX

Country: United Kingdom

For the attention of: Nigel Armstrong

E-mail: info@na-consultancy.co.uk

Telephone: +44 7900784030

Internet address(es):General address of the contracting authority: <http://www.backwellschool.net>Address of the buyer profile: http://www.mytenders.org/search/Search_AuthProfile.aspx?ID=AA29588Electronic access to information: www.mytenders.orgElectronic submission of tenders and requests to participate: www.mytenders.org**Additional information can be obtained from:**

Official name: Backwell School

Country: United Kingdom

Contact person: NA-Consultancy Ltd

For the attention of: Nigel Armstrong

E-mail: info@na-consultancy.co.uk

Telephone: +44 7900784030

Internet address: www.mytenders.org**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Backwell School

Country: United Kingdom

Contact person: NA-Consultancy Ltd

For the attention of: Nigel Armstrong

E-mail: info@na-consultancy.co.uk

Telephone: +44 7900784030

Internet address: www.mytenders.org**Tenders or requests to participate must be submitted:** Official name: Backwell School

Country: United Kingdom

Contact person: NA-Consultancy Ltd

For the attention of: Nigel Armstrong

E-mail: info@na-consultancy.co.uk

Telephone: +44 7900784030

Internet address: www.mytenders.org**I.2. Type of the contracting authority**

Body governed by public law

I.3. Main activity

Education

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Backwell School — Building Cleaning Services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 14: Building-cleaning services and property management services

Main site or place of performance: Backwell School, Station Road, Backwell, Bristol BS48 3BX.

NUTS code UKK12 Bath and North East Somerset, North Somerset and South Gloucestershire

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

The Contracting Authority is looking for a suitably qualified cleaning contractor to manage the daily, weekly, monthly, quarterly, 6 monthly, annual and periodic cleaning requirements to the sites. This may also involve the services relating to window cleaning and consumable items.

Note: to register your interest in this notice and obtain any additional information please visit the myTenders Web Site at http://www.myTenders.org/Search/Search_Switch.aspx?ID=161972

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at http://www.myTenders.org/sitehelp/help_guides.aspx

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

II.1.6. CPV code(s)

90911200 Building-cleaning services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1.

Total quantity or scope

Value below is the estimated contract value range for the duration of the initial 3 year contract period.

Estimated value excluding VAT:

Range: between 1 000 000 and 1 300 000 GBP

II.2.2. Information about options

Options: yes

Description of options: The initial contract is for 3 years with scope for extensions for a further period or periods of any duration, but in any case, the total duration of any extensions shall not exceed 24 months from the last day of the initial contract period.

Provisional timetable for recourse to these options:

in months: 36 (from the award of the contract)

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 2

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 12 (from the award of the contract)

II.3. Duration of the contract or time limit for completion

Start 1.4.2016. Completion 31.3.2019

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

The right is reserved to require a guarantee bond to secure any risk exposure of early termination of any Local Authority Pension Scheme/ Admitted Body Status agreement entered into. Contractors are also advised to ensure all legal, financial and regulatory requirements for LGPS pensions, current fund assessments, 'strain on the fund requirements' and actuary fees, where appropriate, are assessed for this contract.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Where a consortium or other grouping of suppliers submits a bid, such consortia or grouping must nominate a lead organisation to deal with the Contracting Authority on all matters relating to the Contract. All consortium members or grouping will be required to be jointly and severally liable in respect of the obligations and liabilities relating to the Contract.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: (1) All candidates will be required to produce a certificate or declaration demonstrating that they are not bankrupt or the subject of an administration order, are not being wound-up, have not granted a trust deed, are not the subject of a petition presented for sequestration of their estate, have not had a receiver, manager or administrator appointed and are not otherwise apparently insolvent.

(2) All candidates will be required to produce a certificate or declaration demonstrating that the candidate, their directors, or any other person who has powers of representation, decision or control of the candidate has not been convicted of conspiracy, corruption, bribery, or money laundering. Failure to provide such a declaration will result in the candidate being declared ineligible and they will not be selected to participate in this procurement process.

(3) All candidates will be required to produce a certificate or declaration demonstrating that they have not been convicted of a criminal offence relating to the conduct of their business or profession.

(4) All candidates will be required to produce a certificate or declaration demonstrating that they have not committed an act of grave misconduct in the course of their business or profession.

(5) All candidates must comply with the requirements of the State in which they are established, regarding registration on the professional or trade register.

(6) Any candidate found to be guilty of serious misrepresentation in providing any information required, may be declared ineligible and not selected to continue with this procurement process.

(7) All candidates will have to demonstrate that they are licensed, or a member of the relevant organisation, in the State where they are established, when the law of that State prohibits the provision of the services, described in this notice, by a person who is not so licensed or who is not a member of the relevant organisation.

(8) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of social security contributions under the law of any part of the United Kingdom or of the relevant State in which the candidate is established.

(9) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of taxes under the law of any part of the United Kingdom or of the relevant State in which the economic operator is established.

In the first instance, candidates should register with 'mytenders.org' and express an interest in the contract. A pre-qualification questionnaire will need to be completed and returned to 'mytenders.org' as part of the request to participate process. Candidates will need to provide as part of the request to participate process details of enrolment on professional or trade registers and details on whether bankruptcy, convictions of professional misconduct, none payment relating to social security contributions or taxes applies to the economic operator. Economic operators may be excluded from participation if any of these circumstances applies. Any candidate found to be guilty of serious misrepresentation in proving false or inaccurate information may be declared ineligible and not selected to continue with the process.

III.2.2. Economic and financial ability

List and brief description of conditions: In the first instance, candidates should register with 'mytenders.org' and express an interest in the contract. A pre-qualification questionnaire will need to be completed and returned as part of the request to participate in the process. Candidates will need to provide as part of the request to participate process details of turnover, profit and capital and reserves for previous 3 years. Any candidate found to be guilty of serious misrepresentation in proving false or inaccurate information may be declared ineligible and not selected to continue with the process.

Minimum level(s) of standards possibly required: A required minimum level of turnover for companies wishing to participate in this process is identified in the PQQ documentation.

III.2.3. Technical and professional ability

List and brief description of conditions:

In the first instance, candidates should register with 'mytenders.org' and express an interest in the contract. A pre-qualification questionnaire will need to be completed and returned as part of the request to participate in the process.

Candidates will need to provide as part of the request to participate process evidence of business quality standards, accreditations, and relevant experience. Any candidate found to be guilty of serious misrepresentation in providing false or inaccurate information may be declared ineligible and not selected to continue with the process.

Minimum level(s) of standards possibly required:

PQQ Risk Grid Status will be evaluated on a Pass / Fail basis. Please see the explanation on page 8-9 of the PQQ for further information.

Levels of insurance cover will be evaluated on a Pass / Fail basis. To pass this evaluation the suppliers must hold or be willing to obtain the following levels of insurance cover:

- Public Liability Insurance 5 000 000 GBP,
- Employers Liability Insurance 5 000 000 GBP.

For those suppliers that 'Pass' the above assessments, the PQQ Financial Score achieved will be added to the Economic and Financial Standing section and weighted by the Section weighting.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 5: and Maximum number 7

Objective criteria for choosing the limited number of candidates: The Selection criteria can be found in the Request to Participate (Pre Qualification Questionnaire) documentation.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

Backwell School

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

14.10.2015 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

23.10.2015

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information

Section II.3) — dates refer to the initial 3 year contract period and do not include the option of the 1 year extensions.

Section IV.3.5) — dates are an estimate.

In the first instance, candidates should register with 'mytenders.org' and express an interest in the contract. A pre-qualification questionnaire will need to be completed and returned as part of the request to participate in the process.

The questionnaire will cover area management, company structure, and financial information, quality assurance policies, health and safety, evidence of similar experience and references.

The Contracting Authority shall not be under any obligation to accept the lowest tender or any tender. The Contracting Authority reserves the right to cancel the entire or parts of the tender, without such an action conferring any right to compensation on the Tenderers.

The Contracting Authority has no liability to settle any cost incurred by the tenderer as a result of the tendering procedure.

(MT Ref:161972).

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

14.9.2015