

**Italy-Monterotondo: Welfare services for children and young people**

OJ S 187/2014 30/09/2014

Contract notice

Services

**Directive 2004/18/EC****Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Comune di Monterotondo

Postal address: Piazza G. Marconi 4

Town: Monterotondo

Postal code: 00015

Country: Italy

For the attention of: Dr.ssa Francesca Moreschi

E-mail: [servizisociali@comune.monterotondo.rm.it](mailto:servizisociali@comune.monterotondo.rm.it)

Telephone: +39 0690964280

Fax: +39 0690964429

**Internet address(es):**General address of the contracting authority: <http://www.comune.monterotondo.rm.it>**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** Official name: Comune di Monterotondo (Roma) — Ufficio Servizi Sociali

Postal address: Piazza G. Marconi 4

Town: Monterotondo

Postal code: 00015

Country: Italy

For the attention of: Dr.ssa Francesca Moreschi

E-mail: [servizisociali@comune.monterotondo.rm.it](mailto:servizisociali@comune.monterotondo.rm.it)

Telephone: +39 0690964253

Fax: +39 0690964429

Internet address: <http://www.comune.monterotondo.rm.it>**I.2. Type of the contracting authority**

Regional or local authority

**I.3. Main activity**

General public services

Other: Politiche sociali

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

Affidamento del servizio di assistenza domiciliare per i bambini e gli adolescenti.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 25: Health and social services

Main site or place of performance: Comune di Monterotondo (RM).

NUTS code ITE43 Roma

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement**

**II.1.5. Short description of the contract or purchase(s)**

Il servizio si colloca nell'area della domiciliarità e prevede interventi di natura socio-educativa e di sostegno del percorso evolutivo di minori, da assicurare a minori inseriti in nuclei familiari multiproblematici e/o connotati da elementi di fragilità sociale.

**II.1.6. CPV code(s)**

85311300 Welfare services for children and young people

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

**II.1.8. Lots**

This contract is divided into lots: no

**II.1.9. Information about variants**

Variants will be accepted: no

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

Estimated value excluding VAT: 103 846,15 EUR

**II.2.2. Information about options**

Options: no

**II.2.3. Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 1

**II.3. Duration of the contract or time limit for completion**

Duration in months: 12 (from the award of the contract)

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

Cauzione provvisoria pari al 2 % dell'importo a base di gara, eventualmente ridotto del 50 % (art. 75 D.Lgs. n. 163/2006). Stipula del contratto subordinata alla presentazione di cauzione definitiva (art. 113 D.Lgs. n. 163/2006).

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Fondi Comunali.

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Si applicano le disposizioni di cui all'art. 37 del D.Lgs. n. 163/2006.

**III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

**III.2. Conditions for participation**

**III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Requisiti di cui agli artt. 38, 39, 41 e 42 del D.Lgs. n. 163/2006.

**III.2.2. Economic and financial ability**

List and brief description of conditions: Dichiarazione di almeno 2 istituti bancari o intermediari autorizzati.

**III.2.3. Technical and professional ability**

List and brief description of conditions:

Esecuzione negli ultimi 3 anni antecedenti la data di pubblicazione del bando di almeno 2 servizi identici.

**III.2.4. Information about reserved contracts**

**III.3. Conditions specific to services contracts**

**III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

**III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

**Section IV: Procedure**

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**IV.1. Type of procedure**

**IV.1.1. Type of procedure**

Open

**IV.1.2. Information about the limits on the number of candidates to be invited**

**IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

**IV.2. Award criteria**

**IV.2.1. Award criteria**

The most economically advantageous tender in terms of Criteria below  
1. Elementi organizzativi e gestionali del servizio. Weighting 45

2. Elementi di integrazione e di raccordo con il territorio. Weighting 20

3. Qualità e gestione delle risorse umane. Weighting 15

4. Offerta economica. Weighting 20

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

Determinazione a contrarre n. 1766 del 16/09/2014

##### **IV.3.2. Previous publication concerning this procedure**

no

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 24.10.2014 - 12:00

Payable documents: no

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

4.11.2014 - 12:00

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

Italian.

##### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 180 (from the date stated for receipt of tender)

##### **IV.3.8. Conditions for opening of tenders**

Date: 5.11.2014 - 12:00

Place:

Comune di Monterotondo.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Legali rappresentanti o delegati.

#### **Section VI: Complementary information**

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##### **VI.1. Information about recurrence**

This is a recurrent procurement: no

##### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

##### **VI.3. Additional information**

##### **VI.4. Procedures for review**

###### **VI.4.1. Review body**

Official name: Tribunale Amministrativo Regionale del Lazio

**VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: Entro 30 giorni dalla data di pubblicazione del Bando.

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

25.9.2014