

**United Kingdom-Birmingham: Payroll management services**

**OJ S 160/2017 23/08/2017**

**Contract notice**

**Services**

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Academy Transformation Trust

Postal address: Suite 413, Jewellery Business Centre, 95 Spencer Street

Town: Birmingham

NUTS code: UKG31 Birmingham

Postal code: B18 6DA

Country: United Kingdom

E-mail: [c.johnson@academytransformation.co.uk](mailto:c.johnson@academytransformation.co.uk)

Telephone: +44 1217947275

**Internet address(es):**

Main address: <http://www.academytransformationtrust.co.uk>

Address of the buyer profile: [https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA38669](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA38669)

**I.2. Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3. Communication**

Access to the procurement documents is restricted. Further information can be obtained at:

[www.mytenders.org](http://www.mytenders.org)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: [www.mytenders.org](http://www.mytenders.org)

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at: [www.mytenders.org](http://www.mytenders.org)

**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

Education

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

Academy Transformation Trust — Payroll Tender 2017.

**II.1.2. Main CPV code**

79211110 Payroll management services

### **II.1.3. Type of contract**

Services

### **II.1.4. Short description**

Academy Transformation Trust are seeking tenders for the provision of Payroll Services.

### **II.1.5. Estimated total value**

Value excluding VAT: 300 000,00 GBP

### **II.1.6. Information about lots**

This contract is divided into lots: no

## **II.2. Description**

### **II.2.2. Additional CPV code(s)**

79211110 Payroll management services

### **II.2.3. Place of performance**

NUTS code: UK United Kingdom

### **II.2.4. Description of the procurement**

Provision of Payroll Services for a multi academy trust.

### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6. Estimated value**

Value excluding VAT: 300 000,00 GBP

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

2 x 1 year options to extend.

### **II.2.9. Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5 Objective criteria for choosing the limited number of candidates:

As detailed within the PQQ document.

### **II.2.10. Information about variants**

Variants will be accepted: yes

### **II.2.11. Information about options**

Options: yes

Description of options:

We may have a requirement to add HR and recruitment services to the contract at a later date.

### **II.2.12. Information about electronic catalogues**

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

### **II.2.13.**

## **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions for participation**

#### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Restricted procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement  
Framework agreement with a single operator

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 29/09/2017 Local time: 12:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

Date: 06/10/2017

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.3. Additional information**

Note: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at [http://www.myTenders.org/Search/Search\\_Switch.aspx?ID=201318](http://www.myTenders.org/Search/Search_Switch.aspx?ID=201318)

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at [http://www.myTenders.org/sitehelp/help\\_guides.aspx](http://www.myTenders.org/sitehelp/help_guides.aspx)

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems. (MT Ref: 201318).

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: Academy Transformation Trust

Postal address: Suite 413, Jewellery Business Centre, 95 Spencer Street

Town: Birmingham

Postal code: B18 6DA

Country: United Kingdom

Telephone: +44 1217947275

Internet address: <http://www.academytransformationtrust.co.uk>

**VI.5. Date of dispatch of this notice**

21/08/2017