

UK-London: building consultancy services

OJ S 201/2012 18/10/2012

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

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**I.1. Name and addresses**

Official name: English Sports Council

Postal address: 3rd Floor, Victoria House, Bloomsbury Square

Town: London

Postal code: WC1B 4SE

Country: United Kingdom

For the attention of: Andrew Bateman

Telephone: +44 2072731816

**Internet address(es):**

General address of the contracting authority: [www.sportengland.org](http://www.sportengland.org)

**Additional information can be obtained from:**

Official name: Cameron Consulting

Postal address: 2-4 High Street

Town: West Malling

Postal code: ME19 6QR

Country: United Kingdom

For the attention of: Neil Thody

E-mail: [procurement@cameron-tenders.co.uk](mailto:procurement@cameron-tenders.co.uk)

Telephone: +44 1732600500

Fax: +44 1732600505

Internet address: [www.cameron-consulting.co.uk](http://www.cameron-consulting.co.uk)

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Cameron Consulting

Postal address: 2-4 High Street

Town: West Malling

Postal code: ME19 6QR

Country: United Kingdom

For the attention of: Neil Thody

E-mail: [procurement@cameron-tenders.co.uk](mailto:procurement@cameron-tenders.co.uk)

Telephone: +44 1732600500

Fax: +44 1732600505

Internet address: [www.cameron-consulting.co.uk](http://www.cameron-consulting.co.uk)

**Tenders or requests to participate must be submitted:** Official name: Cameron Consulting

Postal address: 2-4 High Street

Town: West Malling

Postal code: ME19 6QR

Country: United Kingdom

For the attention of: Neil Thody

E-mail: [procurement@cameron-tenders.co.uk](mailto:procurement@cameron-tenders.co.uk)

Telephone: +44 1732600500  
Fax: +44 1732600505  
Internet address: [www.cameron-consulting.co.uk](http://www.cameron-consulting.co.uk)

**I.2. Type of the contracting authority**

Body governed by public law

**I.3. Main activity**

Recreation, culture and religion

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: National Sports Centres

Official name: UK Sport

Official name: Charities (including Trusts & Foundations)

Official name: Sports Councils

Official name: National Governing Bodies (of Sport) and their Applicants

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**Section II: Object of the contract**

**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

Sport England - Technical Consultancy Services Frameworks.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 12: Architectural services; engineering services and integrated engineering services; urban planning and landscape engineering services; related scientific and technical consulting services; technical testing and analysis services

Main site or place of performance: England.

NUTS code UK United Kingdom

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

**II.1.4. Information about framework agreement**

Framework agreement with several operators

Maximum number Envisaged maximum number of participants to the framework agreement  
: 14

**Duration of the framework agreement**

Duration in years: 4

**Estimated total value of purchases for the entire duration of the framework agreement**

Estimated value excluding VAT:

Range: between 2 400 000 and 6 000 000 GBP

**II.1.5. Short description of the contract or purchase(s)**

Sport England (SE) is seeking to procure Consultants to undertake Technical Consultancy Services on behalf of SE and those organisations listed at I.2. The services will comprise a range of construction related consultancy services in connection with projects receiving funding from SE. The various Lots will be established as Multi-party Frameworks. Services will be called-off in accordance with the terms and conditions set out in each Framework Agreement.

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at [http://www.myTenders.org/Search/Search\\_Switch.aspx?ID=93674](http://www.myTenders.org/Search/Search_Switch.aspx?ID=93674).

#### **II.1.6. CPV code(s)**

71315200 Building consultancy services, 71000000 Architectural, construction, engineering and inspection services, 71200000 Architectural and related services, 71220000 Architectural design services, 71221000 Architectural services for buildings, 71251000 Architectural and building-surveying services, 71314300 Energy-efficiency consultancy services, 71314000 Energy and related services, 71313000 Environmental engineering consultancy services, 71312000 Structural engineering consultancy services, 71321000 Engineering design services for mechanical and electrical installations for buildings, 71333000 Mechanical engineering services, 71334000 Mechanical and electrical engineering services, 71313200 Sound insulation and room acoustics consultancy services, 72413000 World wide web (www) site design services, 79822500 Graphic design services, 73200000 Research and development consultancy services, 71520000 Construction supervision services, 71521000 Construction-site supervision services, 90713000 Environmental issues consultancy services, 90714000 Environmental auditing, 71313000 Environmental engineering consultancy services, 71313400 Environmental impact assessment for construction, 71313420 Environmental standards for construction, 71313440 Environmental Impact Assessment (EIA) services for construction, 71324000 Quantity surveying services, 71251000 Architectural and building-surveying services , 71315300 Building surveying services

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.1.8. Lots**

This contract is divided into lots: yes  
Tenders may be submitted for one or more lots

#### **II.1.9. Information about variants**

Variants will be accepted: no

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

The total estimated value of services for all Lots across the entire framework for the full duration (4 years) is between 2 400 000 GBP and 6 000 000 GBP. SE reserves the right to commission services outside of the framework and the framework is non-exclusive and does not guarantee any minimum levels of work.

Estimated value excluding VAT:

Range: between 2 400 000 and 6 000 000 GBP

#### **II.2.2. Information about options**

Options: no

#### **II.2.3. Information about renewals**

This contract is subject to renewal: no

### **II.3. Duration of the contract or time limit for completion**

Duration in months: 48 (from the award of the contract)

Information about lots

Lot No: 3

Lot title: Lot 3 - Environmental Consultancy Services

**1) Short description**

Environmental Technical Support to develop and research best practice, advise on the procurement of utilities to sports facilities, establish & develop standards for environmentally sustainable design and other associated services. Further details regarding the full scope of services is set out in the PQQ; the PQQ is available from the address in Annex A.

**2) CPV code(s)**

71315200 Building consultancy services, 71313000 Environmental engineering consultancy services, 71314300 Energy-efficiency consultancy services, 71314000 Energy and related services, 71313450 Environmental monitoring for construction, 90713000 Environmental issues consultancy services, 90714000 Environmental auditing, 71313000 Environmental engineering consultancy services, 71313400 Environmental impact assessment for construction, 71313420 Environmental standards for construction, 71313440 Environmental Impact Assessment (EIA) services for construction

**3) Quantity or scope**

This lot will comprise the establishment of a multiple framework agreement with a maximum of 4 consultants for the provision of Environmental Consultancy Services. Bidders should note that acceptance onto the framework agreement is not a guarantee to any minimum level or amount of work. The number of consultants appointed will be concluded with multiple providers by Lot. Specific call-offs under the framework will be awarded depending on the terms laid down in the framework agreement.

Estimated value excluding VAT:

Range: between 400 000 and 1 000 000 GBP

**4) Indication about different time frame or duration**

Duration in months: 48 (from the award of the contract)

**5) Additional information about lots**

Lot No: 1

Lot title: Lot 1 - Design Consultancy Services

**1) Short description**

Design reviews of individual projects and time limited programmes, Affordable Sports Facilities studies, Design Guidance Notes, Design Layouts. Further details regarding the full scope of services is set out in the PQQ; the PQQ is available from the address in Annex A.

**2) CPV code(s)**

71315200 Building consultancy services, 71000000 Architectural, construction, engineering and inspection services, 71220000 Architectural design services, 71221000 Architectural services for buildings, 71250000 Architectural, engineering and surveying services, 71251000 Architectural and building-surveying services, 71312000 Structural engineering consultancy services, 71321000 Engineering design services for mechanical and electrical installations for buildings, 71333000 Mechanical engineering services, 71334000 Mechanical and electrical engineering services, 71313200 Sound insulation and room acoustics consultancy services, 72413000 World wide web (www) site design services, 79822500 Graphic design services, 73000000 Research and development services and related consultancy services, 73200000 Research and development consultancy services

**3) Quantity or scope**

This lot will comprise the establishment of a multiple framework agreement with a maximum of

5 consultants for the provision of Design Consultancy Services. Bidders should note that acceptance onto the framework agreement is not a guarantee to any minimum level or amount of work. The number of consultants appointed will be concluded with multiple providers by Lot. Specific call-offs under the framework will be awarded depending on the terms laid down in the framework agreement.

Estimated value excluding VAT:

Range: between 1 000 000 and 2 500 000 GBP

**4) Indication about different time frame or duration**

Duration in months: 48 (from the award of the contract)

**5) Additional information about lots**

Lot No: 2

Lot title: Lot 2 - Technical Assurance Services

**1) Short description**

Project Monitoring and review of individual projects and time limited programmes, Cost Consultancy advice and Life Cycle Costing. Further details regarding the full scope of services is set out in the PQQ; the PQQ is available from the address in Annex A.

**2) CPV code(s)**

71315200 Building consultancy services, 71324000 Quantity surveying services, 71315300 Building surveying services, 71251000 Architectural and building-surveying services, 71520000 Construction supervision services, 71521000 Construction-site supervision services

**3) Quantity or scope**

This lot will comprise the establishment of a multiple framework agreement with a maximum of 5 consultants for the provision of Technical Assurance Services. Bidders should note that acceptance onto the framework agreement is not a guarantee to any minimum level or amount of work. The number of consultants appointed will be concluded with multiple providers by Lot. Specific call-offs under the framework will be awarded depending on the terms laid down in the framework agreement.

Estimated value excluding VAT:

Range: between 1 000 000 and 2 500 000 GBP

**4) Indication about different time frame or duration**

Duration in months: 48 (from the award of the contract)

**5) Additional information about lots**

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**Section III: Legal, economic, financial and technical information**

**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

A Parent Company Guarantee and/or Performance Bond may be required by SE, the details of which will be set out in the Invitation to Tender (ITT) and accompanying documentation.

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

The terms of payment will be set out in the ITT and accompanying documentation.

**III.1.3.**

## **Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

No special legal form is required but SE reserves the right to require one party to undertake primary contracting responsibility for the services or to require that one or more parties are jointly or severally liable or to create a particular legal entity.

### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: The selected providers will be required to perform the services to the required standards set out in the ITT and accompanying documentation. The successful economic operators selected onto each Framework will be required as a condition of contract to comply with SE terms and conditions. Participating organisations (as set out at I. 2) may use a mini tender competition to select their preferred economic operator from each framework lot in accordance with the terms of the framework agreement.

## **III.2. Conditions for participation**

### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Applicants will be required to complete a Pre-Qualification Questionnaire (PQQ) consistent with the provisions of Directive 2004/18/EC and the Public Contracts Regulations 2006. The PQQ is available from the address in Annex A, 1 above and must be returned to that address by the date stipulated in IV.3.4.

### **III.2.2. Economic and financial ability**

List and brief description of conditions: Applicants will be required to complete a Pre-Qualification Questionnaire (PQQ) consistent with the provisions of Directive 2004/18/EC and the Public Contracts Regulations 2006. The PQQ is available from the address in Annex A, 1 above and must be returned to that address by the date stipulated in IV.3.4.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Applicants will be required to complete a Pre-Qualification Questionnaire (PQQ) consistent with the provisions of Directive 2004/18/EC and the Public Contracts Regulations 2006. The PQQ is available from the address in Annex A, 1 above and must be returned to that address by the date stipulated in IV.3.4.

### **III.2.4. Information about reserved contracts**

## **III.3. Conditions specific to services contracts**

### **III.3.1. Information about a particular profession**

### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Restricted

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 30

Objective criteria for choosing the limited number of candidates: It is anticipated that there will be up to 5 economic operators for Lots 1 & 2 and up to 4 economic operators for Lot 3. On this basis, it is anticipated that 10 bidders will be invited to tender for each lot. Bidders will be shortlisted based on the criteria set out in the PQQ, the ITT and accompanying documentation.

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

T10197/1

##### **IV.3.2. Previous publication concerning this procedure**

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

14.11.2012 - 17:00

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

18.12.2012

##### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

##### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

##### **IV.3.8. Conditions for opening of tenders**

#### **Section VI: Complementary information**

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##### **VI.1. Information about recurrence**

##### **VI.2. Information about European Union funds**

##### **VI.3. Additional information**

The process seeks to select providers offering the appropriate capability, capacity and competency. SE reserves the right not to conclude any contracts, to change without notice the procedure for awarding contracts, to reject all or any bids for the contracts, to terminate discussions with all or any interested parties and/or to stop the process without any liability on its part. Expressions of interest must be in the form of a completed Pre-Qualification

Questionnaire (PQQ) to be received by SE's Procurement Consultant, Cameron Consulting, using the email address [procurement@cameron-tenders.co.uk](mailto:procurement@cameron-tenders.co.uk) in section 1. Expressions of interest not submitted in the required format or containing all the requested information may be rejected. All communications shall be in English (or a full translation provided at no cost to SE). Tenders, when invited, and all supporting documentation must be priced in Sterling and all payments under the Contract will be in Sterling. Any contract or agreement resulting from acceptance of the Invitation to Tender (ITT) will be considered as a Contract made in England according to English Law and subject to the exclusive jurisdiction of the English Courts. SE does not bind itself to accept any tender and reserves the right to accept any part of any tender. No contract capable of acceptance will be created between SE and any party until a contract is executed between SE and the selected providers.

SE considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement, and the contract will be awarded on the basis of the most economically advantageous tender.

(MT Ref:93674).

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Royal Courts of Justice

Postal address: The Strand

Town: London

Postal code: WC2A 2LL

Country: United Kingdom

Telephone: +44 2079476000

Internet address: [www.hmcourts-service.gov.uk](http://www.hmcourts-service.gov.uk)

##### **Body responsible for mediation procedures**

Official name: Centre for Effective Dispute Resolution (CEDR)

Postal address: 70 Fleet Street

Town: London

Postal code: EC4Y 1EU

Country: United Kingdom

E-mail: [info@cedr.com](mailto:info@cedr.com)

Telephone: +44 2075366000

Internet address: [www.cedr.com](http://www.cedr.com)

##### **VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: In accordance with Regulation 32 and 32A of the Public Contract Regulations 2006 and The Public Procurement (Miscellaneous Amendments) Regulations 2011, SE will incorporate a minimum 10 calendar day standstill period starting from the date when the contract award was notified to bidders. Unsuccessful bidders will be provided with a de-brief in the "Award Decision Notice" at the start of the standstill period including details of their bid in relation to the winning bid comprising the reasons for the decision, the characteristics and relative advantages of the successful tender, the score of the economic operator and the name of the economic operator to be awarded the contract. Tenderers have a right of appeal provided for within the Public Contracts Regulations 2006 (as amended). Any such proceedings must be brought in the High Court of England & Wales.

**VI.4.3. Service from which information about the review procedure may be obtained**

Official name: Cabinet Office

Postal address: 70 Whitehall

Town: London

Postal code: SW1A 2AS

Country: United Kingdom

Telephone: +44 2072761234

Internet address: [www.cabinetoffice.gov.uk](http://www.cabinetoffice.gov.uk)

**VI.5. Date of dispatch of this notice**

15.10.2012