

**I-Tivoli: building-cleaning services**

**OJ S 201/2012 18/10/2012**

**Contract notice**

**Services**

**Directive 2004/18/EC**

**Section I: Contracting authority**

---

**I.1. Name and addresses**

Official name: Comune di Tivoli

Postal address: piazza del Governo 1

Town: Tivoli

Postal code: 00019

Country: Italy

For the attention of: Loretta Mezzetti

E-mail: [l.mezzetti@comune.tivoli.rm.it](mailto:l.mezzetti@comune.tivoli.rm.it)

Telephone: +39 0774453569

Fax: +39 0774453583

**Internet address(es):**

General address of the contracting authority: <http://www.comune.tivoli.rm.it>

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Type of the contracting authority**

Regional or local authority

**I.3. Main activity**

Public order and safety

Environment

Housing and community amenities

Social protection

Recreation, culture and religion

Education

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

---

**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

Procedura aperta per l'affidamento del servizio di pulizia dei locali del Tribunale di Tivoli dei servizi di manutenzione ordinaria degli impianti e dei servizi accessori.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 14: Building-cleaning services and property management services

NUTS code

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement**

**II.1.5. Short description of the contract or purchase(s)**

Procedura aperta per l'affidamento del servizio di pulizia dei locali del Tribunale di Tivoli dei servizi di manutenzione ordinaria degli impianti e dei servizi accessori.

**II.1.6. CPV code(s)**

90911200 Building-cleaning services

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

**II.1.8. Lots**

This contract is divided into lots: no

**II.1.9. Information about variants**

Variants will be accepted: no

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

Importo presunto a base di gara € 900 000,00 IVA esclusa di cui LO 0,5 % per oneri della sicurezza non soggetti a ribasso pari ad € 4 500,00.

Estimated value excluding VAT: 900 000,00 EUR

**II.2.2. Information about options**

Options: no

**II.2.3. Information about renewals**

This contract is subject to renewal: no

**II.3. Duration of the contract or time limit for completion**

Start 1.1.2013. Completion 31.12.2015

**Section III: Legal, economic, financial and technical information**

---

**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

Cauzione provvisoria: 2 % dell'importo a base d'asta.

Cauzione definitiva: 5 % dell'importo di aggiudicazione.

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

L'appalto è finanziato con fondi a carico del bilancio comunale come meglio specificato nel disciplinare di gara.

**III.1.3.**

## **Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Vedi punto III.1.3 del bando integrale di gara.

### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

## **III.2. Conditions for participation**

### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

### **III.2.2. Economic and financial ability**

List and brief description of conditions: Vedi disciplinare di gara al paragrafo "Requisiti minimi di partecipazione".

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Vedi disciplinare di gara al paragrafo "Requisiti minimi di partecipazione".

### **III.2.4. Information about reserved contracts**

## **III.3. Conditions specific to services contracts**

### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

---

### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

#### **IV.3.2. Previous publication concerning this procedure**

no

**IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 30.11.2012 - 12:00

Payable documents: no

**IV.3.4. Time limit for receipt of tenders or requests to participate**

7.12.2012 - 12:00

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.3.6. Languages in which tenders or requests to participate may be submitted**

Italian.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in days: 180 (from the date stated for receipt of tender)

**IV.3.8. Conditions for opening of tenders**

Date: 9.12.2012 - 10:00

Place:

Comune di Tivoli, piazza del Governo, 1, 00019 Tivoli (RM), ITALIA.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Vedi disciplinare di gara al paragrafo svolgimento della gara.

**Section VI: Complementary information**

---

**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: TAR del Lazio

**Body responsible for mediation procedures**

Official name: TAR del Lazio

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

16.10.2012